



University of Maryland University College

SCHOOL OF UNDERGRADUATE STUDIES



**SUMMER
2007**

SCHEDULE OF CLASSES

**Student Clubs
Promote Academic
Success**
See p. 1.

Planning Your Degree
See p. 7.

www.umuc.edu

Welcome From the Dean



At UMUC, summer doesn't necessarily mean the academic pace slows down, especially for adult students. Even so, it can give you a chance to take a welcome break. With session 1 and session 2 classes, you can fit in your vacation and still add credits to your degree plan. You can also maintain contact with fellow classmates through one of UMUC's online student clubs (see p. 1).

Throughout the coming term, the staff of the School of Undergraduate Studies will be here to help you. Although Dean Hrutka has left UMUC for another position, her leadership continues to be felt through the team she put together. I consider myself lucky to have worked with her as senior associate dean since I returned stateside from UMUC Asia and to share the responsibilities of administering UMUC's undergraduate programs with such able and experienced colleagues.

I offer you my best wishes for a successful and productive summer term.

GREG VON LEHMEN, PhD
INTERIM VICE PROVOST AND DEAN
SCHOOL OF UNDERGRADUATE STUDIES

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Take a Look at Our New Schedule!

This schedule has been redesigned to help you find courses for the coming term and access contact information (for areas such as financial aid, academic advising, library services, and writing assistance) more quickly.

Not a Current Student?

Contact an enrollment specialist at
800-888-UMUC or enroll@umuc.edu.
Apply online at <https://my.umuc.edu>.

SUMMER HIGHLIGHTS



BEVERLY RUSSELL (LEFT) WITH STUDENT JESSICA HEPP

Stressing Achievement

Beverly Russell knows a thing or two about the Psychology of Stress—the PSYC 386 course she took at UMUC. For the busy mom of two sons and a full-time employee at the College of Southern Maryland (CSM), PSYC 386 wasn't just another 3-credit course on her way to earning a bachelor's degree. "I've developed a workshop for CSM students based on the coursework in that class," she says.

With two associate's degrees from CSM behind her, Russell just finished her last semester of coursework to earn a BS in social science at UMUC. That degree, she says, is key to her next career move: becoming an academic advisor. "You can't advise students beyond a two-year degree if you have not experienced it yourself."

The recipient of a UMUC Community College Transfer Scholarship, Russell earned various honors while studying at CSM, including the dean's cup for her work with the Student Government Association. She began working for CSM in 1995 and currently serves as the support manager for student services for the college's Leonardtown campus. She has also coordinated CSM's Relay for Life team for close to a decade—helping to raise more than \$25,000 for cancer research and services.

She looks forward to continuing her education through UMUC's Graduate School. "Who knows what my future holds?" she says. "But sharing my passion for higher education will always be a part of that drive to succeed."

FACULTY SPOTLIGHT

Experience Counts

Stephen S. Carter—who became UMUC's academic director for fire science and emergency management in 2006—brings considerable know-how to his new role, both as a faculty member and as a practitioner. He has nearly 20 years of teaching experience at several institutions, including the Maryland Fire and Rescue Institute (based at University of Maryland, College Park), where he managed field programs (coordinating delivery of statewide emergency services training), special programs, and logistical support sections. His background in emergency management is key to his new responsibilities at UMUC, where he is tasked with creating a major in emergency management. The challenge is one he enjoys, he says, "taking what I know as a practitioner and putting it in the academic format or setting."



Student Clubs Promote Academic Success

Networking with faculty members and fellow students is an important element in achieving academic success. Now UMUC makes that networking easier than ever through a number of discipline-related student clubs that meet online through WebTycho. The clubs formed so far focus on accounting, communication studies, English and literature, environmental management, global business and public policy, history, human resource management, marketing, psychology, social science and gerontology, and women in business. You don't need to major in the subject area to join, however, just share a personal or professional interest in the topic. Membership provides an opportunity to get to know others in the field, build leadership skills as a representative, and expand your expertise.

For more information and details on how to join, go to www.umuc.edu/academicsuccess and click on "Student Clubs."

UNDERGRADUATE PROGRAMS

Whether you're preparing for career advancement, career change, or graduate school, you'll find a degree or certificate program to help you achieve your goal. You may choose from 29 majors, 36 minors, and 43 certificate programs. Most of these programs can be completed entirely online.

Majors

Accounting
Asian studies *

Biotechnology **

Business administration
Communication studies
Computer and information science
Computer information technology ♦
Computer science ♦
Computer studies
Criminal justice
English
Environmental management
Finance
Fire science
General studies *
Gerontology
Global business and public policy
History
Humanities
Human resource management
Information systems management
Investigative forensics ♦
Laboratory management **
Legal studies
Management studies
Marketing
Political science ♦
Psychology
Social science

Minors

Accounting
African American studies ♦
Art ♦
Art history ♦
Asian studies
Biology ♦

Business administration
Business law and public policy
Business supply chain management
Communication studies
Computer studies
Criminal justice
Customer service management
Economics
English
Environmental management
Finance
Fire science
Forensics ♦
Gerontology
History
Humanities
Human resource management
International business management
Journalism
Management studies
Marketing
Mathematical sciences ♦
Microbiology ♦
Natural science ♦
Political science ♦
Psychology
Sociology
Speech communication
Strategic and entrepreneurial management
Women's studies

Certificate Programs

Accounting—Introductory
Accounting—Advanced
Bio-Security ♦
Business Project Management ♦
Computer Applications
Computer Graphics and Design ♦
Computer Networking ♦

Correctional Administration ♦
Customer Service Communications ♦
Customer Service Management ♦
Database Design and Implementation
Database Management
Desktop Publishing ♦
E-Commerce in Small Business ♦
E-Commerce Management
Environmental and Occupational Health
and Safety Management
Financial Management
Gerontology
Human Resource Management
Information Assurance
Information Management
Internet Technologies
Laboratory Management ♦
Management Foundations
Negotiation and Conflict Management ♦
Object-Oriented Design and Programming
Object-Oriented Programming Using Java ♦
Paralegal Studies
Project Management for IT Professionals
Public Fire-Protection Management
and Administration
Security Management ♦
Security Operations ♦
Software Engineering
Systems Approach to Fire Safety
Technology and Management
Terrorism and Institutions: Prevention
and Response ♦
UNIX System Administration ♦
Visual Basic Programming
Web Design ♦
Web Programming ♦
Women in Business
Workplace Communications
Workplace Spanish

* Not fully available stateside; not available online. Consult an advisor.

** Available only to students with associate's degrees from specific community colleges. Consult an advisor.

♦ Not available online.

IMPORTANT DATES

Note the following important dates and deadlines in your calendar.
Visit www.umuc.edu/calendar for up-to-date information. See inside back cover
or visit www.umuc.edu/locate for location information.

To meet the needs of busy adult students, UMUC starts undergraduate classes seven times a year.
Visit www.umuc.edu/calendar for details.

TERM DATES

SUMMER 2007

Standard	May 29–August 19
Session 1	May 29–July 9
Session 2	July 10–August 19

FALL 2007

Standard	September 4–December 18
Session 1	September 4–October 23
Session 2	October 24–December 18
Midfall	October 24–February 4

REGISTRATION DATES

ONLINE AND PHONE REGISTRATION

With No Late Fee

Standard	
and session 1	February 5–May 21
Session 2	February 5–July 2

With \$30 Late Fee

Standard	
and session 1	May 22–29
Session 2	July 3–10

(Phone registration via IRIS is available daily, 6 a.m.–9 p.m. eastern time.)

MAIL-IN AND FAX-IN REGISTRATION

Standard	
and session 1	February 5–May 14
Session 2	February 5–June 25

WALK-IN REGISTRATION

(during regular office hours; see inside back cover
for phone numbers)

- Aberdeen Proving Ground
- Adelphi
- Andrews Air Force Base
- Arundel Mills
- Bethesda (National Naval Medical Center)
- Bolling/Anacostia
- Dorsey Station
- Fort Belvoir
- Fort Meade
- Hagerstown
- Laurel College Center
- Marine Corps Base Quantico
- Shady Grove
- Waldorf Center
- Walter Reed Army Medical Center

With No Late Fee

Standard	
and session 1	February 5–May 21
Session 2	February 5–July 2

With \$30 Late Fee

Standard	
and session 1	May 22–29
Session 2	July 3–10

DEADLINES

TO APPLY FOR FINANCIAL AID

Summer 2007	April 1
Fall 2007	June 1

TO APPLY TO PRIOR LEARNING

Standard	May 15
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TO APPLY FOR A DIPLOMA

Summer 2007	June 15
Fall 2007	October 1

TO APPLY FOR CHANGE IN RESIDENCY

Standard	
and session 1	June 4
Session 2	July 16

TO APPLY FOR REINSTATEMENT

Summer 2007	April 15
Fall 2007	July 15

TO REGISTER FOR PROCTORED

EXAMS VIA MYUMUC

(required for online courses)

Standard	June 29
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OFFICE CLOSINGS*

May 28
July 4

COMMENCEMENT 2008

May 17, 2008

* See *Courses by Location* for holidays observed at the site where you plan to attend class.

WHERE TO FIND WHAT YOU NEED

On your path to an undergraduate degree or certificate, you'll find UMUC is with you every step of the way. To find the support you need to succeed throughout your program, refer to the following.

Your First Stop

MyUMUC Portal

You can read the latest news at UMUC, keep track of all your records, register for courses, pay your tuition, apply for financial aid, and much more through MyUMUC (<https://my.umuc.edu>). And you can link directly to WebTycho, the UMUC home page, and library services from any page.

Academic Resources

Department of Academic Success

To help you boost your potential, the undergraduate Department of Academic Success can help you link up with other students and mentors in your field. See www.umuc.edu/academicsuccess and click on "Student Clubs" for details.

Library Services

Extensive library resources are available online, 24 hours a day, seven days a week. To speak with a librarian, call **800-888-UMUC, ext. 7209**, during library hours or **800-295-2084** after hours. For a complete list of library services, visit www.umuc.edu/library. The e-mail address is library@umuc.edu.

Tutoring

If you need extra help in one of your subjects, UMUC can provide a list of possible tutors. Help is also available in some subjects at Adelphi and College Park. See www.umuc.edu/ugtutors for more information.

Writing Assistance

You can receive feedback on your writing assignments from expert advisors and use online writing and research resources through the Effective Writing Center. Find out how at www.umuc.edu/writingcenter.

Computing Information and Resources

Computing Facilities

Many UMUC sites provide computing facilities for the use of students. For more information, visit www.umuc.edu/computerlabs. *Note:* There are fees to print; costs vary by site.

Online Study—Technical Requirements and Assistance

Most UMUC students take at least some of their coursework online. If you haven't tried an online course yet, go to www.umuc.edu/distance. From that page you can click on links to take you to WEBT 101, which provides an orientation to online study, and a list of the technical requirements.

If you need technical assistance in accessing your online course, call **800-807-4862** or send an e-mail to webtychosupport@umuc.edu.

Innovative Credit Options

Cooperative Education

You can earn upper-level undergraduate credit for new learning in the workplace related to your academic discipline. To find out how, you can participate in an information session; see www.umuc.edu/coop or call **800-888-UMUC, ext. 7888**. The e-mail address is coop@umuc.edu.

Prior Learning

UMUC provides two ways for you to earn credit for what you already know—Credit by Examination and EXCEL Through Experiential Learning. Details on each method and an orientation to EXCEL are available at www.umuc.edu/priorlearning. You can also call **800-888-UMUC, ext. 7888**. The e-mail address is priorlearning@umuc.edu.

Other Important Information

Class Cancellation

If you're taking classes on-site, you can check to see if your individual site is closed by clicking on "Weather Information" from either the UMUC home page (www.umuc.edu) or the MyUMUC log-in page or by calling **301-985-SNOW**.

Policies

UMUC posts its official policies—from shared governance to transfer credit—online at www.umuc.edu/policy.

Student Advisory Council

As a student, your opinion matters. For information on the Student Advisory Council, see www.umuc.edu/gov/stac.

Student Services

Academic Advising and Graduation Services

Your UMUC advisor can help you stay on track during your degree or certificate program and help you get ready for graduation. You can contact your advisor by e-mail, by

phone at 800-888-UMUC, or in person at many regional sites (see list of service locations on the inside back cover and p. 77 and for more detailed information, visit www.umuc.edu/locate). For information on specific advising concerns, see the following Web pages:

- Transfer Credit
www.umuc.edu/ugtransfercredit
- Degree Requirements
www.umuc.edu/ugrequirements
- Degree Planning Worksheet
www.umuc.edu/worksheets

You should also go to MyUMUC (see p. 4) to access your degree progress report, request a UMUC transcript, or complete an application for diploma. You may contact Graduation Services at graduationserv@umuc.edu.

Career Services

Career planning assistance for job searching, résumé writing, and improving your interview skills, as well as many other resources, is available through Career Services. To access these services and job listings, visit www.umuc.edu/careerservices. The e-mail address is careerservices@umuc.edu.

Disabled Student Services

If you need accommodations because of a disability, contact Veteran and Disabled Student Affairs by e-mail at vdsa@umuc.edu or by phone at **800-888-UMUC, ext. 7930** (or **301-985-7466 TTY**). Also visit www.umuc.edu/students/dss.html for more information.

Exams and Testing Services

Whether you need to take a placement test for English or math, make up a test in another subject, or register for the final proctored exam for your online course, you'll find information and directions at www.umuc.edu/testing. The e-mail address is exams@umuc.edu.

Financial Aid and Payment Options

Information about financial aid options and how to apply is available at www.umuc.edu/financialaid. You can also learn more about other payment options, including UMUC's monthly payment plan, employer-provided tuition assistance, and Golden ID benefits for seniors; go to www.umuc.edu/payoptions. For more information, call **800-888-UMUC** and select **option 2**.

Military Students

UMUC has a long history of serving the military. For information on programs and services specifically related to military students, see www.umuc.edu/military and www.umuc.edu/milscholarships. Army students should also be sure to register via GoArmyEd (www.GoArmyEd.com). The e-mail address for the UMUC Military Advising Team is military@umuc.edu.

Textbooks

Textbooks and other course materials are available through MBS Direct and the University Book Center/Barnes and Noble in College Park, Maryland. Visit www.umuc.edu/textbooks for more information on how to purchase course materials. You can also contact MBS Direct directly:

MBS DIRECT
2711 West Ash Street
Columbia, MO 65203
Phone: 800-325-3252
(International: 091-573-446-5299)
Fax: 800-499-0143
(International: 091-573-446-5254)
Web: www.umuc.edu/bookstore

Veterans Benefits

Information about U.S. Department of Veterans Affairs educational benefits and how to apply is available at www.umuc.edu/vabenefits. For more information, contact your advisor. Eligibility for Department of Veterans Affairs educational benefits does not delay or defer tuition payment.

Important Contact Information at-a-Glance

Phone

UMUC Main Number 800-888-UMUC

Call 800-888-UMUC to speak with an enrollment specialist, to obtain general information, or to reach a specific office listed below (listen for the prompt and enter the appropriate extension).

UMUC Main Fax Number 301-985-7977

TTY 301-985-7534

Bursar (Student Accounts) option 2

Career Services ext. 6785

Class Cancellations 301-985-SNOW

Cooperative Education ext. 7888

Exams and Testing Services ext. 2600

Financial Aid option 2

Information and Library Services ext. 7209

Interactive Registration and Information System (IRIS) 301-985-7499
or 800-584-9413

Military Advising Team 877-275-8682

Prior Learning ext. 7888

School of Undergraduate Studies ext. 2800

Technical Support for Online Courses 800-807-4862

Veteran and Disabled Student Services ext. 7930
or 301-985-7466 TTY

E-Mail

General information umucinfo@umuc.edu

Bursar (Student Accounts) bursaroffice@umuc.edu

Career Services careerservices@umuc.edu

Cooperative Education coop@umuc.edu

Exams and Testing Services exams@umuc.edu

Financial Aid finaid@umuc.edu

Information and Library Services library@umuc.edu

Military Advising Team military@umuc.edu

Prior Learning priorlearning@umuc.edu

Technical Support for Online Courses webtychosupport@umuc.edu

TIPS FOR SUCCESS

Sometimes the simplest steps can have a big payoff. You can make your path to a UMUC degree smoother just by following these few basic tips.

1. PLAN TO SUCCEED

At UMUC, there's a detailed degree map for each major that can help you plan your education from initial registration to graduation (see p. 7). Many academic programs have courses that must be taken in sequence, and starting your education with a degree planning worksheet in hand—and periodically checking your progress against it—is a simple way to ensure that you don't waste time or money.

2. DON'T OVERDO IT

College-level coursework is challenging and time consuming, so be realistic with your course load. Make sure you consider how your responsibilities, such as career and family life, may affect your study time. When you sign up for a class, expect to spend twice as many hours working on coursework outside the classroom as you do inside the classroom. Special courses like EXCL 301 Learning Analysis and Planning—which grants credit for experiential learning—can be even more time consuming. For help, talk with an advisor and check out recommendations for course load online at www.umuc.edu/students/reglist.html.

3. KNOW WHAT'S EXPECTED OF YOU

At the beginning of each class, the faculty member who teaches your class will provide a syllabus that describes the purpose of the course, how it will be graded, and the due dates for assignments and examinations. Read it thoroughly and check your own schedule for conflicts.

Let your faculty member know early in the course if you need to reschedule an exam or extend the deadline for an assignment because of work or family responsibilities.

4. COMMUNICATE!

Don't be afraid to ask questions or share your perspective. Faculty members are not only ready and willing to explain assignments or offer suggestions on how to improve your work, they can also serve as mentors, job references, and networking contacts. Classmates can be a source of academic inspiration and professional support as well. (See p. 1 for information on joining one of UMUC's discipline-related student clubs.) At UMUC, good relationships with both faculty members and classmates can pay big dividends.

5. USE YOUR TOOLS

UMUC puts a wealth of superior academic support services at your fingertips—from advising and career planning to extensive library services, tutoring, and writing assistance. The Department of Academic Success (www.umuc.edu/academicsuccess) can also help by connecting you to fellow students (through student clubs and honor societies), experts in your field, tutors, and mentors. Check out Where to Find What You Need in this schedule, and don't hesitate to ask for help. At UMUC, we want to help you succeed.

6. VISIT MyUMUC

Go to MyUMUC—<https://my.umuc.edu>—every day to keep up to date with the latest news and information about the School of Undergraduate Studies.

PLANNING YOUR DEGREE

UMUC provides a simple map to get you where you want to go. The degree planning worksheets can take you every step of the way, from first class to graduation.

What courses fulfill the requirements? When is the best time to take them? Putting together a degree plan can seem like putting together a jigsaw puzzle—6 credits of this, 4 credits of that, 30 or more credits of the major. But UMUC has replaced the puzzle with simple degree planning worksheets that tell you how and when to fulfill all the degree requirements, from the first course to your last, for each major.

Degree planning worksheets are available for every major at www.umuc.edu/worksheets, and a more general one is available for those who haven't yet decided on a major. If you need help deciding on a major, go to www.umuc.edu/majorchoice for some helpful pointers.

STARTING OUT—YOUR DEGREE PROGRESS REPORT

If you haven't already done so, your first step should be to make sure that UMUC receives official transcripts of any other college-level courses you've taken. Once your official transcripts have been received and you have selected a major, your transfer credit will be reviewed in the degree progress report. Your academic advisor can then show you exactly how your transfer credit relates to the requirements listed in the degree planning worksheet and what requirements still remain.

FOLLOWING A CLEAR SEQUENCE

If you're still in the early stages of your college career, you'll find the worksheet helpful in showing you how to build the foundation for further study, starting with basic skills in English composition, math, and library research—the required “first courses”: LIBS 150 Information Literacy and Research Methods, ENGL 101 Introduction to Writing, and either MATH 105 Mathematics: Contemporary Topics and Applications or a higher-numbered math course (depending on your major).

Even if you have already completed all the general education requirements, the worksheets can help ensure that you take your remaining coursework in the right sequence so that you fulfill prerequisites and take basic courses before tackling upper-level courses.

FOLLOWING RECOMMENDATIONS

Recommendations can guide you toward the most appropriate choices in some areas of the degree plan—and the recommended courses are widely available, so you won't have trouble finding them when you're ready to take them. Recommended courses often do double duty, too, fulfilling two requirements at once (e.g., all history courses fulfill both the general education requirement in arts and humanities and the cross-curricular requirement in historical perspective), and so help you complete your degree more efficiently. You do not have to take a recommended course; you may choose from the other allowable alternatives. However, if you vary from the recommended courses or the sequence of courses, it could affect other elements of your degree plan. Substitution

could force you to take two courses instead of one to fulfill the same requirements. Or if you choose a lower-level course where an upper-level one is recommended, you may have to take additional upper-level credit elsewhere to meet the upper-level course minimum. Your advisor can help clarify the consequences of your choices and help make sure that you fulfill all requirements.

If you're going to complete a minor (which is recommended), you should copy the requirements for the minor from the catalog onto your worksheet. Then check each course off on the worksheet as you complete it.

FINDING HELP

The new degree planning worksheets are an excellent tool, but remember to communicate with your advisor regularly. Your advisor can assist you with course selection and help you understand the requirements for your degree. You can reach an undergraduate advisor at ugadvising@umuc.edu or 800-888-UMUC.

GETTING ON TRACK

Degree Planning Worksheets—
there's one for every major
www.umuc.edu/worksheets

How to Choose a Major—
helpful tips
www.umuc.edu/majorchoice

TUITION INFORMATION

One of the key values that drives UMUC is affordability. Not only does UMUC make sure that the tuition rates listed below are competitive, the university also helps you find ways to afford the cost of your education.

Tuition and Fees

Due at Time of Registration

All tuition and fees are due at the time of registration unless you have done one of the following:

- Applied for financial aid to cover tuition and fees for this term
- Enrolled in UMUC's interest-free monthly payment plan (see www.umuc.edu/payoptions for more information)
- Submitted proof of employer-provided tuition assistance

If you register

Online via MyUMUC	Payment is due with registration or must be submitted by mail the day of registration
By phone via IRIS	IRIS will give you a payment due date
By mail, fax, or in person	Payment must accompany your registration

Payment is expected by the due date. If you have not made full payment or payment arrangements by the due date, your registration may be canceled.

Mandatory Technology Fee

A technology fee of \$5 per unit of credit must be paid at the time of registration. The fee is capped at \$120 per year (which runs summer/fall/spring).

Available Methods of Payment

UMUC offers a variety of payment methods. Payments can be made via

- Credit card (online using MasterCard or Visa at <https://my.umuc.edu>)
- Money order
- Check (made payable to University of Maryland University College)
- Cash (in person at Adelphi only)

Registration payments—whether made by cash, check, money order, or credit card—are final and may not be replaced by any type of tuition assistance. The tuition and fees listed are those in effect at the time of publication, but are subject to change.

Tuition per Credit

MARYLAND RESIDENTS

Undergraduate	\$230
Graduate	\$389

NONRESIDENTS OF MARYLAND

Undergraduate	\$466
Graduate	\$634

ACTIVE-DUTY MILITARY*

(Regardless of residency)

Undergraduate	\$230
Graduate	\$389

Fees♦

APPLICATION FOR ADMISSION

(Payable by all new students at first registration)

\$50

COOPERATIVE EDUCATION

Undergraduate tuition rates apply.

Administrative fee	\$75
Job development	\$75

LABORATORY FEE

\$40

(Required for enrollment in BIOL 230 and 438)

PRIOR LEARNING

Course-Challenge Examination/
Professional Project

Undergraduate tuition rates apply. See above.

EXCEL

Undergraduate tuition rates apply for EXCL 301.

Enrollment fee, nonrefundable	\$30
Portfolio evaluation (first evaluation)	\$250
Each additional evaluation	\$125
Posting fee (per credit)	\$90

DIPLOMA/CERTIFICATE

\$50

(Applications for degree diplomas and certificates must be submitted with a nonrefundable fee by the deadline listed on p. 3.)

LATE REGISTRATION

\$30

(To be paid for each session a student enrolls in when not registering during the regular registration period)

SHADY GROVE WEEKDAY DAYTIME PROGRAM FEE

\$8.50

(Per unit of credit; required for all weekday daytime classes)

SERVICE CHARGE FOR DISHONORED CHECKS

\$25

TECHNOLOGY FEE

\$5

(Per unit of credit)

* Spouses of active-duty military personnel are eligible for the Maryland resident tuition rate. Some dependent children and veterans may also be eligible for this rate. View the residency policy at www.umuc.edu/students/res_bylaws.html.

♦ Golden ID students are eligible for remission of tuition only. All other fees continue to apply.

TESTING

For all makeup exams, including distance education exams **\$60**
(Nonrefundable; to be paid upon requesting a makeup exam)

TRANSCRIPTS

Regular service (per copy) **\$5**

Delinquent Accounts

In accordance with the Board of Regents and the state of Maryland, if a student fails to pay charges incurred with UMUC within 90 days of the transaction date, UMUC has the authority to deem that account delinquent and transfer it to the State of Maryland Central Collection Unit. Additionally, UMUC has received authorization from the Board of Regents to charge students' delinquent accounts a 17 percent collection fee and/or all attorney and court costs incurred by the university. Once a past due balance with UMUC has been transferred to the State Central Collection Unit, the student's information will be reported to a credit bureau. Requests for services (e.g., transcripts, diplomas, commencement arrangements, transfer credit reviews) will be denied until all debts are paid in full.

Tuition and Fee Changes

Tuition rates are subject to the approval of the University System of Maryland (USM) Board of Regents. They may be changed, or other charges may be included, as a result of the Board of Regents decisions.

Notwithstanding any other provision of this or any other university publication, the university reserves the right to make changes in tuition, fees, and other charges anytime that such changes are deemed necessary by the university and the USM Board of Regents.

Change in Residency

If you wish to apply for a change to in-state status, you must file a completed USM Petition for Change in Residency Classification for Admission, Tuition, and Charge Differential, along with all required

documentation. You must submit the petition by the last day of schedule adjustment for a session (earlier is preferable) for the change to be effective for that session. For the full text of the USM residency policy, visit www.usmd.edu/regents/bylaws/SectionVIII/VIII270.html.

Tuition Refund Policy

The official date used to determine a refund is either the date of the transaction, the date the withdrawal form is filed at the Information Desk at the Student and Faculty Services Center in Adelphi, or the post-marked date on a written request. The official date for federal financial aid recipients is the last date of class attendance as determined by federal regulations. Additional information is available online at www.umuc.edu/financialaid.

Financial aid awards may be canceled or reduced for financial aid recipients who withdraw from classes. Financial aid recipients should check with a financial aid advisor when withdrawing from a course to determine the impact on their awards.

Refund for Class Cancellations

The university refunds 100 percent of tuition and technology and registration fees for classes canceled by the university. The application fee is nonrefundable, even when a class is canceled.

Refund for Student Withdrawals

Tuition is refunded according to the chart at right. Fees are not refunded. *Note:* This policy applies only to students not receiving federal financial aid.

Federal Return of Funds Policy

Students receiving federal financial aid have the responsibility to follow UMUC's withdrawal procedures as outlined in the undergraduate catalog or online at www.umuc.edu/register. The 1998 Reauthorization of the Higher Education Act requires UMUC to calculate a return of Title IV funds on federal

financial aid students who withdraw from all classes on or before the 60-percent attendance point in the term. UMUC is required to return to the federal programs any award funds that were unearned based on the percentage of attendance.

Students who stop attending all classes without officially withdrawing will also be subject to a return of funds calculation at the end of the term, based on the last documented date of attendance as determined by the faculty.

For further information, visit www.umuc.edu/financialaid or refer to the *UMUC Guide to Financial Aid*.

Tuition Refund	Session 1 and Session 2 Classes (6–8 weeks in length)
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100%	Withdrawal before the class start date
75%	Withdrawal on and up to six days after the class start date
50%	Withdrawal 7–10 days after the class start date
0%	Withdrawal 11 or more days after the class start date

Tuition Refund	Standard and Midterm Classes (10 or more weeks in length)
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100%	Withdrawal before the class start date
75%	Withdrawal on and up to 13 days after the class start date
50%	Withdrawal 14–20 days after the class start date
0%	Withdrawal 21 or more days after the class start date

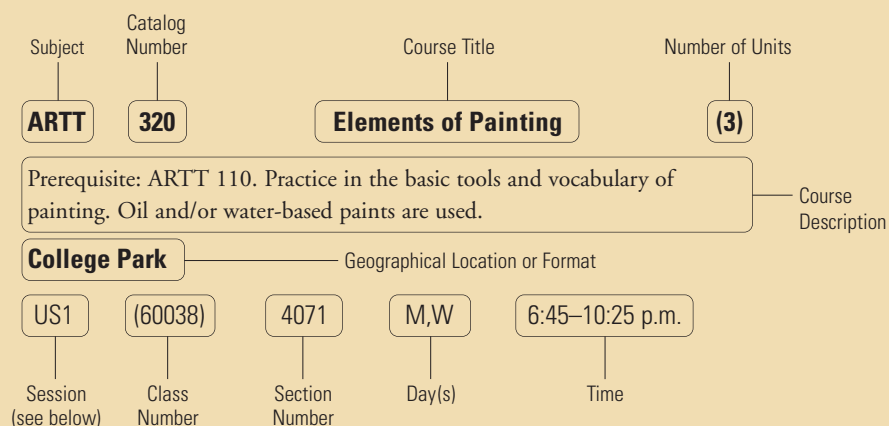
Tuition Refund	Intensive Format Classes
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100%	Withdrawal before the class start date
0%	Withdrawal on and after the class start date

COURSE DESCRIPTIONS

In the following section, you will find courses organized alphabetically by discipline. The course descriptions provide a general overview of the course content and the prerequisites for each course and indicate how many credits you may earn.

Key to Course Listing



Key to Terms

Standard term (on-site)	USS
The 12- to 15-week traditional semester for on-site classes	
Standard term (online)	UST
The 12- to 15-week traditional semester for online classes	
Session 1	US1
A six- or seven-week session that runs during the first half of the standard term	
Session 2	US2
A six- or seven-week session that runs during the second half of the standard term	
Intensive format classes meeting during session 1	UN1
Classes that meet for only a few days during the first half of the term (note class meeting dates)	
Intensive format classes meeting during session 2	UN2
Classes that meet for only a few days during the second half of the term (note class meeting dates)	

Updates to Course Information

Changes are sometimes made to course offerings after the schedule goes to press. Be sure to go to MyUMUC to check class availability and find out which course materials are required and (if applicable) your classroom building and number.

Duplicate Credit

Avoid duplicating courses you've already taken—it can be costly. In certain cases, particularly in technical subjects, some lower-level junior community college courses may be similar to beginning upper-level UMUC courses. To protect your investment of educational effort and the value of the degree, UMUC will not award credit for courses that repeat material you have been credited with learning.

If you've earned credit at other colleges, you are responsible for determining whether UMUC courses you plan to take duplicate any credit you earned previously. If you are in doubt, consult a UMUC academic advisor before you register.

Placement Tests

Proctored online placement testing through Accuplacer is required for all admitted students who require lower-level mathematics and English composition courses. For more information, go to www.umuc.edu/testing.

Mandatory Course Evaluations

UMUC requires all students taking online courses to complete a course evaluation. Your responses are kept confidential. The evaluation notice for online courses will appear on the class screen about 21 days before the end of the semester. You will have approximately one week to complete the evaluation until access to the Class Menu will be locked. After you complete the evaluation, access to the classroom will resume.

Accounting

ACCT 220 Principles of Accounting I (3)

An introduction to the basic theory and techniques of contemporary financial accounting. Topics include the accounting cycle and the preparation of financial statements for single-owner business organizations that operate as service companies or merchandisers. Students may receive credit for only one of the following courses: ACCT 220 or BMGT 220.

ONLINE

UST (50101) 6980

College Park

US2 (51189) 4082 Tu,Th 6:30–10 p.m.

USS (51190) 4021 Tu 6:30–10 p.m.

College Park/Online Hybrid *

US1 (51188) 4071 M,W 6–9:50 p.m.

ACCT 221 Principles of Accounting II (3)

Prerequisite: ACCT 220. Continuation of the study of financial accounting (emphasizing accounting for liabilities, equity, and corporate forms of ownership), followed by an introduction to managerial accounting. Topics include responsibility accounting, budgets, cost control, and standard costing procedures and variances. Emphasis is on management reporting. Students may receive credit for only one of the following courses: ACCT 221, ACCT 301, BMGT 221, MGMT 301, or MGST 301.

ONLINE

UST (50109) 6980

College Park

US1 (51657) 4072 Tu,Th 6:30–10 p.m.

USS (51192) 4011 M 6–9:50 p.m.

College Park/Online Hybrid *

US2 (51191) 4081 M,W 6–9:50 p.m.

ACCT 301 Accounting for Nonaccounting Managers (3)

(May not be applied toward a major or minor in accounting.) A survey of principles of accounting relevant in making managerial decisions on the basis of accounting information. Topics include internal controls, financial planning and reporting, analysis of financial statements, and elements of managerial cost accounting and budgeting. Students may receive credit for only one of the following courses: ACCT 221, ACCT 301, BMGT 221, MGMT 301, or MGST 301.

ONLINE

UST (50692) 6980

ACCT 310 Intermediate Accounting I (3)

(Students should be cautious about enrolling in ACCT 310 or ACCT 311. These are professional courses requiring intensive study and analysis and are not to be undertaken casually. Students who have not taken ACCT 221 within the last two years may have difficulty.) Prerequisites: BMGT 110 (or at least two years of business or management experience) and ACCT 221. A comprehensive analysis of financial accounting topics involved in preparing financial statements and in external reporting. Students may receive credit for only one of the following courses: ACCT 310 or BMGT 310.

ONLINE

UST (50114) 6980

College Park

US1 (51193) 4072 Tu,Th 6:30–10 p.m.

USS (51658) 4041 Th 6:30–10 p.m.

ACCT 311 Intermediate Accounting II (3)

(A continuation of ACCT 310. Students should be cautious about enrolling in ACCT 310 or ACCT 311. These are professional courses requiring intensive study and analysis and are not to be undertaken casually. Students who have not taken ACCT 310 within the last two years may have difficulty.) Prerequisite: ACCT 310. A comprehensive analysis of financial accounting topics, including preparation of financial statements and external reports. Students may receive credit for only one of the following courses: ACCT 311 or BMGT 311.

ONLINE

UST (50117) 6980

College Park

US2 (51194) 4082 Tu,Th 6:30–10 p.m.

USS (51659) 4031 W 6–9:50 p.m.

Shady Grove/Online Hybrid *

USS (51851) 5161 Sa 8 a.m.–12 noon

ACCT 321 Cost Accounting (3)

Prerequisites: BMGT 110 (or at least two years of business or management experience) and ACCT 221. A study of the basic concepts of determining, setting, and analyzing costs for purposes of managerial planning and control. Emphasis is on the role of the accountant in the management of organizations and in the analysis of cost behavior, standard costing, budgeting, responsibility accounting, and costs that are relevant for making decisions. Various techniques are used to study cost and managerial accounting concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 321 or BMGT 321.

ONLINE


UST (50119) 6980

College Park

USS (51195) 4011 M 6–9:50 p.m.

Dorsey Station

USS (51780) 7621 Tu 6–9:30 p.m.

 Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes combine classroom-based and online study. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

ACCT 323 Taxation of Individuals (3)

Prerequisite: ACCT 220. An introduction to federal taxation of the income of individuals. Examples and problems illustrate tax laws. Computer applications may be used to analyze specific examples. Students may receive credit for only one of the following courses: ACCT 323 or BMGT 323.

ONLINE

UST (50121) 6980

College Park

USS (51196) 4031 W 6–9:50 p.m.

ACCT 326 Accounting Information Systems (3)

Prerequisite: ACCT 221. A study of the control aspects of accounting systems. Topics include setting standards; defining and imposing administrative, operational, and security controls; and judging cost effectiveness of systems. Various techniques are used to study accounting information-systems concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 326, BMGT 320, or BMGT 326.

ONLINE

UST (50123) 6980

Shady Grove

USS (51740) 5141 Th 6:30–10 p.m.

Waldorf Center

USS (51751) 5031 W 6–9:50 p.m.

ACCT 328 Accounting Software (3)

Prerequisite: ACCT 221. An introduction to accounting software, focusing on evaluation of the benefits, costs, and risks of specific programs. Topics include payroll, inventory, accounts payable, accounts receivable, job cost, and point-of-sale applications. Popular software packages in the areas of tax and financial statement preparation are introduced. Projects and assignments integrate the principles of accounting information systems with the evaluation of accounting software. Students may receive credit for only one of the following courses: ACCT 328 or ACCT 398A.

ONLINE

UST (50126) 6980

College Park

USS (51197) 4021 Tu 6:30–10 p.m.

ACCT 410 Accounting for Government and Not-for-Profit Organizations (3)

Prerequisite: ACCT 310. An introduction to the theory and practice of accounting and auditing as applied to governmental entities and not-for-profit organizations. Various techniques are used to study fund accounting concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 410 or BMGT 410.

ONLINE

UST (50128) 6980

ACCT 411 Ethics and Professionalism in Accounting (3)

Prerequisite: ACCT 311. Analysis and discussion of issues relating to ethics and professionalism in accounting. The AICPA Code of Professional Conduct and the reasoning, philosophy, and application of that code are examined.

ONLINE

UST (50130) 6980

ACCT 417 Taxation of Corporations and Other Entities (3)

Prerequisites: ACCT 311 and 323. Examination of the federal taxation of corporations, partnerships, fiduciaries, and gifts, with information on the tools and techniques of tax research for compliance and planning. Various techniques are used to study tax concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 417 or BMGT 417.

ONLINE

UST (50132) 6980

ACCT 422 Auditing Theory and Practice (3)

Prerequisite: ACCT 311. Recommended: ACCT 326. A study of the independent accountant's attest function. Topics include generally accepted auditing standards, tests of controls and substantive tests, and report forms and opinions. Various techniques are used to study auditing concepts and practices; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 422 or BMGT 422.

ONLINE

UST (50133) 6980

College Park

USS (51199) 4011 M 6–9:50 p.m.

ACCT 424 Advanced Accounting (3)

Prerequisite: ACCT 311. Recommended: ACCT 326. A study of advanced accounting theory, applied to specialized topics and contemporary problems. Emphasis is on consolidated statements and partnership accounting. Various techniques are used to study accounting theory and practice; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 424 or BMGT 424.

ONLINE

UST (50135) 6980

ACCT 425 International Accounting (3)

(Fulfills the international perspective requirement.) Prerequisite: ACCT 311. A study of accounting in a multinational context. Topics include evolving international accounting and reporting standards, problems of foreign exchange and taxation, intercompany transfer pricing, and emerging issues in international accounting. Students may receive credit for only one of the following courses: ACCT 425 or ACCT 498A.

ONLINE

UST (50136) 6980

ACCT 436 Internal Auditing (3)

Prerequisite: ACCT 311. An introduction to internal auditing, its rapid growth, and its role in the modern corporation. Topics include internal auditing standards, scope, responsibilities, ethics, controls, techniques, and reporting practices. Consideration is given to the material included in the Certified Internal Auditor examination.

Various techniques are used to study internal auditing theory and practice; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 436, ACCT 498E, or BMGT 498E.

ONLINE

UST (51479) 6980

ACCT 495 Contemporary Issues in Accounting Practice (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.)

Prerequisites: ACCT 311, 321, and 422 and BMGT 364. A study of accounting that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in accounting, business transactions, and financing are considered. Web accounting and business technology, accounting theory, and management techniques are used to research and analyze developing issues in the workplace. Topics include e-commerce, financial derivatives, balanced scorecards, and the changing nature of financial reporting and risk management. Students may receive credit for only one of the following courses: ACCT 495 or ACCT 498C.

ONLINE

UST (50137) 6980

College Park

USS (51660) 4041 Th 6:30–10 p.m.

Anthropology

ANTH 102 Introduction to Anthropology: Cultural Anthropology and Linguistics (3)

(Fulfills the international perspective requirement.) A survey of social and cultural principles inherent in ethnographic descriptions, coupled with the study of language in the context of anthropology. Students who complete both ANTH 101 and 102 may not receive credit for ANTH 340, BEHS 340, or BEHS 341.

ONLINE

UST (51579) 6980

College Park

US1 (51285) 4072 Tu,Th 6:30–10 p.m.

ANTH 343 Physical Anthropology and Archaeology (3)

An interdisciplinary, intermediate-level exploration of contemporary and applied issues in physical anthropology and archaeology. Discussion covers evolution, human biological variation, primate studies, and archaeological frameworks and challenges. Focus is on theory and its application in dealing with concerns in our global society. Students may receive credit for only one of the following courses: ANTH 340, ANTH 343, or BEHS 340.

ONLINE

UST (50138) 6980

ANTH 344 Cultural Anthropology and Linguistics (3)

(Fulfills the international perspective requirement.) An interdisciplinary, intermediate-level exploration of contemporary issues in cultural anthropology and linguistics. Discussion covers variation in human social organization, ethnographic field methods, world views, and relationships amongst cultures, as well as cultural dimensions of language. Focus is on theory and its application in dealing with concerns in our global society. Students may receive credit for only one of the following courses: ANTH 340, ANTH 344, or BEHS 340.

ONLINE

UST (50139) 6980

Andrews Air Force Base

US1 (51678) 4171 M,W 6–9:50 p.m.

Art

ARTT 110 Elements of Drawing I (3)

An introduction to various media and related techniques. Problems for study are based on the figure, still life, and nature.

College Park

US1 (51201) 4072 Tu,Th 6:30–10 p.m.

US2 (51202) 4081 M,W 6–9:50 p.m.

ARTT 210 Elements of Drawing II (3)

Prerequisite: ARTT 100 or ARTT 110.

Drawing taught with an emphasis on understanding organic form as related to study of the human figure and pictorial composition. Students may receive credit for only one of the following courses: ARTS 210 or ARTT 210.

College Park

US1 (51203) 4072 Tu,Th 6:30–10 p.m.

US2 (51204) 4081 M,W 6–9:50 p.m.

ARTT 320 Elements of Painting (3)

Prerequisite: ARTT 110. Practice in the basic tools and vocabulary of painting. Oil and/or water-based paints are used.

College Park

US1 (51205) 4071 M,W 6–9:50 p.m.

US2 (51206) 4082 Tu,Th 6:30–10 p.m.

ARTT 354 Elements of Computer Graphics (3)

Recommended: One lower-level ARTT course (or equivalent experience in graphic design) and experience in art fundamentals, Microsoft Office applications, and Windows. An introduction to computer graphics programs and basic concepts in electronic design. Focus is on creating artwork in various formats, including print and the Web. Projects require six hours of computer work per week, some of which must be completed independently.

Adelphi

USS (51630) 4011 M 6–9:50 p.m.

ARTT 418 Drawing (3)

Prerequisite: ARTT 210. Creation of original compositions based on the figure and nature, supplemented by problems of personal and expressive drawing. May be repeated to a maximum of 12 credits.

College Park

US1 (51207) 4072 Tu,Th 6:30–10 p.m.

US2 (51208) 4081 M,W 6–9:50 p.m.

COURSE DESCRIPTIONS

ARTT 428 Painting (3)

Prerequisite: ARTT 320. Creation of original compositions based on the figure, nature, and still life, as well as expressive painting. Emphasis is on the development of personal directions. May be repeated to a maximum of 12 credits.

College Park

US1 (51209) 4071 M,W 6–9:50 p.m.
US2 (51210) 4082 Tu,Th 6:30–10 p.m.

ARTT 470 Watercolor (3)

An opportunity for further development of painting in watercolors at beginning or advanced levels. May be repeated to a maximum of 6 combined credits in ARTT 470 and 489B.

College Park

US1 (51211) 4071 M,W 6–9:50 p.m.
US2 (51212) 4082 Tu,Th 6:30–10 p.m.

Art History

ARTH 370 History of World Art I (3)

(Fulfills the historical perspective requirement.) A survey of the development of world visual art in its various forms, examining and comparing the expression of cultural and aesthetic values in different parts of the world from prehistory to 1400, when the European Age of Exploration began and world cultures came into contact.

ONLINE

UST (50140) 6980

Asian Studies

ASTD 150 Introduction to Asian Studies I (3)

(The first course in the two-course sequence ASTD 150–160. Fulfills the international perspective requirement and the general education requirements in the arts and humanities or the social sciences.) An interdisciplinary examination of the classical Asian tradition, encompassing a general survey of the region.

ONLINE

UST (51400) 6980

Astronomy

ASTR 100 Introduction to Astronomy (3)

(Not open to students who have taken or are taking any astronomy course numbered 250 or higher. For students not majoring or minoring in a science.) Prerequisite: MATH 012 or higher. A discussion of the major areas of astronomy. Topics include the solar system, stars and stellar evolution, and galaxies. Current topics in astronomy are also discussed. Students may receive credit for only one of the following courses: ASTR 100, ASTR 101, ASTR 120, or GNSC 125.

ONLINE

UST (50142) 6980

College Park

USS (51213) 4011 M 6–9:50 p.m.

Behavioral and Social Science

BEHS 210 Introduction to Social and Behavioral Science (3)

An interdisciplinary introduction to the study of society that addresses the issues of what it is to be a social scientist from a variety of social science perspectives. Empirical and theoretical contributions of the different social science disciplines are used to better understand the nature of society. Survey covers culture, geography, the individual, family, education, stratification in society, government and politics, and economics. Topics also include the scientific method and research methods in the social science disciplines and the current relationships among the different social science disciplines. A historical overview of the development of the social sciences is provided, and an analysis of social phenomena that integrates insights from the social sciences is presented. Students may receive credit for only one of the following: BEHS 201 or BEHS 210.

ONLINE

UST (50145) 6980

College Park/Online Hybrid *

USS (51846) 4011 M 6–9:50 p.m.

BEHS 343 Parenting Today (3)

An overview of critical issues of parenthood in the United States today. Topics include characteristics of effective parenting styles and capable parents, the role of nontraditional parenting techniques, and the social forces that cause changes in parent/child relationships and give rise to varying styles of parenting as developed in the United States. Some cross-cultural comparisons are included.

ONLINE

UST (50147) 6980

BEHS 453 Domestic Violence (3)

An examination of the complex phenomenon of domestic violence from a systems perspective that integrates individual, social, political, cultural/ethnic, economic, legal, and medical viewpoints from the past and present. Topics include the physical, emotional, and sexual abuse of children, partners, and the elderly. Discussion also covers response systems and mechanisms to prevent and treat violence. Students may receive credit for only one of the following courses: BEHS 453 or BEHS 454.

ONLINE

UST (50149) 6980

Biology

BIOL 101 Concepts of Biology (3)

(For students not majoring in a science.) An introduction to living things in light of knowledge of physical, chemical, and biological principles. The organization, processes, interdependence, and variety of living organisms are explored. Emphasis is on understanding the impact of biological knowledge on human societies. Consideration is given to current events that involve biological systems. Students may receive credit for only one of the following courses: BIOL 101, BIOL 105, or BSCI 105.

ONLINE

UST (50151) 6980

College Park

USS (51214) 4011 M 5–8:50 p.m.
USS (51283) 4021 Tu 5:20–8:50 p.m.

 Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes combine classroom-based and online study. Go to www.umuc.edu/distance for technology requirements.

BIOL 102 Laboratory in Biology (1)

Purchase of lab kit and various other common household and food items required for online section; laboratory activities are to be performed online and at home. (For students not majoring in a science. Fulfills the laboratory science requirement only with previous or concurrent credit for BIOL 101.) Prerequisite or corequisite: BIOL 101. A laboratory study of the concepts underlying the structure and functioning of living organisms. Laboratory exercises emphasize the scientific method and explore topics such as the chemical foundations of living organisms, pH, cell structure and function, metabolism, DNA structure and function, mechanisms and patterns of inheritance, evolution, classification, and population biology and ecosystems. Students may receive credit for only one of the following courses: BIOL 102, BIOL 105, or BSCI 105.

ONLINE

UST (50162) 6980

College Park

USS (51215) 4011 M 9:05–10:05 p.m.
USS (51282) 4021 Tu 9:05–10:05 p.m.

BIOL 103 Introduction to Biology (4)

Purchase of a lab kit and various other common household and food items required; laboratory activities are to be performed online and at home. (Fulfills the laboratory science requirement. Not open to students who have completed BIOL 101 or BIOL 102.) An introduction to the concepts underlying the structure and function of living organisms. The organization, chemical foundations, metabolism, genetics, evolution, ecosystems, and interdependence of living organisms are explored. The scientific method is used to emphasize these topics through laboratory activities. Students may receive credit for only one of the following courses: BIOL 103, BIOL 105, BSCI 105, or BIOL 101 and BIOL 102.

ONLINE

UST (51866) 6980

BIOL 181 Life in the Oceans (3)

A study of the major groups of plants and animals in various marine environments, as well as their interactions with each other and the nonliving components of the ocean. The impact of human activity on life in the ocean and the potential uses and misuses of the ocean are discussed. Students may receive credit for only one of the following courses: BIOL 181 or ZOOL 181.

ONLINE

UST (50173) 6980

BIOL 302 Bacteria, Viruses, and Health (3)

(For students majoring in science or non-science disciplines.) An introductory study of the basic structure, genetic and regulatory systems, and life cycles of bacteria and viruses. Students may receive credit for only one of the following courses: BIOL 398G, BSCI 223, MICB 200, or MICB 388A.

College Park

USS (51725) 4031 W 6–9:50 p.m.

BIOL 320 Forensic Biology (3)

An introduction to the basic principles of biology as applied to the field of forensic science. Topics include the biological features and characteristics of various types of evidentiary materials, as well as the basic principles of chemistry, cell biology, microbiology, and genetics that underlie various types of forensic analysis.

Shady Grove

USS (51748) 5131 W 6–9:50 p.m.

BIOL 350 Molecular and Cellular Biology (3)

Prerequisite: BIOL 101, BIOL 105, BIOL 230, BSCI 105, or BSCI 223. An introduction to the basic structure and function of cells, with an emphasis on eukaryotic cell biology. Topics include cell-cycle growth and death; protein structure and metabolism; gene replication, repair, recombination, and expression; RNA processing and metabolism; and molecular transport, traffic, and signaling. The principles and uses of recombinant DNA and genetic engineering technology are also discussed. Students may receive credit for only one of the following courses: BIOL 350 or BIOL 398S.

ONLINE

UST (51318) 6980

BIOL 362 Neurobiology (3)

(For students majoring or minoring in a natural science or psychology.) Prerequisite: BIOL 101, BIOL 105, or BSCI 105. An in-depth discussion of the biology and development of the nervous system. Topics include neuronal structure and function, communication at the synapse, membrane receptors and intra- and intercellular signaling systems, gene regulation, gross organization of the brain and spinal cord, the processing of sensory information, the programming of motor responses, and higher functions such as learning, memory, cognition, and speech.

ONLINE

UST (50175) 6980

Business and Management

BMGT 110 Introduction to Business and Management (3)

(For students with little or no business background. Recommended preparation for many other BMGT courses.) A survey of the field of business management. Topics include human relations, technology in business, ethical behavior, the environment, global and economic forces, organization, quality, products and services, functional management, and current issues and developments.

ONLINE

UST (50176) 6980

College Park

US2 (51216) 4082 Tu,Th 6:30–10 p.m.
USS (51661) 4011 M 6–9:50 p.m.
USS (51662) 4061 Sa 8:30 a.m.–12 noon

COURSE DESCRIPTIONS

BMGT 304 Managing E-Commerce in Organizations (3)

An introduction to the history and design of Internet-based business models (i.e., e-commerce) in organizations. Topics include e-commerce management principles, management of different types of organizations, integration of human and information technology resources, training and development, and use of information systems. Investigation also covers knowledge management strategies; the management of business units to implement technological marketing (or e-marketing); the creation of new roles and responsibilities for managers in the e-commerce environment of organizations; relationships among the Internet, government, and society; and future prospects of e-commerce. Students may receive credit for only one of the following courses: BMGT 304 or BMGT 388M.

ONLINE

UST (50182) 6980

BMGT 312 Women in Business (3)

Prerequisite: BMGT 110 or at least two years of business and management experience. An examination of women's evolving roles in the business world and the forces that have created change and opportunities. Discussion explores how organizational theory, human resource practices, industrialization, and information technology have created new paths for professional growth. Students may receive credit for only one of the following courses: BMGT 312, BMGT 398I, or MGMT 398I.

ONLINE

UST (50183) 6980

BMGT 313 Women as Entrepreneurs (3)

A study of the qualities that help women excel in business. Topics include the rapid increase in female-owned companies, especially small businesses, and ways women have overcome the barriers they face in starting a business. Discussion also covers the reasons for female exclusion from traditional financing alternatives and current funding options for women. Inspirational real-life examples of women who have achieved success are presented. Students may receive credit for only one of the following courses: BMGT 313 or BMGT 388H.

ONLINE

UST (50185) 6980

BMGT 314 Women as Leaders (3)

A study of the opportunities and challenges for women in leadership positions. Focus is on increasing awareness of the unique talents and skills of women and identifying ways to help women change historically self-limiting beliefs. Topics include personal perceptions, traditional stereotypes of femininity, and the evaluation of leadership and coaching skills. Success stories of leading women managers illustrate the key principles. Students may receive credit for only one of the following courses: BMGT 314 or BMGT 388J.

ONLINE

UST (50186) 6980

BMGT 317 Problem Solving for Managers (3)

Presentation of the theoretical and practical aspects of strategies used in solving problems, an activity that takes up much of the manager's day. Approaches evaluated include holistic thinking, the use of analogy, internal brainstorming and other methods of creative thinking, the development of an ability to shift perspectives, the scientific method, the analysis of language, systems analysis, and graphic representations. Case studies illustrate the definition of the problem, the formulation of hypotheses, the collection and analysis of data, and application to improve quality. Students may receive credit for only one of the following courses: BMGT 317 or TMGT 310.

ONLINE

UST (50187) 6980

Fort Meade

US2 (51726) 4581 M,W 6-9:50 p.m.

BMGT 324 Introduction to Entrepreneurship: Starting a Small Business (1)

An introduction to entrepreneurship and the concept of starting a small business. Topics include the costs and benefits of operating a small business venture and the types of small businesses that can be successfully operated. Special considerations and laws that apply to small business operations are also covered. Students may receive credit for only one of the following courses: BMGT 324, BMGT 398F, MGMT 324, MGMT 398B, or SBUS 398B.

Andrews

UN2 (51813) 4185 Sa 9 a.m.-5 p.m.

Class meets July 28 and August 4.

Shady Grove

UN1 (51815) 5175 Sa 9 a.m.-5 p.m.

Class meets June 2 and 9.

BMGT 325 The Small-Business Plan (1)

An introduction to the preparation of a business plan for entry into small business. Topics include locating and using primary and secondary research to prepare a business plan, assessing formats for presenting it, finding sources of assistance in preparing it, writing it, and identifying who should prepare it. Students may receive credit for only one of the following courses: BMGT 325, BMGT 398G, MGMT 325, MGMT 330, MGMT 398C, SBUS 200, or SBUS 398C.

College Park

UN2 (51811) 4085 Sa 9 a.m.–5 p.m.
Class meets August 11 and 18.

Waldorf Center

UN1 (51824) 5075 Sa 9 a.m.–5 p.m.
Class meets June 30 and July 7.

BMGT 330 Entrepreneurship and New Venture Planning (3)

Recommended: BMGT 364. An overview of entrepreneurship and planning new business ventures for prospective entrepreneurs and managers. Topics include developing entrepreneurial ideas and innovations; strategic planning; marketing research, analysis, and planning; advertising, promotion, and sales; financial planning and financing; operations and services planning; human resources planning and management; analysis of risk; information management strategy and the Internet; legal aspects of new venture formation; and global venturing. Entrepreneurial theory, profiles and roles of entrepreneurs, business life cycles, entrepreneurial behavior, use of computer software to aid in planning, and entrepreneurial management and technology issues are explored. Discussion and group activities focus on development of a business plan, the factors that should be considered, and the entrepreneur's role in developing and operating a new business. Students may receive credit for only one of the following courses: BMGT 330, MGMT 330, or SBUS 200.

ONLINE

UST (50188) 6980

Shady Grove

USS (51738) 5111 M 6–9:50 p.m.

BMGT 339 Government and Business Contracting (3)

(Designed for entrepreneurs in the public and private sectors involved in evaluating contracting and grant opportunities in domestic and global environments.) An investigation of the opportunities available for new business development and government and business contracting, as well as the problems involved. Topics include various methods governments and businesses use in determining requirements, choosing the procurement method, evaluating contractors and grant proposals, setting terms and conditions for contracts, awarding contracts, and administering contracts. Both theory and practice are examined with respect to procurement; purchasing procedures; types of contracts; cost and price analysis; and methods of writing proposals, obtaining helpful information, and establishing and maintaining internal controls. Students may receive credit for only one of the following courses: BMGT 339, MGMT 220, or MGMT 339.

ONLINE

UST (50189) 6980

Andrews Air Force Base

US1 (51682) 4171 M,W 6–9:50 p.m.

BMGT 340 Business Finance (3)

Prerequisites: ACCT 221 and either BMGT 230 or STAT 230. An overview of the theory, principles, and practices of financial management in a business environment. Topics include financial analysis and financial risk, characteristics and valuations of securities, capital investment analysis and decision making, the capital structure of the firm, financial leverage, and international finance. Emphasis is on the application of financial theory and methods for solving the problems of financial policy that managers face. Students may receive credit for only one of the following courses: BMGT 340, MGMT 398D, or TMGT 320.

ONLINE

UST (50190) 6980

Arundel Mills

US2 (51693) 7782 Tu,Th 6–9:30 p.m.

College Park

US1 (51217) 4071 M,W 6–9:50 p.m.

USS (51218) 4021 Tu 6:30–10 p.m.

Hagerstown

USS (51777) 4611 M 6–9:50 p.m.

Laurel College Center

USS (51712) 5441 Th 6–9:30 p.m.

Shady Grove

USS (51742) 5121 Tu 6:30–10 p.m.

Waldorf Center

USS (51798) 5031 W 6–9:50 p.m.

COURSE DESCRIPTIONS

BMGT 341 Finance for the Nonfinancial Manager (3)

(May be used as either a stand-alone survey course in finance or an introduction to higher-level finance courses for those who wish to pursue the subject further. May not be substituted for BMGT 340.) An introduction to the financial fundamentals needed by functional experts and upwardly mobile managers in human resources, marketing, production, and general management. Focus is on preparing to assume higher-level corporate positions or undertaking entrepreneurial activities that require a basic knowledge of finance. The world of finance and its argot and operations are presented in a simple, step-by-step manner. Topics include financial statements and forecasting, capital budgeting, project evaluation, working capital management, and international financial management. Emphasis is on practical applications more than theory.

ONLINE

UST (50194) 6980

BMGT 342 Fundamentals of Building Wealth (3)

(For students majoring in both business and nonbusiness disciplines.) A practical overview of personal finance management and creation of wealth that blends financial theory and applications. The development of personal financial management skills (e.g., budgeting income and expenditures and planning for financial security and retirement) is encouraged, while an understanding of elements of the U.S. financial structure (including savings and investment alternatives, financing and credit sources, the role of insurance in protecting income and assets, and federal income tax issues) is provided. Students may receive credit for only one of the following courses: BMGT 342, BMGT 388F, or BMGT 388N.

ONLINE

UST (50195) 6980

Andrews Air Force Base

US2 (51854) 4181 M,W 6–9:50 p.m.

Dundalk (CCBC)

US2 (51691) 4981 M,W 6–9:50 p.m.

BMGT 343 Investments (3)

Prerequisite: BMGT 340. An introduction to financial investments. Topics include securities and securities markets; the risks of investments, as well as returns and constraints on investments; portfolio policies; and institutional investment policies.

ONLINE

UST (50197) 6980

College Park

USS (51663) 4041 Th 6:30–10 p.m.

BMGT 346 Risk Management (3)

Prerequisites: ACCT 221 and either BMGT 230 or STAT 230. A study focusing on recognizing and evaluating the pure risks facing organizations. Guides for risk-management decisions concerning the retention, control, and transfer of risk (including insurance) are discussed.

ONLINE

UST (50199) 6980

Fort Meade

US1 (51717) 4571 M,W 6–9:50 p.m.

BMGT 361 Health Management (3)

Conceptual and functional analysis and application of management principles and theories for effective leadership in the health care services environment. Focus is on relevant theories of organization and management, leadership, communication, motivation, and decision making; organizational change and strategic planning; human resource administration; and management control systems. Discussion covers the structure of health systems in the United States and in other countries, current policy issues, and advocacy for public health and health care reform. Students may receive credit for only one of the following courses: BMGT 361 or HMG 320.

ONLINE

UST (51841) 6980

BMGT 364 Management and Organization Theory (3)

Prerequisite: BMGT 110 or at least two years of business and management experience. A study of the development of theories about management and organizations. Processes and functions of management discussed include the communication process, the role of the manager as an organizer and director, the determination of goals, and the allocation of responsibilities. Students may receive credit for only one of the following courses: BMGT 364, TEMN 202, TEMN 300, TMGT 301, or TMGT 302.

ONLINE

UST (50200) 6980

College Park

US2 (51219) 4082 Tu,Th 6:30–10 p.m.

USS (51220) 4031 W 6–9:50 p.m.

College Park/Online Hybrid *

USS (51664) 4061 Sa 8:30 a.m.–12 noon

Dorsey Station

US1 (51786) 7672 Tu,Th 6–9:30 p.m.

Patuxent River Naval Air Station

US2 (51772) 5882 Tu,Th 6:30–10 p.m.

Shady Grove

US1 (51754) 5171 M,W 6–9:50 p.m.

USS (51734) 5131 M,W 8–9:50 a.m.

Waldorf Center

USS (51756) 5011 M 6–9:50 p.m.

BMGT 365 Organizational Leadership (3)

Prerequisite: BMGT 364. An exploration of the challenges to effective leadership and management that the contemporary manager faces in a rapidly changing environment. Focus is on leadership styles and motivational techniques conducive to high performance in various organizational settings with a very diverse workforce. Topics include issues in the design of organizations, the corporate/organizational culture, the design and enrichment of jobs, and communication within organizations. Students may receive credit for only one of the following courses: BMGT 365, MGMT 300, MGST 310, or TEMN 310.

ONLINE

UST (50207) 6980

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes combine classroom-based and online study. Go to www.umuc.edu/distance for technology requirements.

BMGT 380 Business Law I (3)

(Strongly recommended for students seeking careers as CPAs, lawyers, or managers.)

A conceptual and functional analysis and application of legal principles relevant to the conduct and understanding of commercial business transactions in the domestic and global environment. Topics include the legal, ethical, and social environment of business; agencies, partnerships, and other forms of business organizations; and contracts and sales agreements.

ONLINE 

UST (50208) 6980

Bolling/Anacostia

US2 (51704) 4281 M,W 6–9:50 p.m.

College Park

US1 (51665) 4071 M,W 6–9:50 p.m.

Shady Grove

USS (51744) 5121 Tu 6:30–10 p.m.

Waldorf Center

USS (51792) 5011 M 6–9:50 p.m.

BMGT 381 Business Law II (3)

(Strongly recommended for students seeking careers as CPAs, lawyers, or managers.)

Prerequisite: BMGT 380. Further conceptual and functional analysis and application of legal principles relevant to the conduct and understanding of commercial business transactions in the domestic and global environment. Topics include personal and real property, government regulations affecting employment and marketing, negotiable instruments, debtor/creditor relationships, and bankruptcy and reorganization.

ONLINE 

UST (50212) 6980

BMGT 388F Personal Financial Management (1)

(For students specializing in both business and non-business disciplines.) A practical overview of personal finance management that blends financial theory and applications. The development of personal financial management skills (e.g., budgeting income and expenditures, planning for financial security and retirement) is encouraged, while an understanding of the elements of the U.S. financial structure (such as savings and investment alternatives, financing and credit sources, the role of insurance in protecting income and assets, and federal income tax issues) is provided. Students may receive credit for only one of the following courses: BMGT 342, BMGT 388E, or BMGT 388N.

Dorsey Station

UN1 (51821) 7675 Sa 9 a.m.–5 p.m.

Class meets June 2 and 9.

Shady Grove

UN2 (51816) 5185 Sa 9 a.m.–5 p.m.

Class meets July 14 and 21.

BMGT 391 Motivation, Performance, and Productivity (3)

Prerequisite: BMGT 364. An examination of the challenges of motivating employees. Topics include effective principles for job design, theories and practices of successful leadership, the setting of goals and objectives, the development of reward systems, and the attributes of effective managerial communication. The causes and impact of performance problems and methods for measuring management practices are explored. Students may receive credit for only one of the following courses: BMGT 391, BMGT 398S, or HRMN 394.

ONLINE 

UST (50213) 6980

BMGT 392 Global Business Management (3)

CD-ROM required for online section.

(Fulfills the international perspective requirement.) Prerequisite: BMGT 110 or at least two years of business and management experience. Examination and analysis of global business in its historical, theoretical, environmental, and functional dimensions. Focus is on understanding the growing economic interdependence of nations and its impact on managerial and corporate policy decisions that transcend national boundaries. Topics include the nature and scope of international business; the institutional, sociocultural, political, legal, ethical, and economic environments; trade, foreign investment, and development; transnational management (including global operations), strategic planning, human resources, marketing, and finance; and international business diplomacy and conflict resolution. Students may receive credit for only one of the following courses: BMGT 392, MGMT 305, or TMGT 390.

ONLINE 

UST (50214) 6980

College Park

US1 (51223) 4072 Tu,Th 6:30–10 p.m.

Dorsey Station

US2 (51789) 7681 M,W 6–9:50 p.m.

Fort Meade

US2 (51727) 4582 Tu,Th 6–9:30 p.m.

Southern Maryland Higher Education Center

USS (51733) 6011 M 6–9:50 p.m.

BMGT 393 Real Estate Principles I (3)

(Designed to fulfill the requirements for the Maryland licensing examination to sell real estate.) Prerequisite: ECON 203 or ECON 205. A survey of the principles, definitions, and uses of real estate. Topics include real estate as a business, problems of construction and home ownership, city planning, and public control and ownership of real estate.

Dorsey Station

USS (51783) 7631 W 6–9:50 p.m.

COURSE DESCRIPTIONS

BMGT 437 International Business Law (3)

(Formerly BMGT 498P.) Prerequisite: BMGT 380. A conceptual and functional analysis and application of transnational legal principles relevant to the conduct and understanding of global business and economic transactions. Topics include the international legal environment and process; transactional dimensions, including business forms and foreign investments; international and regional organizations; international contracts and sales; the regulation of international trade; national and international economic controls; legal aspects of management, marketing, and finance that focus on global issues related to employment, the environment, technology transfer, and trade financing; and dispute resolution. Students may receive credit for only one of the following courses: BMGT 437 or BMGT 498P.

ONLINE

UST (50227) 6980

BMGT 440 Financial Management (3)

Prerequisite: BMGT 340. Analysis and discussion of the financial decisions of national and multinational corporations, based on case studies and reading. Financial principles and concepts are applied to solve financial problems and make financial and corporate policy at the executive level. Topics include assessment of the financial health of the organization, short- and long-term financial management, project and company valuation, cost of capital, risk analysis, investment decisions, and capital markets.

ONLINE

UST (50215) 6980

BMGT 443 Security Analysis and Valuation (3)

Prerequisite: BMGT 343. A study of concepts, methods, models, and empirical findings. Theory is applied to the analysis, valuation, and selection of securities, especially common stock.

ONLINE

UST (51488) 6980

BMGT 446 International Finance (3)

Prerequisite: BMGT 340. Analysis and discussion of financial management issues from the perspective of the multinational firm. Topics include the organization and functions of foreign exchange and international capital markets, international capital budgeting, financing foreign trade, and designing a global financing strategy. Emphasis is on how to manage financial exchange and political risks while maximizing benefits from global opportunities faced by the firm.

ONLINE

UST (50216) 6980

BMGT 456 Multinational Management (3)

(Formerly BMGT 498R.) An examination and analysis of multinational management functions and processes (including planning, organizing, leading, and controlling) across national cultures and borders and in globally diverse transnational environments and organizations. Topics include cross-cultural strategic planning and organizational design and structures; cross-cultural leadership, decision making, motivation, communication, and business practices; headquarters/subsidiary-control relationships; international staffing, employee relations, and human resource management; and cross-national ethics and social responsibility. Students may receive credit for only one of the following courses: BMGT 456 or BMGT 498R.

Dorsey Station

US2 (51871) 7681 M,W 6–9:50 pm

BMGT 464 Organizational Behavior (3)

Prerequisites: BMGT 110 (or at least two years of business and management experience) and 364. An examination of research and theory on the forces underlying the way members of an organization behave. Topics include the behavior of work groups and supervisors, intergroup relations, employees' goals and attitudes, problems in communication, the circumstances of change in an organization, and the goals and design of an organization.

ONLINE

UST (50217) 6980

BMGT 482 Business and Government (3)

Prerequisite: BMGT 110 (or at least two years of business and management experience). A study of the role of government in the modern economy and the intricate relationships between the public and private sectors in the domestic and global environments. Emphasis is on the regulatory and public policy dimensions of government intervention, the promotion of business, corporate responses to government action, and social responsibility and governance issues in the changing domestic and global marketplaces. Students may receive credit for only one of the following courses: BMGT 482 or TMGT 340.

ONLINE

UST (50218) 6980

College Park

US1 (51294) 4071 M,W 6–9:50 p.m.

BMGT 484 Managing Teams in Organizations (3)

Prerequisite: BMGT 364. An examination of how and why team development can be effective in organizations and when it is appropriate. Topics include group dynamics, stages of group development, team-building techniques, team goals and leadership, and interpersonal and individual skills to foster cohesion and effective performance. Students may receive credit for only one of the following courses: BMGT 484, BMGT 498H, or MGMT 498H.

Waldorf Center

US1 (51794) 5072 Tu,Th 6:30–10 p.m.

BMGT 487 Project Management I (3)

(The first course in the two-course series BMGT 487–488.) Prerequisite: BMGT 364. An introduction to project management principles, concepts, and software applications and an exploration of project management applications in introductory project situations. Project management is examined in terms of practical applications and practices. Appropriate organizational structures, such as collegial and matrix types, are described and assessed. Discussion also covers the practical considerations of designing a project management system. Students may receive credit for only one of the following courses: BMGT 487, IFSM 438, or TMGT 430.

ONLINE ☐

UST (50219) 6980

BMGT 495 Strategic Management (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisites: BMGT 340 and 364 and MRKT 310. A study of strategic management that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in business and management are considered. Focus is on the continuous, systematic process of managerial planning, including environmental scanning and the development of plans and strategies to gain competitive advantage. Case studies, projects, and discussion highlight tactical and strategic management issues. Access to spreadsheet software is recommended to analyze case studies and develop strategic planning information, charts, and graphs. Students may receive credit for only one of the following courses: BMGT 495, HMGT 430, MGMT 495, or TMGT 380.

ONLINE ☐

UST (50220) 6980

College Park

US2 (51224) 4082 Tu,Th 6:30–10 p.m.
USS (51666) 4011 M 6–9:50 p.m.

Shady Grove/Online Hybrid *

USS (51746) 5131 W 6–9:50 p.m.

BMGT 496 Business Ethics (3)

(Fulfills the civic responsibility perspective requirement.) A study of the relationship of business ethics and social responsibility in both domestic and global settings. Ethical and moral considerations of corporate conduct, social responsibilities, policies, and strategies are explored. Emphasis is on the definition, scope, application, and analysis of ethical values as they relate to issues of public consequence in the context of the functional areas of business at both the domestic and global levels.

ONLINE ☐

UST (50224) 6980

College Park

US2 (51225) 4081 M,W 6–9:50 p.m.
USS (51226) 4021 Tu 6:30–10 p.m.

Shady Grove

US1 (51757) 5172 Tu,Th 6:30–10 p.m.

Waldorf Center

US1 (51795) 5071 M,W 6:30–9:50 p.m.

Career Planning

CAPL 398A Career Planning Management (1)

A survey of strategies for managing career change. Strategies focus on identifying and evaluating skills, self-marketing, and tapping into the hidden job market. Topics include résumé development, informational interviewing, salary negotiation, tips for career success, and the complicated federal hiring process.

College Park

UN2 (51809) 4085 Sa 9 a.m.–5 p.m.
Class meets July 14 and 21.

Shady Grove

UN1 (51817) 5175 Sa 9 a.m.–5 p.m.
Class meets June 16 and 23.

Communication Studies

COMM 293 Technical Report Writing (3)

(Formerly ENGL 293. Fulfills the general education requirement in communications.) Prerequisite: ENGL 101 or ENGL 101X. An introduction to the process of technical writing. Discussion covers conducting audience and needs analyses; organizing and writing clear, precise, grammatically correct technical prose; and producing a variety of routine technical reports and correspondence. Students may receive credit for only one of the following courses: COMM 293 or ENGL 293.

ONLINE ☐

UST (51401) 6980

College Park

USS (51295) 4021 Tu 6:30–10 p.m.

COMM 300 Communication Theory (3)

(Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: ENGL 101 or ENGL 101X. An introduction to the study of communication theory. The basic theories of human communication and their applications in the contexts of interpersonal, small-group, organizational, public, and intra/intercultural communication are analyzed. The relationship between communication theory, research, and practice is explored. Topics range from communication as a way of “knowing” to contemporary issues associated with computer-mediated communication.

ONLINE ☐

UST (50290) 6980

Andrews Air Force Base

US1 (51679) 4172 Tu,Th 6–9:30 p.m.

Shady Grove/Online Hybrid *

USS (51850) 5131 W 6–9:50 p.m.

☐ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes combine classroom-based and online study. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

COMM 380 Language in Social Contexts (3)

Video programs required for online section. (Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: ENGL 101 or ENGL 101X. An examination of the linguistic components of languages, with special emphasis on the English language, its origins, continued development, and use in speaking and writing. Categories of speech and methods of written communication are examined from the perspective of regional and social variation. Discussion covers cultural, gender, and racial variations as well as underlying perspectives and assumptions.

ONLINE

UST (50293) 6980

College Park

USS (51622) 4021 Tu 6:30–10 p.m.

COMM 390 Writing for Managers (3)

(Fulfills the general education requirement in communications.) Prerequisite: ENGL 101 or ENGL 101X. A practicum in the kinds of writing skills that managers need for the workplace. Communication skills emphasized include planning information, developing reader-based prose, improving personal writing performance and guiding the writing of subordinates, and mastering such writing tasks as strategic plans and performance appraisals. Students may receive credit for only one of the following courses: COMM 390 or HUMN 390.

ONLINE

UST (50296) 6980

Bethesda

US2 (51708) 3681 M,W 6–9:50 p.m.

College Park

USS (51236) 4011 M 6–9:50 p.m.

Shady Grove

US1 (51755) 5172 Tu,Th 6:30–10 p.m.

COMM 393 Technical Writing (3)

(Students for whom English is a second language should consider taking COMM 393X instead. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: ENGL 101 or ENGL 101X.

The writing of technical papers and reports. Focus is on building skills in critical thinking, research, and document design. Assignments include composing a total of 6,000 words (approximately 25 pages) in various formats (e.g., the oral presentation, the résumé, correspondence, manuals, procedures, instructions, and different types of reports, including proposal, progress, analytic, and feasibility). Students may receive credit for only one of the following courses: COMM 393, COMM 393X, ENGL 393, or ENGL 393X.

ONLINE

UST (50305) 6980

Bolling/Anacostia

US1 (51699) 4271 M,W 6–9:50 p.m.

College Park

US2 (51238) 4081 M,W 6–9:50 p.m.

USS (51237) 4041 Th 6:30–10 p.m.

Fort Meade

USS (51715) 4521 Tu 6–9:30 p.m.

Shady Grove

USS (51737) 5111 M 6–9:50 p.m.

Waldorf Center

US2 (51796) 5082 Tu,Th 6:30–10 p.m.

COMM 393X Technical Writing (3)

(Enrollment restricted to students for whom English is a second language. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: ENGL 101 or ENGL 101X. The writing of technical papers and reports. Focus is on building skills in critical thinking, research, and document design. Assignments include composing a total of 6,000 words (approximately 25 pages) in various formats (e.g., the oral presentation, the résumé, correspondence, manuals, procedures, instructions, and different types of reports, including proposal, progress, analytic, and feasibility). Students may receive credit for only one of the following courses: COMM 393, COMM 393X, ENGL 393, or ENGL 393X.

ONLINE

UST (50311) 6980

COMM 394 Business Writing (3)

(Students for whom English is a second language should consider taking COMM 394X instead. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: ENGL 101 or ENGL 101X. An introduction to professional workplace writing. Topics include context, purpose, audience, style, organization, format, technology, results, and strategies for persuasion when writing typical workplace messages. In addition to shorter assignments, a substantial formal report that incorporates data analysis and support for conclusions or recommendations is required. Assignments include composing a total of 6,000 words (approximately 25 pages). Students may receive credit for only one of the following courses: COMM 394, COMM 394X, ENGL 394, or ENGL 394X.

ONLINE

UST (50312) 6980

Andrews Air Force Base

US2 (51684) 4181 M,W 6–9:50 p.m.

College Park

US1 (51637) 4071 M,W 6–9:50 p.m.

US2 (51239) 4082 Tu,Th 6:30–10 p.m.

USS (51240) 4021 Tu 6:30–10 p.m.

Dorsey Station

US1 (51785) 7671 M,W 6–9:50 p.m.

Fort Meade

US2 (51724) 4581 M,W 6–9:50 p.m.

Shady Grove

US2 (51765) 5182 Tu,Th 6:30–10 p.m.

USS (51731) 5121 Tu,Th 8–9:40 a.m.

Waldorf Center

USS (51743) 5041 Th 6:30–10 p.m.

COMM 394X Business Writing (3)

(Enrollment restricted to students for whom English is a second language. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: ENGL 101 or ENGL 101X. An introduction to professional workplace writing. Topics include context, purpose, audience, style, organization, format, technology, results, and strategies for persuasion when writing typical workplace messages. In addition to shorter assignments, a substantial formal report that incorporates data analysis and support for conclusions or recommendations is required. Assignments include composing a total of 6,000 words (approximately 25 pages). Students may receive credit for only one of the following courses: COMM 394, COMM 394X, ENGL 394, or ENGL 394X.

ONLINE 

UST (51499) 6980

COMM 400 Communication and the Law (3)

(No previous study of law required. Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: JOUR 201 or a 300-level COMM course. An examination of the important legal issues that affect professional communicators. Topics include copyright, intellectual property, fair use, privacy, freedom of information, freedom of speech, and freedom of the press, as well as issues raised by the growth of the Internet, the use of digital technologies, and the creation of media content. Students may receive credit for only one of the following courses: COMM 400 or JOUR 400.

ONLINE 

UST (50318) 6980

COMM 492 Grant and Proposal Writing (3)

(Fulfills the general education requirement in communications.) Prerequisite: COMM 393 or COMM 394. An advanced study of technical writing, focusing on composing competitive proposals in response to a Request for Proposals (RFPs) and other funding solicitations from the federal government and community and private sources. Discussion covers stages of the proposal-development process, including researching the funding agency for its mission, target populations, and problems of interest; assessing the RFP to determine evaluation criteria; and assembling the required elements of a successful proposal. Assignments include working in teams to prepare a competitive proposal. Students may receive credit for only one of the following courses: COMM 492 or ENGL 489C.

ONLINE 

UST (50320) 6980

COMM 493 Graphics/Text Integration (3)

(Fulfills the general education requirement in communications, but is not a writing course. While using desktop publishing programs is necessary to the course, instruction on the software is not provided.) Prerequisite: ENGL 101 or ENGL 101X. Recommended: A course in desktop publishing. An introduction to graphic design theory that explores the integration of text and graphics in formal and practical design. Topics include organizing information, developing strategic design solutions to enhance communication, and applying critical and creative processes to produce and evaluate design.

ONLINE 

UST (50321) 6980

COMM 495 Seminar in Workplace Communication (3)

(Fulfills the general education requirement in communications. Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisites: COMM 300 and either COMM 393 or COMM 394. Recommended: JOUR 201. A study of workplace communication that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in public relations are considered. Emphasis is on enhancing advanced-level writing skills and developing flexibility in changing writing tone from piece to piece. Topics include how to produce various communications (such as press releases, feature stories, fact sheets, and executive speeches) and elements of document design.

ONLINE 

UST (50322) 6980

COMM 496 Writing for the Computer Industry (3)

(Fulfills the general education requirement in communications.) Prerequisite: A 300-level writing course. Recommended: COMM 393. Study of and practice in the designing, writing, testing, publishing, and maintaining of effective user documentation as well as other software development documents. The assumption is made that software tools, as well as their documentation, should relate directly to user tasks. Emphasis is on the difference between writing successfully for publication on paper and for display on the computer screen.

ONLINE 

UST (50323) 6980

COURSE DESCRIPTIONS

Computer and Information Science

CMIS 102 Introduction to Problem Solving and Algorithm Design (3)

A study of techniques for finding solutions to problems through structured programming and step-wise refinement. Topics include principles of programming, the logic of constructing a computer program, and the practical aspects of integrating program modules into a cohesive whole. Algorithms are used to demonstrate programming as an approach to problem solving, and basic features of a modern object-oriented language are illustrated. Students may receive credit for only one of the following courses: CMIS 102, CMIS 102A, or CMSC 101.

ONLINE

UST (50239) 6980

College Park

USS (51229) 4021 Tu 6:10–10 p.m.

CMIS 141 Introductory Programming (3)

(Not open to students who have taken CMIS 340. The first in a sequence of courses in Java.) Prerequisite: CMIS 102. Recommended: MATH 107. A study of structured and object-oriented programming using the Java language. Discussion covers the discipline, methodologies, and techniques of software development. Algorithms and simple data structures are developed and implemented in Java; object-oriented concepts are applied. Students may receive credit for only one of the following courses: CMIS 141 or CMIS 141A.

ONLINE

UST (50242) 6980

College Park

USS (51230) 4041 Th 6:30–10 p.m.

CMIS 160 Discrete Mathematics for Computing (3)

(Not open to students who have completed CMSC 150.) Recommended: MATH 107. An introduction to discrete mathematical techniques for solving problems in the field of computing. Basic principles from areas such as sets, relations and functions, logic, proof methods, and recursion are examined. Topics are selected on the basis of their applicability to typical problems in computer languages and systems, databases, networking, and software engineering.

ONLINE

UST (50245) 6980

College Park

USS (51231) 4011 M 6:10–10 p.m.

CMIS 241 Data Structures and Abstraction (3)

Prerequisite: CMIS 141 or CMIS 141A. A study of program design and the implementation of abstract data types in Java. Topics include data structures such as stacks, queues, lists, and trees and algorithms used for sorting and searching.

ONLINE

UST (50247) 6980

CMIS 310 Computer Systems and Architecture (3)

(Not open to students who have completed CMSC 311.) Prerequisite: CMIS 102 or CMIS 102A. A study of the fundamental concepts of computer architecture and factors that influence the performance of a system. Topics include data representation and the design and analysis of combinational and sequential circuits. Focus is on how basic hardware components (multiplexers, decoders, memories, arithmetic-logic units, etc.) are built. Discussion covers hard-wired and microprogrammed design of control units and concepts such as pipelining and memory hierarchy. Students may receive credit for only one of the following courses: CMIS 270, CMIS 310, CMSC 311, or IFSM 310.

ONLINE

UST (50249) 6980

College Park

USS (51233) 4031 W 6–9:50 p.m.

CMIS 320 Relational Databases (3)

Prerequisite: CMIS 102 or CMIS 102A. A study of the functions and underlying concepts of relationally organized database systems. Discussion covers data models and their application to database systems. The entity/relationship (E/R) model and Codd's relational theory—including relational algebra, normalization and integrity constraints, and the Structured Query Language (SQL)—are emphasized. Physical design and data administration issues are addressed. Projects include hands-on work with E/R and relational models (using industry-standard database software). Students may receive credit for only one of the following courses: CMIS 320 or IFSM 410.

ONLINE

UST (50252) 6980

College Park

USS (51631) 4011 M 6–9:50 p.m.

CMIS 325 UNIX with Shell Programming (3)

Prerequisite: CMIS 102 or CMIS 102A. A study of the UNIX operating system. Topics include file structures, editors, pattern-matching facilities, shell commands, and shell scripts. Shell programming is presented and practiced to interrelate system components. Projects give practical experience with the system.

ONLINE

UST (50254) 6980

CMIS 330 Software Engineering Principles and Techniques (3)

Prerequisite: CMIS 141, CMIS 141A, CMIS 315, or CMIS 340. Recommended: CMIS 310. A study of the process of software engineering from initial concept through design, development testing, and maintenance to retirement of the product. Development life-cycle models are presented. Topics include issues in configuration management, integration and testing, software quality, quality assurance, security, fault tolerance, project economics, operations, human factors, and organizational structures. Students may receive credit for only one of the following courses: CMIS 330 or CMIS 388A.

ONLINE

UST (50256) 6980

CMIS 340 Programming in Java (3)

(Not open to students who have taken CMIS 141, CMIS 241, or CMIS 242.)

Prerequisite: CMIS 140 or an equivalent course in using a language other than Java (such as C, C++, Pascal, Ada, or PL/I). A one-semester study of the important features of the Java programming language. Topics include an introduction to Java syntax, class libraries, graphical user interfaces, input and output, threads, and applet programming. Programming projects in Java are included.

ONLINE

UST (50257) 6980

CMIS 370 Data Communications (3)

Prerequisite: CMIS 310. Investigation of the effects of communication technology on information systems. Major topics include components of communication systems, architectures and protocols of networks, security measures, regulatory issues, and the design of network systems. Issues and applications in local area networks and communication services are covered. Students may receive credit for only one of the following courses: CMIS 370, CMSC 370, or IFSM 450.

ONLINE

UST (50259) 6980

CMIS 375 Programming in Perl (3)

Prerequisite: CMIS 102 or CMIS 102A. An introduction to the Perl scripting language. The basic features of Perl (including data and variable types, operators, statements, regular expressions, functions, and input/output) are covered. Additional topics include object-oriented programming and Common Gateway Interface (CGI) programming. Assignments include writing Perl scripts. Students may receive credit for only one of the following courses: CMIS 375 or CMIS 398P.

ONLINE

UST (50261) 6980

CMIS 415 Advanced UNIX and C (3)

Prerequisites: CMIS 141 (or CMIS 141A, CMIS 315, or CMIS 340) and 325. Recommended: CMIS 310. An investigation of the interaction between the UNIX operating system and the C programming language. The features of UNIX that support C, including library and system calls, UNIX utilities, debuggers, graphics, and file structure, are presented. Assignments include programming projects in C that implement UNIX command features.

ONLINE

UST (50262) 6980

CMIS 420 Advanced Relational Databases (3)

Prerequisite: CMIS 320. A study of advanced logical and physical design features and techniques of relational databases appropriate to the advanced end user, database designer, or database administrator. Topics include object-relational concepts, data modeling, challenge areas, physical design in relation to performance, and relational algebra as a basis of optimizer strategies. Future trends, advanced concurrency control mechanisms, and maintenance issues such as schema restructuring are addressed. Projects include hands-on work (using industry-standard database software) in designing and implementing a small database, creating triggers, loading through forms and utility, querying through interactive and embedded Structured Query Language (SQL), restructuring schema, and analyzing performance. Students may receive credit for only one of the following courses: CMIS 420, IFSM 411, or IFSM 498I.

ONLINE

UST (50263) 6980

CMIS 435 Computer Networking (3)

Prerequisite: CMIS 370. An overview of communications topics such as signaling conventions, encoding schemes, and error detection and correction. Emphasis is on routing protocols for messages within various kinds of networks, as well as on methods that network entities use to learn the status of the entire network. Students may receive credit for only one of the following courses: CMIS 435 or CMSC 440.

ONLINE

UST (50264) 6980

Shady Grove

USS (51749) 5141 Th 6:30–10 p.m.

CMIS 440 Advanced Programming in Java (3)

Prerequisite: CMIS 241, CMIS 242, or CMIS 340. An exploration of advanced Java Enterprise applications. Topics include Java server pages, servlets, Java database connectivity, and Enterprise JavaBeans. Projects include group work and an in-depth case study of a Java-based system. Students may receive credit for only one of the following courses: CMIS 440 or CMIS 498A.

ONLINE

UST (51518) 6980

CMIS 445 Distributed Systems (3)

Prerequisite: CMIS 141, CMIS 141A, CMIS 315, or CMIS 340. An exploration of protocols and methods for allocating to more than one processor various parts of the work associated with a single task. Emphasis is on environments such as array processing, parallel processing, and multiprocessor systems and communication among cooperating processes. Topics include reliability, security, and protection, as well as how these issues affect the development of programs and systems. Standards for object-oriented programming (Common Object Request Broker Architecture) are discussed. Projects include programming. Students may receive credit for only one of the following courses: CMIS 445 or CMSC 445.

ONLINE

UST (50266) 6980

COURSE DESCRIPTIONS

CMIS 460 Software Design and Development (3)

Prerequisite: CMIS 330. An in-depth treatment of the concepts and techniques for designing and developing software for large projects. Discussion covers design strategies, principles, methodologies, and paradigms, as well as evaluation and representation. Other topics include architectural models and idioms, development tools and environments, implementation guidelines and documentation, and organization of design and development functions. Issues of program quality, program correctness, and system integration are also addressed. Project work incorporates principles and techniques of software design and development.

ONLINE

UST (50267) 6980

CMIS 485 Web Database Development (3)

(Formerly CMIS 498B.) Prerequisite: CMIS 320, knowledge of relational database design and SQL, and programming language experience. Recommended: CMIS 340 or CMIS 241. An exploration of an assortment of current Web technologies and programming language options used to interface a relational database to a Web server. Technologies such as CGI/Perl, Active Server Pages, and Java are utilized in the lab. The three-tiered architecture is studied in depth via a number of hands-on activities and projects. Students may receive credit for only one of the following courses: CMIS 485 or CMIS 398B.

ONLINE

UST (50693) 6980

Computer Information Technology

CMIT 261 Introduction to Oracle (3)

Windows NT 4.0, 2000, or XP Professional; at least 5 GB of hard disk space; 256 MB RAM; and a CPU processor speed of 350 MHz required for online section. (Formerly CMIT 261O.) An introduction to Oracle and Structured Query Language (SQL). The syntax and function of the American National Standards Institute's standard SQL are examined. SQL's data definition language is used to create tables, including constraints, and SQL's data manipulation language is used to insert, update, and delete data. Emphasis is on learning queries, ranging from the simple to the complex. Additional database objects (such as views, sequences, synonyms, aliases, and indexes) and SQL built-in functions are explored. Other topics include using the Oracle SQL command editor and the local system editor and creating simple reports with SQL Loader and SQL Plus. Students may receive credit for only one of the following courses: CMIT 261 or CMIT 261O.

ONLINE

UST (50268) 6980

CMIT 265 Networking Essentials (3)

An introduction to networking technologies for individual workstations, local area networks, wide area networks, and the Internet, with emphasis on the OSI model, security, and networking protocols. A general review of several industry-standard network operating systems is provided. Topics covered should be useful in preparing for the Network+ certification exam. Students may receive credit for only one of the following courses: CMIT 265 or CMIT 265M.

ONLINE

UST (50269) 6980

Adelphi

USS (51649) 4021 Tu 6:30–10 p.m.

CMIT 320 Network Security (3)

Prerequisite: CMIT 265 with grade of C or better or CompTIA Network+ certification. A study of the fundamental concepts and techniques of computer network security and their implications. Topics include authentication, remote access, Web security, intrusion detection, basic cryptography, physical security, and disaster recovery. Opportunities for hands-on practice are provided. Course material relates to topics covered on the vendor-neutral CompTIA Security+ Certification examination, which is recognized worldwide as the standard of competency for entry-level network security professionals.

ONLINE

UST (50591) 6980

Adelphi

US1 (51642) 4072 Tu,Th 6:30–10 p.m.

Shady Grove

USS (51769) 5121 Tu 6:30–10 p.m.

CMIT 350 Interconnecting Cisco Devices (3)

(Designed to help students prepare for the Cisco Certified Network Associate Examination 640-441.) Prerequisite or corequisite: CMIT 265. Presentation of and practice in the concepts and commands required to configure Cisco switches and routers in multiprotocol internetworks. Routing and switching concepts (Layer 2 and Layer 3 technologies) using Cisco switches and Cisco routers are covered. Focus is on developing the skills necessary to install, configure, and operate Cisco routers and switches within LAN and WAN environments. Projects include configuring various protocols including IP, IPX, RIP, IGRP and Frame Relay. Students may receive credit for only one of the following courses: CAPP 498E, CMIT 350, or CMIT 499D.

ONLINE

UST (50676) 6980

CMIT 364 Windows XP Professional (3)

(Formerly CMIT 499X.) Prerequisite: CMIT 265. An introduction to Windows XP Professional. Focus is on developing the skills necessary to install, configure, and support Windows XP Professional as a desktop operating system in a generic operating environment. Topics include review of operating systems, administration, security, transmission control protocol/Internet protocol, and troubleshooting Windows XP Professional. Hands-on exercises are included. Students may receive credit for only one of the following courses: CMIT 364 or CMIT 499X.

Adelphi

US1 (51641) 4071 M,W 6–9:50 p.m.

CMIT 368 Windows Server 2003 (3)

Prerequisite: CMIT 265. A study of Windows Server 2003 installation and administration. Focus is on developing the skills necessary to install and configure Windows Server 2003. Topics include support, connectivity, creation and management of user accounts, management of access to resources, the NT file system, and configuration and management of disks. Hands-on exercises are included.

ONLINE

UST (50780) 6980

Adelphi

US2 (51643) 4081 M,W 6–9:50 p.m.

CMIT 374 Exchange Server (3)

(Formerly CMIT 499M.) Prerequisite: CMIT 368. Development of the knowledge and skills needed to update and support a reliable, secure infrastructure for creating, storing, and sharing information using Microsoft Exchange Server in a medium to large (250 to 5,000 seats) electronic messaging environment. Hands-on practice is provided. Students may receive credit for only one of the following courses: CMIT 374 or CMIT 499M.

Adelphi

USS (51652) 4041 Th 6:30–10 p.m.

CMIT 376 Windows Network Infrastructure (3)

(Formerly CMIT 376M.) Prerequisite: CMIT 367 or CMIT 368. The development of the knowledge and skills necessary to install, configure, manage, and support the Windows network infrastructure. Topics include automating Internet protocol address assignment using dynamic host configuration protocol, implementing name resolution using domain name service and Windows Internet naming service, setting up and supporting remote access to a network, configuring network security using public key infrastructure, integrating network services, and deploying Windows 2000 Professional using remote installation services. Hands-on exercises are included. Students may receive credit for only one of the following courses: CMIT 376 or CMIT 376M.

Adelphi

USS (51650) 4031 W 6–9:50 p.m.

Shady Grove

USS (51770) 5141 Th 6:30–10 p.m.

CMIT 377 Windows Directory Services Infrastructure (3)

Prerequisite: CMIT 367 or CMIT 368. The development of the knowledge and skills necessary to install, configure, manage, and support the Windows Active Directory service. Topics include understanding the logical and physical structure of Active Directory, configuring the domain name service to support Active Directory, creating and administering user accounts and group resources, controlling Active Directory objects, implementing and using group policy, managing replication of Active Directory, and maintaining and restoring the Active Directory database. Hands-on exercises are included. Students may receive credit for only one of the following courses: CMIT 377 or CMIT 377M.

ONLINE

UST (51519) 6980

Adelphi

USS (51647) 4011 M 6–9:50 p.m.

CMIT 398E Ethical Practice of Intrusion Prevention and Detection (3)

Prerequisite: CMIT 265. Development of a structured knowledge base that enables network security professionals to discover vulnerabilities and recommend solutions for tightening network security and protecting data from potential attackers. Focus is on penetration-testing tools and techniques that security testers and ethical hackers use to protect computer networks. Course material should prove useful in preparing for the certified ethical hacker examination.

Dorsey Station

USS (51784) 7631 W 6–9:50 p.m.

CMIT 480 Designing Security for a Windows Network (3)

Prerequisite: CMIT 320 or CMIT 368. The development of the knowledge and skills necessary to design a security framework for small, medium, and enterprise networks using Windows technologies. Topics include providing secure access to local network users, partners, remote users, and remote offices and between private and public networks. Students may receive credit for only one of the following courses: CMIT 480 or CMIT 480M.

ONLINE

UST (50677) 6980

Adelphi

US2 (51645) 4082 Tu,Th 6:30–10 p.m.

COURSE DESCRIPTIONS

Computer Science

CMSC 101 Introductory Computer Science (3)

A study of fundamental programming concepts and constructs within an abstract (language-independent) framework. Topics include basic and structured data types, variables, and the structure of expressions. Pseudocode is used to explore the syntax and semantics of structured programming statements, functions, and the use of parameters. Programming assignments include the creation, compilation, and execution of computer programs in a modern programming language that implements these abstract concepts. The history of computing and computing ethics are also discussed. Students may receive credit for only one of the following courses: CMIS 102 or CMSC 101.

ONLINE

UST (50271) 6980

CMSC 130 Computer Science I (3)

(For students majoring in computer science. Taking CMSC 130 and 230 in consecutive semesters is recommended.) Prerequisite: CMSC 101 or equivalent experience. Recommended: CMSC 150. A study of fundamental concepts that underlie object-oriented programming. Topics include the study and use of primitive and object data types and the process of creating well-designed computer programs to solve specified problems. Programming projects in Java are included.

ONLINE

UST (50272) 6980

CMSC 150 Introduction to Discrete Structures (3)

Prerequisite or corequisite: MATH 140. A survey of fundamental mathematical concepts involved in computer science. Functions, relations, finite and infinite sets, and propositional logic are explored. Proof techniques presented are those used for modeling and solving problems in computer science. Combinations, permutations, graphs, and trees are introduced, along with selected applications. Students may receive credit for only one of the following courses: CMSC 150 or CMSC 250.

ONLINE

UST (50273) 6980

CMSC 230 Computer Science II (3)

(For students majoring in computer science. Taking CMSC 130 and 230 in consecutive semesters is recommended.) Prerequisites: CMSC 130 and 150. A study of the fundamental data structures in computer science. Topics include linked lists, stacks, queues, arrays, dictionaries, vectors, and trees. Algorithms that perform sorting and searching are discussed and analyzed. Programming projects in Java are included.

ONLINE

UST (50274) 6980

CMSC 330 Advanced Programming Languages (3)

Prerequisite: CMSC 230 or CMSC 305. A comparative study of programming languages. Topics covered include the syntax and semantics of programming languages and the run-time support required for various programming languages. Programming projects using selected languages are required.

ONLINE

UST (51507) 6980

CMSC 335 Object-Oriented and Concurrent Programming (3)

Prerequisite: CMSC 230 or CMSC 305. A study of object-oriented and concurrent programming using features of Java. Concepts of object-oriented programming (such as composition, classification, and polymorphism) are explored. Topics include the principles of concurrent programming (such as task synchronization, race conditions, deadlock, and threads). Programming projects are implemented in Java. Students may receive credit for only one of the following courses: CMSC 300 or CMSC 335.

ONLINE

UST (50678) 6980

CMSC 412 Operating Systems (3)

Prerequisite: CMSC 311. A study of the fundamental principles underlying modern operating systems. The essential components of a typical operating system and the interactions among them are described. Methods of managing processes and resources in computer systems are discussed in detail. Programming projects that implement parts of an operating system are required.

ONLINE

UST (51638) 6980

CMSC 415 UML and Design Patterns (3)

(Designed for software engineers, systems analysts, designers, and programmers.) Prerequisite: CMSC 335. A comprehensive study of fundamental concepts of object-oriented analysis and design focusing on Unified Modeling Language (UML) and its application to the system architectural design using selected patterns as guiding models. Activities include creation of detailed object models, in conjunction with UML views and design from system requirements, using use-case models and proven patterns to refine analysis and design models. Emphasis is on expansion of the analysis into a design that is ready for implementation, with artifacts that are testable, and that exhibits scalability to easily evolve in response to changes in a given problem domain.

ONLINE

UST (51640) 6980

CMSC 420 Advanced Data Structures and Analysis (3)

Prerequisite: CMSC 230. A study of data structures (including lists and trees) in terms of their descriptions, properties, and storage allocations. Algorithms are used to manipulate structures. Applications are drawn from the areas of information retrieval, symbolic manipulation, and operating systems.

ONLINE

UST (51520) 6980

CMSC 450 Logic for Computer Science (3)

(Also listed as MATH 450. Accessible to advanced undergraduates majoring in computer science.) Prerequisites: CMSC 150 and MATH 241. Elementary development of propositional logic (including the resolution method) and first-order logic (including Hebrand's unsatisfiability theorem). Discussion covers the concepts of truth and interpretation; validity, provability, and soundness; completeness and incompleteness; and decidability and semidecidability. Students may receive credit for only one of the following courses: CMSC 450, MATH 444, MATH 445, or MATH 450.

College Park

USS (51296) 4021 Tu 6:30–10 p.m.

CMSC 480 Advanced Programming in Java (3)

Prerequisite: CMSC 130. An examination of the principles, techniques, and applications of programming in Java in the Internet environment. Topics include threads, packages, interfaces, and exceptions. Java applets are created and incorporated into Web pages. Visual development tools are reviewed. Students may receive credit for only one of the following courses: CMIS 498J, CMSC 480, or CMSC 498J.

Shady Grove

USS (51750) 5121 Tu 6:30–10 p.m.

Computer Studies

CMST 103 Application Software (3)

An introduction to microcomputers and application (enterprise) software. Hands-on experience with software packages (including word processing, spreadsheets, and databases) is provided. Focus is on concepts, features, and business applications of those facilities. Students who have received credit for CMST 100B, CMST 100E, or CMST 100G may not receive credit for CMST 103. Students may receive credit for only one of the following courses: CAPP 103 or CMST 103.

ONLINE

UST (50275) 6980

AdelphiUN2 (51636) 4081 M–F 8 a.m.–5:20 p.m.
Class meets August 13–17.**CMST 270 Integrative Video Game Design and Technology (3)**

Prerequisite: CMIS 102 or CMIS 102A. A project-oriented study of the concepts and methods for designing and developing computer games. Topics include history of games, game design, genres of games, multi-player games, online games, game development environments and employment opportunities, and ethical, social, and cultural aspects of video gaming.

ONLINE

UST (51521) 6980

CMST 303 Advanced Application Software (3)

Prerequisite: CMST 103. A presentation of application software packages that includes advanced features of word processing, spreadsheets, database management, and electronic information exchange for business applications. Presentation software is introduced. Students may receive credit for only one of the following courses: CAPP 303 or CMST 303.

ONLINE

UST (50277) 6980

CMST 306 Introduction to Visual Basic .NET Programming (3)

Prerequisite: CMIS 102 or CMIS 102A. A structured approach to developing programs using the Visual Basic .NET programming language. Hands-on experience in implementing features of this visual interface for program design is provided. Assignments include programming projects in Visual Basic .NET.

ONLINE

UST (50278) 6980

AdelphiUN1 (51633) 4071 M–F 8 a.m.–5:20 p.m.
Class meets June 18–22.**Shady Grove**UN2 (51771) 5181 M–F 8 a.m.–5:20 p.m.
Class meets July 30–August 3.

COURSE DESCRIPTIONS

CMST 310 Electronic Publishing (3)

Prerequisite: CMST 103 or IFSM 201. An introduction to concepts and methods of electronic publishing. Highlights include the design and layout of a publication, the choice of computer hardware and software, the integration of computer graphics, the drafting and editing of a publication, and methods of interfacing with high-level printing equipment to produce a final document. Students may receive credit for only one of the following courses: CAPP 310, CAPP 398B, or CMST 310.

ONLINE

UST (50280) 6980

Adelphi

UN2 (51635) 4081 M-F 8:40 a.m.–6 p.m.

Class meets August 6–10.

USS (51838) 4021 Tu,Th 6:15–7:55 a.m.

Dorsey Station

UN1 (51790) 7671 M-F 8:40 a.m.–6 p.m.

Class meets June 25–29.

CMST 340 Computer Applications in Management (3)

Prerequisite: CMIS 102, CMIS 102A, CMST 103, or IFSM 201. An overview of computer-based information-system concepts and operations and how these capabilities are applied by management to improve the work processes of business, government, and academic organizations. Topics include management planning at the strategic, tactical, and operational levels necessary to effect continuous improvements. The interchange of electronic information and the application of various computing tools such as spreadsheet programs are introduced. Students may receive credit for only one of the following courses: CAPP 340, CMIS 350, or CMST 340.

ONLINE

UST (51522) 6980

CMST 385 Internet and Web Design (3)

Prerequisite: CMIS 102, CMIS 102A, CMST 103, or IFSM 201. A study of HTML and Web page design, including Internet security measures as well as social, ethical, and legal issues related to the growth of the Internet. Assignments include designing and publishing a Web page. Additional topics include basic principles and protocols of the Internet; configuration and use of graphical Web browsers; application programs, such as e-mail and searching for and retrieving information on the World Wide Web; and the use of portals. Students may receive credit for only one of the following courses: CAPP 385 or CMST 385.

ONLINE

UST (50282) 6980

Adelphi

UN1 (51632) 4071 M-F 8 a.m.–5:20 p.m.

Class meets June 4–8.

USS (51838) 4021 Tu,Th 6:15–7:55 a.m.

Waldorf Center

UN2 (51799) 5081 M-F 8:40 a.m.–6 p.m.

Class meets July 7–13.

CMST 386 Advanced Internet and Web Design (3)

Prerequisite: CMST 385. A study of modern methods for the design of Web sites. Focus is on Web page design, including features such as cascading style sheets and programming using JavaScript and PHP. Topics include the movement toward XML and how to write XHTML-compliant Web pages. Assignments include publishing World Wide Web Consortium–validated Web pages. Students may receive credit for only one of the following courses: CAPP 386 or CMST 386.

ONLINE

UST (50285) 6980

Adelphi

UN2 (51634) 4081 M-F 8 a.m.–5:20 p.m.

Class meets July 23–27.

CMST 430 Web Site Management (3)

Prerequisite: CMST 386. An in-depth survey of Web site maintenance for small businesses. Topics include Web tools, including scripting, servers, editors, image manipulation tools, utilities, and traffic analysis. Focus is on Internet security and e-commerce issues. Students may receive credit for only one of the following courses: CAPP 498C or CMST 430.

ONLINE

UST (50288) 6980

CMST 450 Web Design with XML (3)

Prerequisite: CMST 386. An in-depth survey of the design and delivery of professional Web content. Focus is on using comprehensive tools and the latest technologies, such as XML, to enhance the Web presence of a small business. Topics include multimedia and interactivity. Online commerce and Internet security issues are discussed. Assignments include a comprehensive project. Students may receive credit for only one of the following courses: CAPP 498D or CMST 450.

ONLINE

UST (50289) 6980

CMST 498P Web Development for ASP (3)

The development of the knowledge and skills necessary to use an integrated development environment to create and maintain active server pages (ASP) Web applications. Practical experience using Web forms to create data-bound applications with custom controls is provided. Discussion covers data validation, DataGrid usage, and advanced Web form controls. Information security issues are also introduced.

Adelphi

USS (51839) 4021 Tu 3–6:30 p.m.

Cooperative Education

Cooperative Education (Co-op) extends education beyond the classroom by offering you an ideal opportunity to enhance job performance while earning upper-level college credit toward a bachelor's degree. Applying academic theory in the workplace not only benefits your learning process but also your competitive edge.

You may earn college credit for new learning in any position related to your field of study. This includes paid or unpaid positions, current or new employment, internships, and community service work. You may enroll in Co-op at any time during the year, and you can participate in Co-op regardless of where you live or work.

Co-op courses are provided under the appropriate discipline and are numbered 486A (for 3 credits) or 486B (for 6 credits). These courses are available online. Individual course descriptions are listed in the undergraduate catalog. If you are seeking a first bachelor's degree, you may earn up to 15 credits through Co-op; if you are seeking a second bachelor's degree, you may earn up to 9 credits.

Course content is determined by the nature of the position and by a learning contract developed by the student, the employer, and a faculty sponsor.

For more information, visit the Co-op Web page at www.umuc.edu/coop; call 800-888-UMUC, ext. 7888; or send an e-mail to coop@umuc.edu.

COOP 486A or 486B Cooperative Education (3 or 6)

Prerequisite: Formal admission to Co-op program (see information above). Specially structured, personalized courses that provide opportunities to earn upper-level credit for new learning gained through on-the-job experience. Academic theory is integrated with workplace learning. Content is determined by the nature of the position and by a learning contract developed by the student, the employer, and a faculty sponsor.

Criminology/Criminal Justice

CCJS 100 Introduction to Criminal Justice (3)

(Fulfills the general education requirement in behavioral and social sciences.) An introduction to the administration of criminal justice in a democratic society, emphasizing the history and theories of law enforcement. Discussion covers the principles of organization and administration in law enforcement, including specific activities and functions (such as research and planning, public relations, personnel and training, inspection and control, and formulation and direction of policy). Students may receive credit for only one of the following courses: CCJS 100 or CJUS 100.

ONLINE

UST (50228) 6980

College Park

USS (51227) 4021 Tu 6:30–10 p.m.

CCJS 105 Introduction to Criminology (3)

(Fulfills the general education requirement in behavioral and social sciences.) An overview of criminal behavior and the methods of studying it. Topics include causation; typologies of criminal acts and offenders; the practices and effects of punishments, correction, and incapacitation; and the prevention of crime. Students may receive credit for only one of the following courses: CCJS 105 or CRIM 220.

College Park

US2 (51228) 4081 M,W 6–9:50 p.m.

CCJS 230 Criminal Law in Action (3)

An exploration of law as a method of social control. The nature, sources, and types of criminal law are studied in relation to its history and theories. Topics include behavioral and legal aspects of criminal acts and the classification and analysis of selected criminal offenses. Students may receive credit for only one of the following courses: CCJS 230 or CJUS 230.

ONLINE

UST (50231) 6980

CCJS 234 Criminal Procedure and Evidence (3)

A study of the general principles and theories of criminal procedure. Topics include due process, arrest, search and seizure, and the evaluation of evidence and proof. Recent developments in the field are discussed. Students may receive credit for only one of the following courses: CCJS 234, CJUS 234, LGST 320, or PLGL 320.

ONLINE

UST (51825) 6980

CCJS 320 Introduction to Criminalistics (3)

Prerequisite: CCJS 100 or CCJS 105. An introduction to modern methods used in detecting, investigating, and solving crimes. The practical analysis of evidence in a criminal investigation laboratory is covered. Topics include photography, fingerprints, and other impressions; ballistics, documents and handwriting, glass, and hair; drug analysis; and lie detection. Students may receive credit for only one of the following courses: CCJS 320 or CJUS 320.

ONLINE

UST (50638) 6980

Prince George's Community College

USS (51773) 6131 W 6–9:50 p.m.

CCJS 340 Law-Enforcement Administration (3)

An introduction to concepts of organization and management as they relate to law enforcement. Topics include principles of structure, process, policy and procedure, communication and authority, division of work and organizational controls, the human element in the organization, and informal interaction in the context of bureaucracy. Students may receive credit for only one of the following courses: CCJS 340 or CJUS 340.

ONLINE

UST (50233) 6980

COURSE DESCRIPTIONS

CCJS 350 Juvenile Delinquency (3)

(Fulfills the general education requirement in behavioral and social sciences.) Prerequisite: CCJS 100 or CCJS 105. An examination of juvenile delinquency in relation to the general problem of crime. Topics include factors underlying juvenile delinquency, prevention of criminal acts by youths, and the treatment of delinquents. Students may receive credit for only one of the following courses: CCJS 350 or CRIM 450.

ONLINE

UST (50234) 6980

Laurel College Center

USS (51714) 5431 W 6–9:50 p.m.

CCJS 351 Issues in Criminal Justice (6)

An interdisciplinary exploration of criminal justice. Topics include theories of the causes of crime; requisites of criminal liability; defenses; the rights guaranteed by the Fourth, Fifth, and Sixth Amendments to the U.S. Constitution; undercover investigation; special issues in juvenile justice; and the highly controversial issues of capital punishment and victimization. Students may receive credit for only one of the following courses: BEHS 351 or CCJS 351.

ONLINE

UST (50236) 6980

CCJS 352 Drugs and Crime (3)

Prerequisite: CCJS 100 or CCJS 105. An analysis of the role of criminal justice in controlling the use and abuse of drugs. Students may receive credit for only one of the following courses: CCJS 352 or CJUS 352.

Andrews Air Force Base

US2 (51685) 4182 Tu,Th 6–9:30 p.m.

CCJS 360 Victimology (3)

(Fulfills the general education requirement in behavioral and social sciences.) Prerequisite: CCJS 100 or CCJS 105. An overview of the history and theory of victimology in which patterns of victimization are analyzed, with emphasis on types of victims and of crimes. The interaction between victims of crime and the system of criminal justice is considered in terms of the role of the victim and the services that the victim is offered. Students may receive credit for only one of the following courses: CCJS 360 or CRIM 360.

Waldorf Center

USS (51760) 5011 M 6–9:50 p.m.

CCJS 398Q Interagency Communication (1)

An examination of the need for up-to-the-minute, accurate, specific, and reliable information and communication between governmental and private organizations. Focus is on effective organization, dissemination, and management of information and intelligence.

Shady Grove

UN2 (51819) 5185 Sa 9 a.m.–5 p.m.

Class meets July 28 and August 4.

CCJS 398R Strategic Planning and Risk Reduction (1)

A study of threat and risk reduction and management. Topics include planning, budgeting, staffing, and directing first responders and emergency personnel. Focus is on how to create plans that strengthen security, reduce risks, and prevent attacks or minimize loss in daily operations, disasters, and emergencies. Discussion covers theories of crime, human behavior, and business management.

Andrews

UN1 (51812) 4175 Sa 9 a.m.–5 p.m.

Class meets June 16 and 23.

CCJS 420 Medical and Legal Investigations of Death (3)

An intensive look at medical and legal investigations into causes of death. Topics include the difference between the medical (or pathological) and legal (or criminal) components of investigations into causes of death, medical and investigative terminology, and the impact of ethics on prosecutions and convictions. Case studies illustrate practical applications of various forms of forensic styles and parameters.

Dorsey Station

USS (51782) 7641 Th 6–9:30 p.m.

CCJS 421 Computer Forensics (3)

A study of the investigation of computer crime from both a legal and technical perspective. Intrusion detection techniques are examined. Case studies are used to develop an understanding of what happens when computer systems are compromised. Focus is on acquiring the skills to efficiently and effectively collect all of the available data in connection with a computer crime. Topics include developing and executing investigative and data collection plans, collecting data from a variety of computer and network hardware components, conducting appropriate analyses, and writing forensic reports.

Shady Grove

US1 (51761) 5172 Tu,Th 6:30–10 p.m.

CCJS 425 Forensics Lab (3)

A hands-on investigation of the laboratory methods used in detecting, investigating, and solving crimes. The practical analysis of evidence in a criminal investigation laboratory is covered. Topics include fingerprints and other impressions, documents and handwriting, footwear impressions, blood pattern analysis, and forensic anthropology.

College Park

USS (51669) 4021 Tu 6:30–10 p.m.

CCJS 430 Legal and Ethical Issues in Security Management (3)

An examination of current problems facing the security professional. Topics include legal liabilities, compliance issues, and ethical standards of organizations. Students may receive credit for only one of the following courses: CCJS 430 or CCJS 498F.

ONLINE ☐

UST (50640) 6980

Fort Meade

US1 (51722) 4572 Tu,Th 6–9:30 p.m.

CCJS 445 Introduction to Security Management (3)

A study of the concepts, principles, and methods of organizing and administering security management and loss-prevention activities in industry, business, and government. Emphasis is on both private and governmental protection of assets, personnel, and facilities. Students may receive credit for only one of the following courses: CCJS 445 or CCJS 498G.

ONLINE ☐

UST (50238) 6980

College Park

USS (51670) 4041 Th 6:30–10 p.m.

CCJS 464 Certified Protection Professional Program (3)

(Designed for private security and law-enforcement professionals.) A study of security management, focusing on the educational requirements for accreditation.

College Park

USS (51313) 4061 Sa 9 a.m.–12:30 p.m.

CCJS 491 Institutional Security (3)

A survey of the security needs, methods, and technology of military, medical, academic, and other professional institutions. The integration of security concerns with other aspects of management is examined. Students may receive credit for only one of the following courses: CCJS 491 or CCJS 498E.

Bolling/Anacostia

US2 (51706) 4281 M,W 6–9:50 p.m.

CCJS 497 Correctional Administration (3)

Prerequisite: CCJS 100 or CCJS 105. An introduction to concepts of organization and management as they relate to the field of corrections. Topics include the history of corrections, institutional structure and classification, policy and procedures, communication and authority, division of work, inmate discipline and due process, organizational culture, security, technology changes, and relationships with other components of the criminal justice system. Students may receive credit for only one of the following courses: CCJS 497 or CCJS 498D.

ONLINE ☐

UST (51834) 6980

Shady Grove

US2 (51767) 5182 Tu,Th 6:30–10 p.m.

Economics

ECON 201 Principles of Macroeconomics (3)

An introduction to the problems of unemployment, inflation, and economic growth. Emphasis is on the roles of monetary policy and fiscal policy in determining macroeconomic policy. The efficacy of controlling wages and prices is analyzed. Students may receive credit for only one of the following courses: ECON 201 or ECON 205.

ONLINE ☐

UST (50324) 6980

College Park

US1 (51241) 4071 M,W 6–9:50 p.m.

USS (51242) 4041 Th 6:30–10 p.m.

ECON 203 Principles of Microeconomics (3)

Analysis of the principles underlying the behavior of individual consumers and business firms. Topics include problems of international trade and finance, distribution of income, policies for eliminating poverty and discrimination, problems of environmental pollution, and effects of various market structures on economic activity.

ONLINE ☐

UST (50331) 6980

College Park

US2 (51243) 4081 M,W 6–9:50 p.m.

USS (51667) 4021 Tu 6:30–10 p.m.

ECON 305 Intermediate Macroeconomic Theory and Policy (3)

Prerequisite: ECON 201. Analysis of forces that determine a nation's income, employment, and price levels. Topics include consumption, investment, inflation, and governmental fiscal and monetary policy. Students may receive credit for only one of the following courses: ECON 305, ECON 403, or ECON 405.

ONLINE ☐

UST (51491) 6980

ECON 430 Money and Banking (3)

Prerequisites: ECON 201 and 203. An examination of the structure of financial institutions and their role in providing money and near-money. Institutions, processes, and correlations analyzed include the functions of the Federal Reserve System, the techniques of central banks, the control of the supply of financial assets as a mechanism of stabilization policy, and the relationship of money and credit to economic activity and prices. Students may receive credit for only one of the following courses: ECON 430 or ECON 431.

ONLINE ☐

UST (50760) 6980

Education, Counseling, and Personnel Services

EDCP 100 Principles and Strategies of Successful Learning (3)

An introduction to knowledge and strategies designed to promote success in the university environment. Focus is on developing the study, interpersonal, and self-management skills and attitudes needed to achieve academic objectives. Topics include the university's mission, resources, and requirements. A series of self-assessments serve as tools to identify values and goals for individual life planning and educational success.

ONLINE ☐

UST (50335) 6970

College Park

US1 (51695) 4071 M,W 6–9:50 p.m.

US2 (51698) 4081 M,W 6–9:50 p.m.

USS (51680) 4011 M 6–9:50 p.m.

USS (51244) 4021 Tu 6:30–10 p.m.

USS (51689) 4041 Th 4:10–7:35 p.m.

USS (51694) 4061 Sa 8:30 a.m.–12 noon

COURSE DESCRIPTIONS

EDCP 103 Elements of Composition and Style (3)

(Does not fulfill the general education requirement in communications. Recommended as preparation for ENGL 101 or upper-level writing courses.) Prerequisite: Satisfactory performance on a placement test or recommendation of an advisor. A review of basic writing skills. Topics include increasing language awareness, developing sophisticated diction, and improving grammar. Practice is provided in writing complex sentences, giving examples, and developing extended paragraphs. Focus is on discerning, gathering, organizing, and presenting evidence and on developing a narrative voice. Students may receive credit for only one of the following courses: EDCP 103, EDCP 103X, or ENGL 100.

ONLINE

UST (50682) 6980

College Park

USS (51639) 4041 Th 6:30–10 p.m.

English

ENGL 101 Introduction to Writing (3)

(Students for whom English is a second language should consider taking ENGL 101X instead.) Prerequisite: EDCP 101, EDCP 103, or satisfactory performance on a placement test. Practice in effective writing and clear thinking at all levels, including the sentence and paragraph, with emphasis on the essay and research report. Specific steps reviewed within the writing process include formulating purpose, identifying an audience, and selecting and using research resources and methods of development. Assignments include composing a total of at least 4,500 words (approximately 20 pages). Students may receive credit for only one of the following courses: ENGL 101 or ENGL 101X.

ONLINE

UST (50336) 6980

College Park

US1 (51246) 4071 M,W 6–9:50 p.m.
US2 (51247) 4082 Tu,Th 6:30–10 p.m.
USS (51644) 4031 W 4–7:50 p.m.
USS (51248) 4041 Th 6:30–10 p.m.

ENGL 201 Western World Literature: Homer to the Renaissance (3)

Prerequisite: ENGL 101 or ENGL 101X. A survey of classic writings from Greek, biblical, Roman, and medieval civilizations. Literary forms and the ways the works reflect the values of their cultures are discussed. Readings may include selections from the Bible and the writings of Homer, Sophocles, Virgil, Dante, and Chaucer. Selections may vary each semester.

College Park

US1 (51648) 4071 M,W 6–9:50 p.m.

ENGL 240 Introduction to Fiction, Poetry, and Drama (3)

Prerequisite: ENGL 101 or ENGL 101X. An introduction to fiction, poetry, drama, film, and the literary essay, with an emphasis on developing critical reading and writing skills. Study may be organized either by genre or by theme. Writers covered vary from semester to semester. Films may be included. Students may receive credit for only one of the following courses: ENGL 240 or ENGL 340.

ONLINE

UST (50345) 6980

ENGL 281 Standard English Grammar, Usage, and Diction (3)

(Students for whom English is a second language should consider taking ENGL 281X instead. Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: ENGL 101 or ENGL 101X. An overview of grammatical structures of standard formal and written English. Topics may include parts of speech, punctuation, choice and usage of words, sentence patterns, and advanced grammatical issues. Students may receive credit for only one of the following courses: ENGL 281 or ENGL 281X.

ONLINE

UST (50347) 6980

ENGL 291 Expository and Research Writing (3)

(Fulfills the general education requirement in communications.) Prerequisites: ENGL 101 (or ENGL 101X) and LIBS 150. Continued practice in critical reading, thinking, and writing skills. Focus is on analyzing, evaluating, and synthesizing diverse sources and viewpoints to develop persuasive and argumentative writing projects. Assignments include written exercises, two short research essays, and a research paper, resulting in a total of at least 4,500 words (approximately 20 pages). Students may receive credit for only one of the following courses: ENGL 291 or ENGL 291H.

ONLINE

UST (50349) 6980

College Park

US1 (51646) 4072 Tu,Th 6:30–10 p.m.
US2 (51249) 4082 Tu,Th 6:30–10 p.m.
USS (51250) 4011 M 6–9:50 p.m.

ENGL 294 Introduction to Creative Writing (3)

(Fulfills the general education requirement in communications.) Prerequisite: ENGL 101 or ENGL 101X. An introductory survey and practical course covering key areas of creative writing: formal poetry, free verse, creative non-fiction, short story, and drama/screenplay. Emphasis is on critical and analytical reading and critical thinking from a writer's perspective as a means to better understanding the craft. Study may include peer review as well as an exploration of publishing.

ONLINE

UST (50772) 6980

College Park/Online Hybrid *

USS (51845) 4011 M 6–9:50 p.m.

 Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes combine classroom-based and online study. Go to www.umuc.edu/distance for technology requirements.

ENGL 303 Critical Approaches to Literature (3)

(Fulfills the general education requirement in communications. Designed as a foundation for other upper-level literature courses.) Prerequisite: ENGL 101 or ENGL 101X. A study of the techniques of literary analysis, emphasizing close reading of texts. The goal is to better understand and appreciate literature and to be able to formulate concepts and express them in well-written, coherent prose. Assignments include composing a total of 6,000 words (approximately 25 pages).

ONLINE

UST (50354) 6980

ENGL 311 17th- and 18th-Century British Literature (3)

Prerequisite: ENGL 101 or ENGL 101X. A study of the culture of 17th- and 18th-century Britain seen through detailed study of selected major texts. Readings cover drama, poetry, political writings, and early novels by men and women. Authors may include Donne, Milton, Jonson, Swift, Pope, Montagu, and Wollstonecraft.

ONLINE

UST (51498) 6980

ENGL 345 Modern Poetry (3)

(Not open to students who have already completed ENGL 446.) Prerequisite: ENGL 101 or ENGL 101X. A survey of British and American poetry from Yeats and Robinson to the present. Special emphasis is on Yeats, Pound, Eliot, Williams, Roethke, and Lowell.

ONLINE

UST (50358) 6980

ENGL 354 American Women Writers Since 1900 (3)

Prerequisite: ENGL 101 or ENGL 101X. An examination of the contributions of major American women writers since 1900 in the novel, short story, drama, and poetry.

ONLINE

UST (50359) 6980

ENGL 358 British Women Writers Since 1900 (3)

Prerequisite: ENGL 101 or ENGL 101X. An examination of the contributions of major British women writers since 1900 in the novel, short story, drama, and poetry.

ONLINE

UST (50686) 6980

ENGL 363 African American Authors to 1900 (3)

Prerequisite: ENGL 101 or ENGL 101X. An examination of the development, diversity, and quantity of African American literature, focusing on works composed before 1900. A broad range of African American writers is studied through some of their important but lesser-known works. Readings may include the writings of Phillis Wheatley, Frances Harper, Maria W. Stewart, David Walker, Frederick Douglass, William Wells Brown, Charles Chesnutt, and Paul Laurence Dunbar.

ONLINE

UST (50360) 6980

ENGL 364 African American Authors Since 1900 (3)

Prerequisite: ENGL 101 or ENGL 101X. An examination of the development and diversity of African American literatures since 1900. Readings may include works by James Weldon Johnson, Zora Neale Hurston, Richard Wright, James Baldwin, Ann Petry, Paule Marshall, Toni Morrison, Alice Walker, and other African American authors. Students may receive credit for only one of the following courses: ENGL 364 or HUMN 364.

ONLINE

UST (50361) 6980

ENGL 391 Advanced Expository and Research Writing (3)

(Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: ENGL 101 or ENGL 101X. Instruction and practice in methods of presenting ideas and factual information clearly and effectively. Emphasis is on developing skills fundamental to both workplace and academic writing. Published writings are discussed and evaluated. Assignments include composing a total of 6,000 words (approximately 25 pages). Students may receive credit for only one of the following courses: ENGL 391 or ENGL 391X.

ONLINE

UST (50362) 6980

College Park

US2 (51251) 4081 M,W 6–9:50 p.m.

USS (51252) 4011 M 6–9:50 p.m.

Hagerstown

USS (51775) 4641 Th 6–9:30 p.m.

ENGL 406 Shakespeare: Power and Justice (3)

(Fulfills the civic responsibility perspective requirement.) Prerequisite: ENGL 101 or ENGL 101X. An intensive study of Shakespeare's dramatic masterpieces as illustrations of the concepts of power and justice both in a historically specific social and cultural context and as timeless concerns reflecting the human condition. Students may receive credit for only one of the following courses: ENGL 406 or HUMN 440.

ONLINE

UST (50366) 6980

ENGL 425 Modern British Literature (3)

Prerequisite: ENGL 101 or ENGL 101X. An examination of representative authors and works in the development of British literature from the late 19th century to post-World War II, with special emphasis on writers from the 1920s through the 1940s.

ONLINE

UST (51500) 6980

COURSE DESCRIPTIONS

ENGL 433 American Literature: 1914 to the Present (3)

Prerequisite: ENGL 101 or ENGL 101X. A study of representative works—selected from drama, fiction, and poetry—that reflect significant trends in literary techniques and themes as well as shifts in cultural values.

ONLINE

UST (50367) 6980

ENGL 441 The Novel in America Since 1914 (3)

Prerequisite: ENGL 101 or ENGL 101X. A survey of the American novel since World War I. Cultural and philosophical contexts and technical developments in the genre are discussed. Authors studied may include Ernest Hemingway, Willa Cather, William Faulkner, Anne Tyler, and Toni Morrison.

ONLINE

UST (50368) 6980

ENGL 454 Modern World Drama (3)

(Fulfills the international perspective requirement.) Prerequisite: ENGL 101 or ENGL 101X. An examination of twentieth century plays with an emphasis on the social, cultural, and historical context of drama. Special attention is paid to drama around the globe. Readings include works from major playwrights, such as Ibsen, Strindberg, Chekhov, Shaw, O'Neill, Miller, Williams, Brecht, Pirandello, Hansberry, Orton, Ionesco, Beckett, Pinter, Fugard, Albee, Stoppard, or Shepard.

ONLINE

UST (51501) 6980

Environmental Management

ENMT 301 Environment and Ecosystems Management (3)

Prerequisite: NSCI 100. An overview of the scientific principles governing ecosystems, particularly as they relate to the environmental consequences of resource development and industrial processes. Earth's ecosphere, atmosphere, hydrosphere, and lithosphere are examined with special reference to environmental impacts and issues. Discussion covers the current state of the environment and the history of the environmental movement. The historical development of environmental management issues and approaches is introduced. Principles of environmental management at the local, regional, and global levels are also covered.

ONLINE

UST (50369) 6980

ENMT 303 Environmental Regulations and Policy (3)

(Formerly ENMT 493.) Prerequisite: ENMT 301. An analytical survey of principles of constitutional and administrative law that are fundamental to environmental and health and safety management. Focus is on acquiring basic knowledge of federal legislation (including CWA, CAA, SDWA, RCRA/HSCA, CERCLA/SARA, FIFRA, TSCA, FDA, DOT, and OSHA), and becoming familiar with the use of the *Federal Register* and the *Code of Federal Regulations*. The relationship between regulations and public policy at local, state, and federal levels is discussed. Review also covers the social contract and its sanctions, as expressed in law and litigation at local, state, national, and international levels. Students may receive credit for only one of the following courses: ENMT 303 or ENMT 493.

ONLINE

UST (50370) 6980

ENMT 305 Hazardous Materials Toxicology (3)

Prerequisite: ENMT 301. An introduction to the human body, how it functions, and how normal body functions are altered by exposure or contact with hazardous materials. Basic principles of toxicology are used to examine human health effects associated with exposure to hazardous chemicals in the community and in work environments. Topics include the kinetics and dynamics of toxins; dermal, ocular, and systematic toxicology; practical aspects of occupational toxicology; the regulatory agencies (FDA and EPA); the data required to make regulatory decisions; and the process of risk assessment.

ONLINE

UST (50652) 6980

ENMT 310 Emergency Planning and Operations Management (3)

Prerequisite: ENMT 301. A review of human-made and natural hazards and emergency-preparedness laws. The relationships between industrial processes and hazardous materials are covered. Focus is on developing the skills needed to work safely in a hazardous environment and prepare hazardous materials for transportation, processing, and disposal. Topics include elements of hazardous materials emergency planning, such as direction and control of emergency response and remediation. Review also covers preparation of emergency plans, methodology of disaster response, and performance of emergency operations. Practical exercises demonstrate how to prepare for and respond to emergencies.

ONLINE

UST (51587) 6980

ENMT 315 Environmental Audits and Permits (3)

Prerequisite: ENMT 301. A study of the principles of environmental impact assessment and an in-depth look at various laws, regulations, and methods of performing due diligence audits. Topics include the regulatory requirements of NEPA, EIS reports, types of audits, ISO 14000 environmental systems standards, ASTM audit procedures, Department of Health and Safety audits, common law privileges, and self-regulation and business transfer statutes. Strategies and methodology for obtaining environmental permits and compliance are also reviewed.

ONLINE

UST (50371) 6980

ENMT 321 Environmental Health (3)

Prerequisite: ENMT 301. A study of the effects of environmental hazards on human health, particularly those hazards created or influenced by human activities. Topics include chemical pollution of the air, soil, and water; and the effects of physical environmental hazards such as radiation and noise pollution on the well-being of humans. Discussion covers the control of environmental health hazards through hazard management.

ONLINE

UST (50653) 6980

ENMT 360 Introduction to Urban Watersheds (3)

An overview of basic watershed processes and the impacts of urbanization. Topics include watershed characterization, hydrologic processes, stream characteristics, and the effects of the development process on watersheds, specifically on the hydrology, physical structure, water quality, and biodiversity of aquatic systems. Discussion also covers tools to manage urban watersheds to reduce the impact of land development.

ONLINE

UST (51588) 6980

ENMT 405 Pollution Prevention Strategies (3)

Prerequisite: ENMT 301. An overview of alternative environmental strategies to minimize, reduce, and prevent pollution. Topics include source reduction, recovery, reuse, recycling, and conservation; material substitution; process modifications; quality assurance, quality control, and good housekeeping; waste minimization; zero discharge; and pollution prevention, processing, treatment, and disposal. Emphasis is on pollution prevention techniques, practices, and case studies. Review also covers economic analysis and regulatory compliance related to these strategies.

ONLINE

UST (51589) 6980

Experiential Learning

Offered through the Prior Learning program, EXCEL Through Experiential Learning offers the opportunity for you to gain academic credit for college-level learning acquired through employment, volunteer or political activities, or other life experiences. In EXCL 301, you prepare a written portfolio describing and documenting your college-level learning for review by faculty experts. An online orientation and application are required; both may be accessed online (www.umuc.edu/priorlearning).

An application fee (currently \$30) is assessed at registration. To be eligible for admission into the EXCEL program, successful completion of a college-level writing course or placement at the ENGL 101 level on the English placement test is required. (*Note:* Credit for ENGL 101 and required upper-level writing courses can be awarded through portfolio evaluation.) You must also be a degree-seeking student in good standing (2.0 GPA). Because EXCL 301 is demanding and writing-intensive, it is strongly suggested that you take no other classes while enrolled in this course.

You may earn up to 30 credits toward a bachelor's degree through Prior Learning, with a maximum of 15 credits applied toward your major or minor. EXCL 301 is graded on an S/D/F basis; credits awarded through EXCEL are graded S and therefore cannot be applied to honors. (*Note:* You must complete 15 credits earning a letter grade of A, B, C, or D at UMUC to fulfill graduation requirements.)

Consult your advisor to determine if EXCEL is right for you, or visit www.umuc.edu/priorlearning for more information, including technical requirements.

Note: See Important Dates for the deadline to apply for EXCL 301 for summer 2007.

COURSE DESCRIPTIONS

EXCL 301 Learning Analysis and Planning (3)

Prerequisite: Formal admission to the program. (Students should visit www.umuc.edu/priorlearning or contact priorlearning@umuc.edu for more information.) Instruction in the preparation of a portfolio documenting college-level learning gained through life experiences. Focus is on defining goals, documenting learning gained through experience, and providing an analysis of applied and theoretical understanding of college-level content. Faculty evaluators assess completed portfolios for a possible award of credit.

ONLINE

UST (50375) 6980

College Park

USS (51253) 4031 W 6–9:50 p.m.

Finance

FINC 495 Contemporary Issues in Finance Practice (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.)

Prerequisites: FINC 340 (or BMGT 343), 351 (or BMGT 346), 430 (or BMGT 440), and 460 (or BMGT 446). A study of finance that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, academic research, practical application, and critical thinking. Discussion covers emerging issues in finance and business. Individual and group case studies and research papers are used to integrate key financial knowledge in the areas of financial analysis, investments, business valuation, risk and insurance, and international finance. Advanced quantitative financial software models are introduced. Assignments include a three-week comprehensive group case study designed to demonstrate mastery of key finance knowledge and its proper application. Students may receive credit for only one of the following courses: BMGT 495 or FINC 495.

College Park

USS (51863) 4021 Tu 6:30–10 p.m.

Fire Science

FSCN 302 Advanced Fire Administration (3)

A presentation of modern management and planning techniques that apply to organizing a fire department. Procedures explored include those for evaluation and control of budgeting, personnel, communications, and planning. The traditional and evolving roles of the fire department in protection, prevention, and community service are discussed.

ONLINE

UST (50644) 6980

FSCN 305 Fire-Prevention Organization and Management (3)

An examination of prevention as the primary community-based strategy for fire protection. Topics include community risk reduction, codes and standards, inspections and plans review, incident investigation, fire-prevention research, and the relationship of master planning to fire prevention. The cultural, economic, governmental, nongovernmental, and departmental influences on fire prevention are also explored. Emphasis is on applying the principles studied to anticipate problems and develop strategies for fire prevention.

ONLINE

UST (51595) 6980

FSCN 403 Managerial Issues in Hazardous Materials (3)

The development of the knowledge and skills necessary to safely and effectively manage a hazardous materials emergency. Topics include health and safety concerns, political issues, regulations, site management and control, hazard and risk evaluation, information management, response objectives, special tactical problems, decontamination, and termination activities. Federal regulations such as OSHA 1910.120 and NFPA 472 (*Standard on Professional Competency of Responders to Hazardous Materials Incidents*) are addressed.

ONLINE

UST (51597) 6980

FSCN 412 Political and Legal Foundations of Fire Protection (3)

A consideration of the legal basis for the police powers of the government in connection with public safety. The responsibility, legal limitations, and liability of fire-prevention organizations and personnel are examined. Judicial decisions are reviewed, with a focus on the implications of product-liability cases in the field of fire prevention.

ONLINE

UST (50378) 6980

FSCN 413 The Community and Fire Threat (3)

An analysis of the sociological, economic, and political characteristics of communities and their influence on the fire problem. Discussion covers methods of studying community profiles and structures and the economic, geographic, and sociological variables of fire threat. The functional basis of the community is examined, with attention to the diverse social roles of community agencies and the roles of fire service as a complex organization within the community.

ONLINE

UST (50379) 6980

German

GERM 111 Elementary German I (3)

Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. (Fulfills the international perspective requirement.) A basic foundation in listening, speaking, reading, and writing in German. German culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus is on acquiring the skills necessary to communicate with native German speakers orally and in writing at an elementary level. Students may receive credit for only one of the following courses: GERM 101 or GERM 111.

ONLINE

UST (50381) 6980

Gerontology

GERO 100 Introduction to Gerontology (3)

(Fulfills the general education requirement in behavioral and social sciences.) An overview of the processes of aging and the way aging is defined chronologically, functionally, biologically, sociologically, and psychologically. The physical, psychological, cultural, and social aspects of aging are examined. Topics include the demography of aging and its implications for society, social structure and processes (such as patterns of family and social roles), work and retirement, health care and housing, and the implications of an aging society for policy. Students may receive credit for only one of the following courses: GERO 100 or GERO 210.

ONLINE

UST (50382) 6980

GERO 302 Health and Aging (3)

Prerequisite: GERO 100. An exploration of the physiological processes of aging that covers normal aging and chronic illness. Topics include biological processes and theories of aging, bodily changes normally associated with aging, long-term and health care systems, and related medical terminology. Review also covers substance abuse, environmental factors affecting aging, and ways of promoting health, preventing disease, and assessing health risks.

ONLINE

UST (50383) 6980

GERO 311 Women and Aging (3)

Recommended: GERO 100. An exploration of issues important to women in midlife and later adulthood. Topics include changes in identity, marriage and family, work, health, social relationships, and economic well-being. The impact of social class and ethnicity or culture on women's well-being in midlife and later adulthood is examined. The impact of policy and services on women's development and quality of life and life planning for midlife and aging women are also discussed. Students may receive credit for only one of the following courses: GERO 311 or GERO 497E.

ONLINE

UST (51590) 6980

GERO 496C Managing Loss and Grief: Approaches for the Human Services Provider (1)

A discussion of new understanding of grief and loss that has emerged from health care and counseling practices. Therapeutic interventions, responding to varied loss-inducing situations, that help clients satisfactorily work through accompanying grief while promoting personal growth are explained.

College Park

UN2 (51810) 4085 Sa 9 a.m.–5 p.m.
Class meets August 11 and 18.

Government and Politics

GVPT 100 Introduction to Political Science (3)

(Fulfills the civic responsibility perspective requirement.) A survey of the basic principles of political science. Topics include the relationship of political science to the other social sciences; the concepts of modern democracy, political ideology, and political socialization; the function of public opinion, mass media, interest groups, and political parties; the basic institutions of government and the separation of powers; and the role of international relations and globalization.

ONLINE

UST (51828) 6980

College Park

US1 (51671) 4071 M,W 6–9:50 p.m.

GVPT 170 American Government (3)

A comprehensive study of government in the United States, including the basic principles of American government and political culture and a cross-cultural examination of institutions, processes, and public policies.

ONLINE

UST (50384) 6980

College Park

US2 (51312) 4081 M,W 6–9:50 p.m.

GVPT 400 Business and Politics (3)

A study of the inner workings of key political, social, and economic institutions in American society and their effect on individuals, business, and government. Topics include central issues facing contemporary society; the powers of government and business; government regulations affecting business, the consumer, the workplace, and the environment; and business and government in the world economy.

Dorsey Station

US2 (51833) 7682 Tu,Th 6:30–10 p.m.

GVPT 401A International Political Terrorism (3)

An examination of the development of international political terrorism. Topics may include the definition of terrorism; the historical antecedents of modern terrorism; the motivations, organizations, and support networks of terrorists; the nature of crisis management; the responses of the world community; the effects of terrorism on free societies; and the linkages of terrorist states to international terrorism. The ability of civilization to withstand this type of attack upon its fabric is discussed.

College Park

USS (51672) 4021 Tu 6:30–10 p.m.

GVPT 401B State Terrorism (3)

An exploration of the use of terror and political violence by governments, against their own citizenry or against other nations, in the furtherance of national goals. Review begins with the Reign of Terror in revolutionary France and culminates with a recent 20th-century example, the invasion of Kuwait by Iraq.

Bolling/Anacostia

US1 (51702) 4271 M,W 6–9:50 p.m.

GVPT 436 The Legal Status of Women (3)

An examination of judicial interpretation and applications of common, statutory, and constitutional laws as they affect the status of women in American society.

Shady Grove

US1 (51832) 5171 M,W 6–9:50 p.m.

COURSE DESCRIPTIONS

History

HIST 115 World History I (3)

A survey of Western and non-Western civilizations and cultures from earliest times to 1500. Emphasis is on the political, social, and cultural developments of the major civilizations and on the interactions between those civilizations.

ONLINE ☐

UST (50387) 6980

HIST 116 World History II (3)

A survey of Western and non-Western civilizations and cultures from 1500 to the present. Emphasis is on the political, social, and cultural developments of the major civilizations; the interactions between those civilizations; and the development of a global community since 1500.

ONLINE ☐

UST (50391) 6980

College Park

US1 (51623) 4072 Tu,Th 6:30–10 p.m.

HIST 141 Western Civilization I (3)

A survey of the history of Western civilization from antiquity through the Reformation. The political, social, and intellectual developments that formed the values and institutions of the Western world are examined.

ONLINE ☐

UST (51502) 6980

HIST 142 Western Civilization II (3)

A survey of the history of Western civilization from the Reformation to modern times.

ONLINE ☐

UST (50684) 6980

HIST 156 History of the United States to 1865 (3)

A survey of the United States from colonial times to the end of the Civil War. The establishment and development of national institutions are traced. Students may receive credit for only one of the following courses: HIST 156 or HUMN 119.

ONLINE ☐

UST (50393) 6980

HIST 157 History of the United States Since 1865 (3)

A survey of economic, intellectual, political, and social developments since the Civil War. The rise of industry and the emergence of the United States as a world power are emphasized. Students may receive credit for only one of the following courses: HIST 157 or HUMN 120.

ONLINE ☐

UST (50395) 6980

College Park

US2 (51624) 4081 M,W 6–9:50 p.m.

College Park/Online Hybrid *

USS (51844) 4041 Th 6:30–10 p.m.

HIST 309 Introduction to Historical Writing (3)

Recommended: 12 credits in history. A study of the methods and problems of historical research and presentation. Assignments include a major research paper.

ONLINE ☐

UST (50397) 6980

HIST 319B History of Violence in America (3)

A survey of violence in the United States, with an emphasis on the late 19th century and the 20th century. Theories of conflict and its causes provide a framework for discussing political violence, both past and present. Racial violence in the 20th century is examined. Other topics include violence and organized crime, domestic terrorism, violent crimes, student protest, and labor violence. Assignments include advanced reading and research.

College Park

USS (51626) 4031 W 6–9:50 p.m.

HIST 319Z Nazism and the Third Reich (1)

An examination of Germany in the 1920s and 1930s focusing on the emergence and establishment of Nazism. A number of relevant questions are considered: Why did national socialism arise in Germany when it did? Was national socialism specifically German or representative of a more general European phenomenon in one form or another? Are the origins time-bound or could they occur again?

Shady Grove

UN1 (51814) 5175 Sa 9 a.m.–5 p.m.

Class meets June 30 and July 7.

HIST 336 Europe in the 19th Century: 1815 to 1919 (3)

A study of the political, economic, social, and cultural development of Europe from the Congress of Vienna to World War I.

ONLINE ☐

UST (50399) 6980

HIST 337 Europe's Bloodiest Century (3)

An investigation of the political, economic, and cultural development of Europe since 1914, with special emphasis on the factors involved in the two world wars and their worldwide effects and significance.

ONLINE ☐

UST (50400) 6980

HIST 363 The Civil War and New Industrial Society in the United States: 1860 to 1900 (3)

A survey of sectional and class conflicts and their effects on American life and institutions from the Civil War through the Gilded Age. The social, economic, and political reconstruction of the Union is analyzed as it affected and was affected by industrialization, urbanization, and technological changes.

College Park

USS (51625) 4011 M 6–9:50 p.m.

☐ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes combine classroom-based and online study. Go to www.umuc.edu/distance for technology requirements.

HIST 364 Emergence of Modern America: 1900 to 1945 (3)

A study of the emergence of modern American institutions and identities in the years 1900–45. Topics include the presidencies of McKinley, Roosevelt, Taft, and Wilson; the world wars; the Great Depression; and the period of the New Deal. Special consideration is also given to emerging issues such as the role of women and African Americans, corporate enterprises, and the welfare state.

ONLINE

UST (50401) 6980

HIST 365 Recent America: 1945 to the Present (3)

A survey of U.S. history from the presidencies of Truman and Eisenhower to the present. Topics include 1960s' radicalism, the Cold War, Vietnam, Watergate, and changes in American society.

ONLINE

UST (50402) 6980

HIST 372 Legacy of the Civil Rights Movement (3)

An examination of the civil rights movement in the United States from World War II to the present. Focus is on the era of protest and reform through the 1980s, with analysis of its influence into the present decade. Students may receive credit for only one of the following courses: BEHS 372 or HIST 372.

Dorsey Station

US1 (51788) 7671 M,W 6–9:50 p.m.

HIST 377 Women in America Since 1870 (3)

An examination of the changing role of women in working-class and middle-class families. Topics include the effects of industrialization on women's economic activities and status and women's involvement in political and social struggles, including those for women's rights, birth control, and civil rights. Students may receive credit for only one of the following courses: HIST 211, HIST 367, or HIST 377.

ONLINE

UST (50403) 6980

Dorsey Station/Online Hybrid *

USS (51849) 7621 Tu 6:30–10 p.m.

HIST 381 America in Vietnam (3)

A multidisciplinary interpretation of the complex involvement of the United States in Vietnam. Key themes include foreign policies after World War II that led to the Vietnam War, the political and military objectives of the United States, domestic responses in the United States to military involvement, and the lessons and legacies of the war. Students may receive credit for only one of the following courses: BEHS 337 or HIST 381.

Fort Meade

US2 (51723) 4582 Tu,Th 6–9:30 p.m.

HIST 461 African American Life Since 1865 (3)

An examination of African Americans in the United States since the abolition of slavery. Emphasis is on 20th-century developments, including the migration from farm to city, the growth of the civil rights movement, and the race question as a national problem.

ONLINE

UST (50404) 6980

HIST 462 The U.S. Civil War (3)

A study of the U.S. Civil War. Topics include causes of the war; sectional politics and secession; resources and strategies of the Confederacy and the Union; the changing character of the war; emancipation and its consequences; the economic, social, and political conditions of the home front; and the wartime origins of Reconstruction.

ONLINE

UST (50405) 6980

Shady Grove

USS (51768) 5141 Th 6:30–10 p.m.

HIST 463 U.S. Military History Since 1865

An examination of the evolution of the U.S. armed forces since the Civil War. Topics include the role of the armed forces in U.S. diplomatic relations, the social and economic impact of war and peace, and the changing image of the military in American culture. Students may receive credit for only one of the following courses: HIST 419N or HIST 463.

Patuxent River Naval Air Station

US1 (51869) 5872 Tu,Th 6:30–10 pm

HIST 481 History of Modern China (3)

A study of the history of modern China from 1644 to the present. Focus is on the process of change, as China moved from its perceived position of the center of the civilized world to that of a nation-state in a complex international environment.

ONLINE

UST (50407) 6980

HIST 483 History of Japan Since 1800 (3)

A survey of Japan's renewed contact with the Western world and its emergence between 1800 and 1931 as a modern state, an industrial society, and world power. Japan's road to war, the period of occupation, and the era of recovery are covered, from 1931 to the present.

ONLINE

UST (50408) 6980

Humanities

HUMN 102 Classical Foundations (3)

A study of aspects of the ancient Greco-Roman world (such as myth and religion, war and conquest, government and politics, social organization, and leisure activities) through examination of the words and actions of the protagonists. Original sources of history, philosophy, poetry, and drama are consulted. Focus is on individuals who contributed to the shaping of classical civilization. Students may receive credit for only one of the following courses: CLAS 100 or HUMN 102.

ONLINE

UST (51503) 6980

 Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes combine classroom-based and online study. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

HUMN 120 America in Perspective (3)

A survey of the second hundred years of the history of the United States, beginning in 1877 with the closing of the American frontier and the move into industrialization. Review covers crucial events and issues in recent history, including the Great Depression, the rise of big business, Roosevelt's New Deal, World Wars I and II, the Cold War, the Vietnam War, the civil rights movement, and the end of the Cold War. The complex forces and events that have determined the course of modern American history and shaped America as it is today are traced and interpreted. Students may receive credit only once under this course number and for only one of the following courses: HIST 157 or HUMN 120.

ONLINE

UST (50428) 6980

HUMN 311 Workplace Ethics (3)

(Fulfills the civic responsibility perspective requirement.) Examination and discussion of normative ethical theory; moral reasoning; and the larger economic, social, political, and legal framework of the workplace within which ethical issues arise. Discussion covers workplace issues such as discrimination, harassment, the quality of work life, professional rights and responsibilities, and specific cases exemplifying these issues. Possible examples include cases in the areas of hiring, privacy, intellectual property, whistle-blowing versus loyalty, health care, ethics in advertising, consumerism in relation to product liability, economic globalization, and the common environment. Students may receive credit for only one of the following courses: HUMN 310 or HUMN 311.

ONLINE

UST (50429) 6980

HUMN 334 Understanding Movies (3)

An analysis of one of the most important means of artistic expression of the 20th century. The goal is to acquire a deeper understanding of the aesthetic qualities of film by considering the stylistic elements of film as it has evolved throughout the century and weighing the special relationship between cinema and literature. Students may receive credit for only one of the following courses: HUMN 334 or HUMN 498D.

Dorsey Station

USS (51778) 7641 Th 6–9:30 p.m.

HUMN 336 Ideas Shaping the 21st Century (6)

An overview of predominating ideas and philosophies that may govern and alter humanity and this planet in the early 21st century. Ideas and ways of living are evaluated insofar as they reveal the nature of intelligence and at the same time determine the uses of this planet. Topics include the rise of science, religions, and technoconsciousness; the development of systems of communication; prevailing perceptions of justice and human relationships; and “quality of life” as expressed in architecture and the arts.

ONLINE

UST (50431) 6980

HUMN 350 The Religious Quest (6)

A comparative exploration of aspects of several religions, emphasizing specific forms of expression and practice. Focus is on the major faiths of the world in terms of numbers of adherents: Hinduism, Buddhism, Judaism, Christianity, Islam, and religions of China and Japan. An interdisciplinary approach is used to examine the religions in their historical, social, literary, artistic, philosophical, and theological aspects.

ONLINE

UST (50432) 6980

HUMN 351 Myth and Culture (3)

(Fulfills the international perspective requirement.) A presentation of reflections on the interrelations of myth, religion, and culture in which myths are evaluated as embodiments of ethnic and universal ideas. Religion is analyzed within American and non-American cultures. Ideas and symbols from mythology that provide background for literature, music, and art are introduced.

ONLINE

UST (50434) 6980

Bethesda

US1 (51707) 3671 M,W 6–9:50 p.m.

Human Resource Management

HRMN 300 Human Resource Management (3)

A basic study of human resource management. Topics include human resource planning and the recruitment, selection, development, compensation, and appraisal of employees. Scientific management and unionism are explored insofar as these historical developments affect the various personnel functions. Students may receive credit for only one of the following courses: BMGT 360, HRMN 300, or TMGT 360.

ONLINE

UST (50409) 6980

Bolling/Anacostia

US1 (51700) 4272 Tu,Th 6–9:30 p.m.

College Park

US1 (51254) 4072 Tu,Th 6:30–10 p.m.

USS (51255) 4031 W 6–9:50 p.m.

Fort Meade

USS (51716) 4511 M 6–9:50 p.m.

Shady Grove

US2 (51764) 5181 M,W 6–9:50 p.m.

HRMN 302 Organizational Communication (3)

A study of the structure of communication in organizations. Problems, issues, and techniques of organizational communication are analyzed through case histories, exercises, and projects. The examination of theory and examples is intended to improve managerial effectiveness in communication and negotiation. Students may receive credit for only one of the following courses: BMGT 398N, HRMN 302, MGMT 320, MGST 315, or TEMN 315.

ONLINE

UST (50415) 6980

Andrews Air Force Base

US2 (51686) 4182 Tu,Th 6–9:30 p.m.

Dundalk (CCBC)

US1 (51690) 4971 M,W 6–9:50 p.m.

Shady Grove

USS (51732) 5121 Tu,Th 10–11:40 a.m.

HRMN 362 Labor Relations (3)

A study of the development and methods of organized groups in industry, with reference to the settlement of labor disputes. Labor unions and employer associations involved in arbitration, mediation, and conciliation are analyzed from an economic as well as a legal standpoint. Topics include collective bargaining, trade agreements, strikes, boycotts, lockouts, company unions, employee representation, and injunctions. Students may receive credit for only one of the following courses: BMGT 362 or HRMN 362.

ONLINE

UST (50418) 6980

Fort Belvoir

US1 (51709) 6872 Tu,Th 6–9:30 p.m.

HRMN 363 Negotiation Strategies (3)

An introduction to methods and processes of negotiation and collective bargaining. Negotiating strategies related to selected products, services, and management issues are explored. Students may receive credit for only one of the following courses: BMGT 398W, HRMN 363, or MGMT 398W.

ONLINE

UST (50679) 6980

HRMN 365 Conflict Management in Organizations (3)

An introduction to processes observed in and management of conflict within organizations. Topics include general models of conflict, methods of managing conflict, and issues related to disagreements in organizational contexts. Students may receive credit for only one of the following courses: BMGT 398X, HRMN 365, or MGMT 398X.

ONLINE

UST (50420) 6980

Fort Meade

US1 (51719) 4572 Tu,Th 6–9:30 p.m.

HRMN 367 Organizational Culture (3)

Prerequisite: BMGT 364. An examination of the nature, definitions, theories, and aspects of organizational culture. Analysis covers patterns of behavior and their relationship to organizational culture, especially the impact of the organization's business on employee behavior and culture. Topics include the role of nationality, gender, and race within organizational culture; implications of addressing organizational challenges; theory versus practice; and the relative roles of the individual, groups, and the organization in a cultural context. Students may receive credit for only one of the following courses: BMGT 398T or HRMN 367.

ONLINE

UST (50421) 6980

HRMN 390 Contemporary Compensation Management (3)

An exploration of alternative compensation philosophies. Topics include strategies of employee compensation, incentives to productivity, employee motivation, and performance appraisal. Strategies such as incentive cash and/or stock compensation programs, employee ownership, and nonmonetary rewards are discussed and evaluated in varying situations. Discussion also covers techniques for identifying and classifying critical job components and observable standards and measures, setting compensation for job performance, and developing an executive compensation program. The interrelationship between compensation, motivation, performance appraisal, and performance within the organization is examined. Students may receive credit for only one of the following courses: BMGT 388L or HRMN 390.

ONLINE

UST (50680) 6980

Shady Grove

US1 (51753) 5171 M,W 6–9:50 p.m.

HRMN 392 Stress Management in Organizations (1)

An exploration of the changing nature of work and stress in organizations, due to a business emphasis on productivity and personal and family demands. Focus is on the causes of stress and methods of managing stress in organizational settings. Topics include interactions, performance objectives, social structure, job characteristics, and other factors causing stress in organizations. Consideration is given to political climate, pressure to achieve, interpersonal conflict, and time pressures. Discussion covers practical approaches to reduce stress at work. Students may receive credit for only one of the following courses: BMGT 398Y, HRMN 392, MGMT 398Y, or MGST 398H.

College Park

UN1 (51291) 4075 Sa 9 a.m.–5 p.m.

Class meets June 16 and 23.

Dorsey Station

UN2 (51822) 7685 Sa 9 a.m.–5 p.m.

Class meets July 28 and August 4.

COURSE DESCRIPTIONS

HRMN 400 Human Resource Management: Analysis and Problems (3)

Prerequisite: HRMN 300. A study of the role of human resource management in the strategic planning and operation of organizations, performance appraisal systems, and compensation and labor/management issues. The influence of federal regulations (including equal opportunity, sexual harassment, discrimination, and other employee-related regulations) is analyzed. The critical evaluation of human resource problems is supported with a review of research findings, readings, discussions, case studies, and applicable federal regulations. Students may receive credit for only one of the following courses: BMGT 460, HRMN 400, or TMGT 360.

ONLINE ☐

UST (50422) 6980

Andrews Air Force Base

US1 (51681) 4172 Tu,Th 6–9:30 p.m.

HRMN 406 Employee Training and Development (3)

An examination of employee training and human resource development in various organizations. Topics include the development, administration, and evaluation of training programs; employee development; career development; and organizational change. Issues in employee development (including assessment of employee competencies, opportunities for learning and growth, and the roles of managers in employee development) are explored. Students may receive credit for only one of the following courses: BMGT 498I, HRMN 406, or MGMT 498I.

ONLINE ☐

UST (50424) 6980

College Park/Online Hybrid *

USS (51843) 4021 Tu 6:30–10 p.m.

Waldorf Center

US2 (51797) 5081 M,W 6–9:50 p.m.

HRMN 408 Employment Law for Business (3)

Recommended: BMGT 380. A conceptual and functional analysis of the legal framework and principles of industrial and employment relations, with special emphasis on discrimination in the workplace in the domestic and global environment. Topics include discrimination based on race, sex, age, and disability; testing and performance appraisal; wrongful discharge; labor/management issues; and employee benefits. Salient transnational employment issues are also explored. Students may receive credit for only one of the following courses: BMGT 468, BMGT 498G, HRMN 408, or MGMT 498G.

ONLINE ☐

UST (50426) 6980

HRMN 495 Contemporary Issues in Human Resource Management Practice (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisite: HRMN 400. A study of human resource management that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in human resource management are considered. Students may receive credit for only one of the following courses: BMGT 388K, HRMN 494, or HRMN 495.

ONLINE ☐

UST (51495) 6980

Information Systems Management

IFSM 201 Introduction to Computer-Based Systems (3)

(Course activities require access to a standard office productivity package, i.e., word processing, spreadsheet, database, and presentation software.) An overview of computer information systems in which hardware, software, procedures, systems, and human resources are explored in relation to their integration and application in business and other segments of society. Students may receive credit for only one of the following courses: BMGT 301, CAPP 101, CAPP 300, CMST 300, IFSM 201, or TMGT 201.

ONLINE ☐

UST (50437) 6970

College Park

USS (51290) 4011	M	6–9:50 p.m.
USS (51674) 4021	Tu	6:30–10 p.m.
USS (51257) 4031	W	6–9:50 p.m.
USS (51258) 4041	Th	6:30–10 p.m.
USS (51673) 4061	Sa	8:30 a.m.–12 noon

IFSM 300 Information Systems in Organizations (3)

Recommended: IFSM 201. An overview of information systems, their role in organizations, and the relationship between information systems and the objectives and structure of an organization. Discussion covers human aspects of computing, types of computer systems, and general theory of systems.

ONLINE ☐

UST (50449) 6980

Arundel Mills

US1 (51692) 7772 Tu,Th 6–9:30 p.m.

Bolling/Anacostia

US2 (51703) 4282 Tu,Th 6–9:30 p.m.

College Park

US1 (51675) 4072	Tu,Th	6:30–10 p.m.
US2 (51259) 4081	M,W	6–9:50 p.m.
USS (51260) 4031	W	6–9:50 p.m.

Hagerstown

USS (51776) 4621 Tu 6–9:30 p.m.

Shady Grove

USS (51745) 5121 Tu 6:30–10 p.m.

☐ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes combine classroom-based and online study. Go to www.umuc.edu/distance for technology requirements.

IFSM 302 Workplace Productivity (3)

Prerequisite: IFSM 201. A survey of techniques for improving the productivity of practices and procedures in the workplace. Teaming (e.g., encouraging employees' participation in group activities, brainstorming, and making meetings more effective) and problem solving (e.g., simplifying work; charting work-flow processes; diagramming causes and effects; and using Pareto analysis, histograms, and total quality management) are the two major approaches emphasized.

ONLINE

UST (50459) 6980

IFSM 303 Human Factors in Information Systems (3)

Recommended: IFSM 201. A general survey of the application of human factors to the design and use of information systems. Topics include the history, evolution, and current state of the human/computer interface. The contributions of psychology, engineering, and physiology to the development of ergonomics are described.

ONLINE

UST (50461) 6980

Bolling/Anacostia

US1 (51701) 4272 Tu,Th 6–9:30 p.m.

College Park

USS (51836) 4011 M 6–9:50 p.m.

IFSM 304 Ethics in the Information Age (3)

(Fulfills the civic responsibility perspective requirement.) Recommended: IFSM 201. An introduction to information systems as used to provide information for decision making in a democratic society. Discussion covers the philosophy, techniques, and ethical considerations involved in evaluating information systems.

ONLINE

UST (50463) 6980

Andrews Air Force Base

US1 (51683) 4172 Tu,Th 6–9:30 p.m.

College Park

US1 (51261) 4071 M,W 6–9:50 p.m.

Dorsey Station

US2 (51870) 7682 Tu,Th 6:30–10 p.m.

Shady Grove

US1 (51752) 5171 M,W 6–9:50 p.m.

IFSM 310 Software and Hardware Concepts (3)

Prerequisite: CMIS 102 or CMIS 102A. A survey of computer systems. Emphasis is on the interrelationships of hardware architecture, system software, and application software. Topics include the architectures of processors and storage systems and implications for system software design. Discussion also covers the effects of the design of hardware and system software on the development of application programs in a business environment. Students may receive credit for only one of the following courses: CMIS 270, CMIS 310, CMSC 311, or IFSM 310.

ONLINE

UST (50467) 6980

Fort Belvoir

US2 (51711) 6882 Tu,Th 6–9:30 p.m.

Prince Frederick (CSM)

USS (51697) 5741 Th 6:30–10 p.m.

Waldorf Center

USS (51793) 5031 W 9 a.m.–12:50 p.m.

IFSM 350 Wireless Telecommunications (3)

Prerequisite: IFSM 201. An analysis of technical and managerial perspectives on basic concepts and applications in wireless telecommunication systems. The implications of the regulatory environment and communications standards on transmission of voice and data are examined. Other topics include an overview of second generation (2G), third generation (3G), and global systems of mobile (GSM) wireless communications; code-division multiple access (CDMA); and trends in wireless communication. Students may receive credit for only one of the following courses: IFSM 350 or IFSM 398W.

Southern Maryland Higher Education Center

USS (51735) 6021 Tu 6–9:30 p.m.

IFSM 410 Database Concepts (3)

Prerequisites: CMIS 102 (or CMIS 102A) and IFSM 300. An introduction to the design and management of database systems in a business environment. Topics include the role of databases in organizations, the management of information as a critical business resource, types and functions of database management systems, conceptual data modeling and entity/relationship and semantic data models, and the fundamental principles of relational and object-oriented database design. The implementation and maintenance of database management systems and the role of the database administrator are discussed. Students may receive credit for only one of the following courses: CMIS 320 or IFSM 410.

ONLINE

UST (50470) 6980

Laurel College Center

USS (51713) 5411 M 6–9:50 p.m.

Shady Grove

US2 (51762) 5181 M,W 6–9:50 p.m.

IFSM 411 SQL (3)

Prerequisite: IFSM 410 or CMIS 320. In-depth practice using Structured Query Language (SQL), the most common database manipulation language. Business-related case studies illustrate the various uses of SQL. Discussion covers the underlying theory of relations (including relational operators, keys, and entity and referential integrity). Students may receive credit for only one of the following courses: CMIS 420, IFSM 411, or IFSM 498I.

ONLINE

UST (50769) 6980

COURSE DESCRIPTIONS

IFSM 430 Information Systems and Security (3)

Prerequisite: IFSM 300. A survey covering aspects of establishing and maintaining a practical information security program. The security aspects and implications of databases, telecommunication systems, and software are examined, along with techniques used to assess risks and discover abuses of systems.

ONLINE

UST (50472) 6980

Shady Grove

USS (51736) 5131 M,W 10–11:40 a.m.

Waldorf Center

USS (51791) 5041 Th 6:30–10 p.m.

IFSM 432 Disaster Recovery Planning (3)

Prerequisite: IFSM 300. Recommended: IFSM 430. A study of disaster recovery and emergency planning as applied to the information-systems function in corporations. Topics include security risk evaluation and management, creation of threat profiles, continuity of operations planning, contingency planning, and incident reporting. A self-directed approach/tool for the conduct of information security risk evaluation is introduced. Projects include developing a security protection strategy and plan. Students may receive credit for only one of the following courses: IFSM 432 or IFSM 498N.

ONLINE

UST (50474) 6980

Andrews Air Force Base

US2 (51688) 4182 Tu,Th 6–9:30 p.m.

IFSM 433 Information Security Needs Assessment and Planning (3)

Prerequisite: IFSM 300. Recommended: IFSM 430. In-depth practice in gathering security requirements to generate a security plan. Topics include the collection and analysis of functional security requirements, risk analysis, requirements traceability matrices and the collection of metrics, the investigation of physical security, operational procedures and legal issues related to information security, and the identification of education and training requirements. Projects include generating a site security plan based on site-specific or case-study requirements.

ONLINE

UST (50475) 6980

College Park

USS (51835) 4011 M 6–9:50 p.m.

IFSM 438 Project Management (3)

Prerequisite: IFSM 300. An exposition of planning, scheduling, and controlling a system project during its life cycle. Topics include the use of project-management techniques such as PERT (Project Evaluation and Review Technique) and Gantt charts and other techniques of planning, scheduling, and controlling projects. Demonstrations and exercises in using project-management software are provided. Students may receive credit for only one of the following courses: IFSM 438 or TMGT 430.

ONLINE

UST (50476) 6980

Fort Meade

US1 (51720) 4571 M,W 6–9:50 p.m.

IFSM 450 Telecommunication Systems in Management (3)

Prerequisites: IFSM 300 and 310. An analysis of technical and managerial perspectives on basic concepts and applications in telecommunication systems. An overview of data communication protocols and standards; local area networks, wide area networks, and internetworks; and trends in telecommunications is provided. The implications of the regulatory environment and communications standards on transmission of voice, data, and image are examined. Students may receive credit for only one of the following courses: CMIS 370, CMSC 370, or IFSM 450.

ONLINE

UST (50478) 6980

IFSM 454 Information System Security Mechanisms (3)

Prerequisite: IFSM 450. Recommended: IFSM 430. A hands-on technical examination of six areas of security vital to any organization: authentication, authorization and access control, confidentiality, availability, data integrity (encryption), and nonrepudiation. Topics include firewalls, intrusion detection systems (IDSs), vulnerability software, Public-Key Infrastructure (PKI), IP security (IPSec), virtual private networks (VPNs), and Web server lockdown procedures. Review also covers the types of attacks often launched on the Internet and how they are performed. Projects include demonstrations of network software used to gain information about a network, perform attacks, and/or prevent attacks.

ONLINE

UST (50479) 6980

IFSM 459 Security Issues and Emerging Technologies (3)

Prerequisite: IFSM 450. Recommended: IFSM 430. A detailed overview of various emerging network technologies such as wireless networks based on IEEE 802.11 standards, Mobile Ad Hoc Networks (MANET), and wireless packet data networks like GPRS and CDMA 2000. Discussion covers the various applications based on these technologies (such as wireless and mobile Internet access, voice over IP, location-based services, etc.) and the security issues involved in supporting these applications. Existing solutions and mechanisms for addressing the security requirements for these applications are examined, and the impact of the solutions on the quality of service is analyzed. The emerging security standards and best practices for these new technologies are also described, along with their salient strengths and weaknesses.

ONLINE

UST (51842) 6980

College Park

USS (51837) 4041 Th 6:30–10 p.m.

IFSM 461 Systems Analysis and Design (3)

Prerequisite: IFSM 300. A study of the methods used in analyzing needs for information and in specifying requirements for an application system. Implementation of the operational system, integration of computer technology, and aspects of organizational behavior in the design support system are examined. Topics include the concept of the system life cycle, the iterative nature of the processes of analysis and design, and the methodology for developing a logical specification and physical design for an operational system. Students may receive credit for only one of the following courses: IFSM 436, IFSM 460, or IFSM 461.

ONLINE

UST (50480) 6980

Fort Meade

US2 (51729) 4581 M,W 6–9:50 p.m.

Japanese

JAPN 111 Elementary Japanese I (3)

Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. (Assumes no prior knowledge of Japanese. Fulfills the international perspective requirement.) An elementary study of Japanese. Emphasis begins with oral communication skills and leads to balanced proficiency in the four communication skills of listening, speaking, reading, and writing. Topics include basic structures, vocabulary, pronunciation, and writing, as well as elements of culture, history, and geography. Authentic text from native speakers is used as much as possible.

ONLINE

UST (50685) 6980

Journalism

JOUR 201 Writing for the Mass Media (3)

(Fulfills the general education requirement in communications.) Prerequisite: ENGL 101 or ENGL 101X. An introduction to writing news and feature articles for print, broadcast, and online media. Emphasis is on writing—from mechanics (grammar, spelling, punctuation, and journalism style) to content (accuracy, completeness, audience, and readability)—and reporting.

ONLINE

UST (50482) 6980

Adelphi

USS (51627) 4011 M 6–9:50 p.m.

JOUR 202 Editing for the Mass Media (3)

Prerequisite: JOUR 201. Presentation of the basic editing skills that apply to all mass media. Hands-on practice in copyediting, fact checking, headline writing, photo selection, and page layout is provided. Students may receive credit for only one of the following courses: JOUR 202 or JOUR 310.

ONLINE

UST (51504) 6980

JOUR 330 Public Relations Theory (3)

Prerequisite: JOUR 201. A study of the historical development and contemporary status of public relations in business, government, associations, and other organizations. Communication theory and social science methodology are studied as they apply to the research, planning, communication, and evaluation aspects of the public relations process.

ONLINE

UST (50484) 6980

JOUR 350 Photojournalism in the Digital Age (3)

(Students are required to use their own digital camera.) An exploration of techniques and trends in photojournalism. Practice in the fundamentals of photography (exposure, basic lighting techniques, portraiture and composition, and scanning and digitally toning photos using Photoshop) is provided. Assignments include developing a mini portfolio of short photo essays and a final story project to be published on the course Web site. The history of photojournalism is surveyed, focusing on the recent development of webzines and online newspapers.

Dorsey Station

USS (51779) 7631 W 6–9:50 p.m.

Legal Studies

LGST 101 Introduction to Law (3)

A survey of the U.S. legal system and the role of the paralegal in the legal environment. Topics include the organization and powers of federal and state lawmaking institutions, court procedures, and the analysis of statutory provisions and judicial opinions. Students may receive credit for only one of the following courses: LGST 101 or PLGL 101.

ONLINE

UST (50485) 6980

College Park

USS (51676) 4021 Tu 6:30–10 p.m.

COURSE DESCRIPTIONS

LGST 200 Techniques of Legal Research (3)

Prerequisite or corequisite: LGST 101. An introduction to the book-based methods used to locate relevant, mandatory, and current rules and interpretations. Topics include the analysis, publication, and citation of judicial opinions, statutory provisions, and administrative law and the features and use of secondary sources, digests, and citators. Computer-assisted research systems are introduced, but assignments require legal research in a physical library with a hard-copy law collection. Students may receive credit for only one of the following courses: LGST 200 or PLGL 200.

ONLINE

UST (50487) 6980

LGST 201 Legal Writing (3)

Prerequisite: LGST 200. An introduction to the principles of writing clearly and effectively in the legal environment. Emphasis is on types of documents that paralegals may be called upon to draft, including intake memos, legal synthesis and office memos, and client letters. Students may receive credit for only one of the following courses: LGST 201 or PLGL 201.

ONLINE

UST (50489) 6980

LGST 204 Legal Ethics (3)

A survey of basic principles relating to the ethical practice of law. Rules and guidelines governing the ethical conduct of lawyers and nonlawyers are covered, as are law office management principles relevant to ethical requirements. Students may receive credit for only one of the following courses: LGST 204 or PLGL 204.

ONLINE

UST (50491) 6980

LGST 312 Torts (3)

Prerequisite: LGST 201. A study of the causes of action, defenses, and remedies in the major categories of tort law, as well as tort-litigation procedures and writings for which a paralegal may be responsible. Topics include intentional torts, negligence, strict liability, damages, and civil procedures. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 312 or PLGL 312.

ONLINE

UST (50492) 6980

LGST 315 Domestic Relations (3)

Prerequisite: LGST 201. A study of the various legal aspects of family law. Emphasis is on the processes, procedures, and writings a paralegal may handle. Topics include divorce, separation, and annulment; child custody and visitation; and alimony, child support, disposition of property, and legal rights of children. Relevant aspects of civil procedures, enforcement, and the modification of orders and agreements are covered. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: FMCD 487, LGST 315, or PLGL 315.

ONLINE

UST (50493) 6980

LGST 320 Criminal Law and Procedures (3)

Prerequisite: LGST 201. A study of the substantive and procedural aspects of the criminal justice system, particularly those aspects related to the work of a paralegal. Topics include crimes and defenses, penalties, and court procedures. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: CJUS 234, LGST 320, or PLGL 320.

ONLINE

UST (51598) 6980

LGST 322 Evidence (3)

Prerequisite: LGST 201. A study of laws that govern the admissibility of evidence for establishing or controverting facts in trials and administrative proceedings, and the role of the paralegal in gathering evidence and helping attorneys prepare for trial. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 322, PLGL 222, or PLGL 322.

College Park

USS (51801) 4041 Th 6:30–10 p.m.

LGST 325 Litigation (3)

Prerequisite: LGST 201. An examination of the process of civil litigation and the responsibilities commonly assigned to paralegals. Topics include investigation and interviewing, preparation of pleadings and motions, discovery, the conduct of the trial, and post-trial activity. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 325 or PLGL 325.

ONLINE

UST (50494) 6980

LGST 330 Administrative Law (3)

Prerequisite: LGST 201. An overview of the functions and procedures of federal and state administrative agencies, as well as preparation of writings pertinent to administrative law practice. Topics include rule-making, adjudication, the use and control of agency discretion, and disclosure of information. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 330 or PLGL 330.

ONLINE

UST (50642) 6980

LGST 335 Elder Law (3)

Prerequisite: LGST 201. An overview of legal issues that are increasingly relevant as the older population increases. Topics include health care, public entitlements, and legal and financial decision making. Emphasis is on the role of the paralegal in those areas. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 335, PLGL 335, or PLGL 398E.

ONLINE

UST (51599) 6980

LGST 340 Contract Law (3)

Prerequisite: LGST 201. A comprehensive study of the major areas of contract law that paralegals are most likely to encounter. Topics include formation, interpretation and enforcement, discharge, and breach and remedies for breach. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 340 or PLGL 340.

ONLINE

UST (50495) 6980

College Park

USS (51800) 4011 M 6–9:50 p.m.

LGST 360 Computer Application in the Legal Environment (3)

(Course activities require access to a standard office productivity package, i.e., word processing, spreadsheet, database, and presentation software.) Prerequisite: IFSM 201. An overview of uses of computer software in the legal environment. The concepts and theory of computer operations are explained in the context of needs analysis for law firms. Emphasis is on applications such as text processing, database management, electronic spreadsheets, timekeeping, docket control, and litigation support. Students may receive credit for only one of the following courses: CAPP 343, LGST 360, or PLGL 360.

ONLINE

UST (50496) 6980

LGST 398C Social Security Cases (1)

A thorough review of the pertinent Social Security regulations, case law, and procedure for Social Security Disability (SSD) and Supplemental Security Income (SSI) cases to prepare the paralegal to represent individuals at Social Security Administration hearings. Practical aspects, including cross-examining vocational experts, analyzing medical records, preparing witness and client direct examination and opening statements and closing arguments, and evaluating hypothetical client cases, are covered.

Shady Grove

UN1 (51805) 5175 Sa,Su 9 a.m.–5 p.m.
Class meets June 23 and 24.

LGST 398D Drug and Alcohol Cases in Maryland (1)

A hands-on survey of the statutes, regulations, and case law governing the sentencing, commitment, and treatment of drug and alcohol offenders in Maryland, including those with dual diagnoses. Procedures and forms are discussed and illustrated.

Adelphi

UN1 (51802) 4075 Sa,Su 9 a.m.–5 p.m.
Class meets July 7 and 8.

LGST 398G Civil Litigation Filings in Maryland State Courts (1)

A study of the rules and practical aspects of civil trial filings in Maryland district and circuit courts. Topics include the applicable Maryland rules of civil procedure, including those pertaining to jurisdiction of district and circuit courts; the filing of complaints, motions, and other pleadings; and service of process. Focus is on learning how to assist attorneys with preparing and filing pleadings, including complaints, discovery, answers, and motions (such as those for postponement of trial). Discussion covers practical considerations, including location of courts, courthouse etiquette, copy requirements, obtaining copies of documents from court, and organization of trial folders.

Adelphi

UN2 (51803) 4085 Sa,Su 9 a.m.–5 p.m.
Class meets July 14 and 15.

LGST 398J Elder Guardianships in Maryland (1)

A thorough review of the statutes and regulations pertaining to elder guardianships in Maryland and the paralegal's role in assisting attorneys in representing elderly clients and/or their families. Topics include the guardianship process, qualifications of the petitioner for guardianship, postpetition procedures, obtaining emergency guardianships, obtaining medical records of the alleged disabled, and avoiding guardianships with advance directives. Discussion also covers guardianship of person and property, eligibility for guardianship, appointment of counsel for the alleged disabled, and guardian reporting and oversight. Procedure and forms, including petitions and show cause orders, are illustrated.

Adelphi

UN2 (51804) 4085 Sa,Su 9 a.m.–5 p.m.
Class meets August 4 and 5.

LGST 398W Domestic Violence Cases in Maryland (1)

A thorough review of statutes and court rules pertaining to domestic violence cases in Maryland. Focus is on acquiring the knowledge to assist attorneys in representing victims in criminal and civil court proceedings. Procedures and forms, including protective order/peace order petitions and motions, are illustrated. Topics include the victim's socioeconomic status, race/ethnicity, gender, and culture and resources outside the court system.

Waldorf Center

UN1 (51806) 5075 Sa,Su 9 a.m.–5 p.m.
Class meets June 9 and 10.

COURSE DESCRIPTIONS

LGST 400 Advanced Legal Research (3)

Prerequisite: LGST 200. An exhaustive study of methods and techniques for planning and completing a complex legal research project. Features and uses of Lexis, Westlaw, and other online sources for both primary and secondary legal authority are presented. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 400 or PLGL 400.

ONLINE

UST (50497) 6980

LGST 401 Advanced Legal Writing (3)

Prerequisite: LGST 201. A thorough grounding in the principles and techniques of drafting sophisticated legal memoranda that paralegals may be called upon to prepare. Kinds of writings that are covered include complex office and advocacy memoranda, as well as selected parts of appellate briefs. Assignments include legal research. Students may receive credit for only one of the following courses: LGST 401 or PLGL 401.

ONLINE

UST (50643) 6980

LGST 411 Consumer Protection Law (3)

Prerequisite: LGST 201. A general overview of consumer protection law and the roles of federal, state, and local agencies. Topics include warranties, the regulation of consumer credit, restrictions on advertising, and credit reporting. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 411 or PLGL 411.

ONLINE

UST (50498) 6980

Library Skills and Information Literacy

LIBS 150 Information Literacy and Research Methods (1)

An introduction to the research process and methods for retrieving information in a library or through online sources. Development of a research topic and the creation of effective strategies for finding relevant information are discussed and practiced. The following information literacy skills are emphasized: understanding the research process; selecting appropriate print and electronic sources to answer research questions; effectively using Web search engines and UMUC Information and Library Services' electronic resources to find information; and evaluating, organizing, and correctly citing the information found. Credit for LIBS 150 may not be earned through challenge exam or portfolio credit. Students may receive credit for only one of the following courses: COMP 111, LIBS 100, or LIBS 150.

ONLINE

US1 (50499) 6970

Class meets May 29–July 7.

US2 (50594) 6380

Class meets July 10–August 19.

Marketing

MRKT 310 Marketing Principles and Organization (3)

An introduction to the field of marketing, intended to develop a general understanding and appreciation of the forces, institutions, and methods involved in marketing a variety of goods and services. Topics include segmentation, target marketing, positioning, developing new products, pricing, distributing and promoting goods and services, and sales and marketing management. Students may receive credit for only one of the following courses: BMGT 350, MGMT 322, MRKT 310, or TMGT 322.

ONLINE

UST (50517) 6980

College Park

US1 (51269) 4071 M,W 6–9:50 p.m.

USS (51270) 4031 W 6–9:50 p.m.

Fort Belvoir

US2 (51710) 6881 M,W 6–9:50 p.m.

Prince Frederick (CSM)

USS (51696) 5721 Tu 6:30–10 p.m.

Shady Grove

US2 (51766) 5182 Tu,Th 6:30–10 p.m.

Waldorf Center

USS (51758) 5021 Tu 6:30–10 p.m.

MRKT 354 Integrated Marketing Communications (3)

Prerequisite: MRKT 310. An in-depth study of promotional activities such as advertising, personal selling, sales promotions, and direct marketing (including use of the Internet). Emphasis is on strategic planning of promotional activities to communicate with customers to achieve marketing objectives. The relationship of integrated marketing communications to other elements of promotional activities is also explored. Students may receive credit for only one of the following courses: BMGT 354 or MRKT 354.

ONLINE

UST (50522) 6980

Shady Grove

USS (51741) 5141 Th 6:30–10 p.m.

MRKT 395 Customer Service Management (3)

Prerequisite: BMGT 364. A study of customer services accompanying a core product and service products themselves. Problems and issues related to the service mix, service-level decisions, the formulation of service policies, customer service management, the development of customer service staff, training, and evaluation are analyzed. Discussion covers customer information, customer surveys and suggestions, the handling of complaints and adjustments, techniques for dealing with difficult and angry customers, dissemination of information, credit services, maintenance, technical service, and the development of new programs. Students may receive credit for only one of the following courses: BMGT 395, BMGT 398A, MGMT 395, MGMT 398A, or MRKT 395.

ONLINE

UST (50523) 6980

College Park

USS (51668) 4021 Tu 6:30–10 p.m.

MRKT 410 Consumer Behavior (3)

Prerequisite: MRKT 310. Recommended: PSYC 100 or PSYC 221. An overview of the increasing importance of American consumers in the marketing system and the importance of understanding them. Discussion covers the foundations of consumer behavior (such as economic, social, psychological, and cultural factors). Consumers are analyzed in marketing situations as buyers and users of products and services and in relation to the various social and marketing factors that affect their behavior. The influence of well-directed communications is also considered. Students may receive credit for only one of the following courses: BMGT 451, CNEC 437, or MRKT 410.

ONLINE

UST (50524) 6980

MRKT 412 Marketing Research Applications (3)

Prerequisites: STAT 230 (or BMGT 230) and MRKT 310. A study of the specialized field of marketing research as it is used to identify market needs, profile target markets, test promotional efforts, and measure the effectiveness of marketing plans. Procedures for planning survey projects, designing statistical samples, tabulating data, and preparing reports are covered. Emphasis is on managing the marketing research function. Students may receive credit for only one of the following courses: BMGT 452 or MRKT 412.

ONLINE

UST (50525) 6980

MRKT 495 Marketing Policies and Strategies (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisites: MRKT 310 and one other marketing course. A study of marketing that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in marketing are considered. Focus is on the use of appropriate decision models and the analysis of consumers and markets. Students may receive credit for only one of the following courses: BMGT 457 or MRKT 495.

ONLINE

UST (50681) 6980

Mathematics

MATH 009 Introductory Algebra (3)

(Not open to students who have already successfully completed a higher-level mathematics course. Does not apply toward degree requirements. Yields institutional credit only.) A comprehensive review of fractions, percentages, operations with signed numbers, and geometric formulas. Basic algebraic topics include exponents, polynomials, and linear equations. Students may receive credit for only one of the following courses: MATH 009, MATH 009M, or MATH 100.

ONLINE

UST (50655) 6980

College Park

US1 (51263)	4071	M,W	6:10–10 p.m.
USS (51262)	4021	Tu	6:30–10 p.m.
USS (51286)	4061	Sa	8:30 a.m.–12 noon

College Park/Online Hybrid *

USS (51847) 4041 Th 6:30–10 p.m.

MATH 012 Intermediate Algebra (3)

(Not open to students who have already successfully completed a higher-level mathematics course. Does not apply toward degree requirements. Yields institutional credit only.) Prerequisite: MATH 009 or an appropriate result on the placement test. A study of problem-solving techniques in intermediate-level algebra. Emphasis is on numbers and algebraic properties, graphing skills, and applications drawn from a variety of areas (such as statistics, computing, and discrete mathematics). Topics include polynomials; factoring; exponents and their notation; linear, quadratic, and other equations; and inequalities. Students may receive credit for only one of the following courses: MATH 012, MATH 101, MATH 101M, MATH 102, MATH 102M, MATH 199A, or MATH 199M.

ONLINE

UST (50661) 6980

College Park

US2 (51264)	4081	M,W	6–9:50 p.m.
USS (51266)	4041	Th	6:30–10 p.m.
USS (51265)	4061	Sa	8:30 a.m.–12 noon

College Park/Online Hybrid *

USS (51848) 4011 M 6–9:50 p.m.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes combine classroom-based and online study. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

MATH 105 Mathematics: Contemporary Topics and Applications (3)

(Not intended for students planning to take MATH 107 or higher-numbered courses; does not serve as a prerequisite for these courses.) Prerequisite: MATH 012 or an appropriate result on the placement test. A survey of contemporary topics in mathematics, covering applications and projects. Topics include problem solving, sequences and series, financial management, geometry, probability, and statistics. Students may receive credit for only one of the following courses: MATH 105 or MATH 106.

ONLINE

UST (50770) 6980

College Park

USS (51310) 4021 Tu 6:30–10 p.m.

MATH 107 College Algebra (3)

(The first course in the two-course series MATH 107–108. An alternative to MATH 115 Pre-Calculus.) Prerequisite: MATH 012 or an appropriate result on the placement test. An introduction to equations, inequalities, and absolute values and a study of functions and their properties, including the development of graphing skills with polynomial, rational, exponential, and logarithmic functions. Applications are also covered. Students may receive credit for only one of the following courses: MATH 107 or MATH 115.

ONLINE

UST (50511) 6980

College Park

USS (51267) 4021 Tu 6:30–10 p.m.
USS (51268) 4031 W 6–9:50 p.m.
USS (51287) 4061 Sa 8:30 a.m.–12 noon

MATH 108 Trigonometry and Analytical Geometry (3)

(The second course in the two-course series MATH 107–108. An alternative to MATH 115 Pre-Calculus.) Prerequisite: MATH 107 or an appropriate result on the placement test. An introduction to trigonometric functions, identities, and equations and their applications. Analytical geometry and conic sections are covered. Additional topics may include matrices, determinants, sequences, and series. Students may receive credit for only one of the following courses: MATH 108 or MATH 115.

ONLINE

UST (51593) 6980

MATH 140 Calculus I (4)

Prerequisite: MATH 108, MATH 115, or an appropriate result on the placement test. An introduction to calculus. Topics include functions, the sketching of graphs of functions, limits, continuity, derivatives and applications of the derivative, definite and indefinite integrals, and calculation of area. Students may receive credit for only one of the following courses: MATH 130, MATH 131, MATH 140, or MATH 220.

ONLINE

UST (50515) 6980

MATH 141 Calculus II (4)

(A continuation of MATH 140.) Prerequisite: MATH 140. A study of integration and functions, with application, and coverage of other topics. Focus is on techniques of integration, improper integrals, and applications of integration (such as volumes, work, arc length, and moments); inverse, exponential, and logarithmic functions; and sequences and series. Students may receive credit for only one of the following courses: MATH 131, MATH 132, MATH 141, or MATH 221.

ONLINE

UST (50516) 6980

Music

MUSC 210 The Impact of Music on Life (3)

A study of music as a part of culture. Materials are drawn from traditions throughout the world to illustrate issues of historical and contemporary significance, including the impact of race, class, and gender on the study of music. Students may receive credit for only one of the following courses: HUMN 211 or MUSC 210.

ONLINE

UST (51656) 6980

Natural Science

NSCI 100 Introduction to Physical Science (3)

(For students not majoring in a science.) Prerequisite: MATH 012 or higher. An introduction to the basic principles of physics, chemistry, astronomy, geology, oceanography, and meteorology. Discussion covers the development of scientific thinking, the scientific method, the relationships among the various physical sciences, and the role of the physical sciences in interpreting the natural world. Students may receive credit for only one of the following courses: GNSC 100 or NSCI 100.

ONLINE

UST (50526) 6980

College Park

USS (51271) 4041 Th 5:30–9 p.m.

NSCI 101 Physical Science Laboratory (1)

Purchase of a lab kit required for online section. (For students not majoring or minoring in a science. Fulfills the laboratory science requirement only with previous or concurrent credit for NSCI 100.) Prerequisite: MATH 012 or higher. Prerequisite or corequisite: NSCI 100. A laboratory study of the basic principles of physics and chemistry that illustrates how they apply to everyday life as well as to the fields of astronomy, geology, oceanography, and meteorology. Assignments include experiments, observations, and exercises.

ONLINE

UST (50530) 6980

College Park

USS (51272) 4041 Th 9:05–10:05 p.m.

NSCI 170 Concepts of Meteorology (3)

Video programs required for online section. (For students not majoring or minoring in a science.) Prerequisite: MATH 012 or higher. An introduction to the basic principles of atmospheric science. Topics include the effect of different weather elements (such as temperature, pressure, winds, and humidity) on weather patterns and climate. Additional topics include weather phenomena such as El Niño, thunderstorms, tornadoes, and hurricanes, as well as the impact of humans on Earth's atmosphere (with respect to global warming, pollution, and the depletion of the ozone layer). Students may receive credit for only one of the following courses: GNSC 170, GNSC 398D, or NSCI 170.

ONLINE

UST (50533) 6980

NSCI 171 Laboratory in Meteorology (1)

(For students not majoring or minoring in a science. Fulfills the laboratory science requirement only with previous or concurrent credit for NSCI 170 or GNSC 170.)

Prerequisite: MATH 012 or higher.

Prerequisite or corequisite: NSCI 170.

An introduction to the basic concepts of meteorology. Focus is on the observation, measurement, and analysis of weather data, including the interpretation of weather patterns and conditions found on weather maps, satellite images, radar imagery, and atmosphere diagrams. Students may receive credit for only one of the following courses: GNSC 171 or NSCI 171.

ONLINE

UST (50535) 6980

NSCI 362 Environmental Change and Sustainability (3)

(Fulfills the civic responsibility perspective requirement.) A multidisciplinary study of the relationship between the global environment and human adaptations to it. Emphasis is on the concept of sustainability as it applies to human adaptations and interactions with the environment. Current scientific research is used to explore the scientific, social, and global implications of environmental issues such as global warming, population growth, energy resources, biodiversity, and the genetic modification of organisms. The environment as "global commons" and individual responsibility in environmental sustainability are stressed. Students may receive credit for only one of the following courses: BEHS 361, GNSC 361, HUMN 360, NSCI 361, or NSCI 362.

ONLINE

UST (50650) 6980

Fort Meade

US1 (51721) 4572 Tu,Th 6–9:30 p.m.

Philosophy

PHIL 140 Contemporary Moral Issues (3)

(Fulfills the civic responsibility perspective requirement.) An exploration of how philosophical analysis can be a foundation for thinking clearly about moral issues. Problems approached analytically include such widely debated issues as abortion, euthanasia, the death penalty, homosexuality, pornography, reverse discrimination, business ethics, sexual equality, and economic equity. Students may receive credit for only one of the following courses: HUMN 300 or PHIL 140.

ONLINE

UST (50537) 6980

College Park

US2 (51651) 4081 M,W 6–9:50 p.m.
USS (51311) 4041 Th 6:30–10 p.m.

Psychology

PSYC 100 Introduction to Psychology (3)

A survey of the basic principles, research concepts, and problems in psychological science. The biological, cognitive, and social perspectives of human thought and behavior are addressed. Topics include neuroscience, sensation and perception, learning and conditioning, memory, motivation, language and intelligence, personality and social behavior, and psychopathology and therapy. Applications of psychology are also presented. Students may receive credit for only one of the following courses: BEHS 101 or PSYC 100.

ONLINE

UST (50542) 6980

College Park

US1 (51273) 4071 M,W 6–9:50 p.m.

PSYC 101 Psychology of Adjustment (3)

(Formerly PSYC 235.) A study of theory and research on the psychology of personal adjustment in everyday life. Emphasis is on self-concept, emotions, self-control, interpersonal relations, and stress. Students may receive credit for only one of the following courses: PSYC 101 or PSYC 235.

ONLINE

UST (50675) 6980

PSYC 301 Biological Basis of Behavior (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200). An introduction to the anatomical structures and physiological processes that determine behavior. Topics include the acquisition and processing of sensory information, the neural control of movement, and the biological bases of complex behaviors (such as sleep, learning, memory, sex, language, and addiction), as well as the basic functioning of the nervous system.

ONLINE

UST (50550) 6980

Fort Meade

US2 (51730) 4582 Tu,Th 6–9:30 p.m.

COURSE DESCRIPTIONS

PSYC 305 Experimental Methods in Psychology (3)

Prerequisites: PSYC 100 and STAT 225 (or PSYC 200). A survey of research methods in sensory systems, memory and cognition, motivation, development, and personality and social behavior. Statistical and computer applications are introduced. Opportunities to enhance laboratory skills and gain experience in the psychological sciences are provided.

ONLINE

UST (50552) 6980

Shady Grove

USS (51739) 5111 M 6–9:50 p.m.

PSYC 307D Improving Memory and Thinking (1)

(Formerly PSYC 309D.) Prerequisite: PSYC 100. A presentation of methods of improving memory and thinking as outcomes of basic theory and research. Assignments include workshop activities and critical review of relevant research.

Shady Grove

UN1 (51818) 5175 Sa 9 a.m.–5 p.m.

Class meets June 30 and July 7.

PSYC 307X Substance Abuse: An Introduction (1)

(Formerly PSYC 309X.) Prerequisite: PSYC 100. An introduction to the study of drug abuse. Topics include the causes, symptoms, and defenses for substance abuse, as well as prevention and treatment. Review covers biology, personality, life style, and relationships with families, peers, and communities. Drug abuse is compared to other social problems, including self-destructive, high-risk, and sabotaging behavior. How different cultures respond to drug abuse is also addressed. Practice exercises, observations, interviews, and media summaries supplement class discussions.

Shady Grove

UN2 (51820) 5185 Sa 9 a.m.–5 p.m.

Class meets August 11 and 18.

PSYC 308B Sexual Prejudice and Discrimination (1)

(Formerly PSYC 309B.) Prerequisite: PSYC 100. An overview of psychological and social research and theory, covering various ways in which sexist thought and practice are manifested in society. Topics include foundations of sexism, overt sexism, subtle and covert sexism, and outcomes and reduction of sexism.

Dorsey Station

UN1 (51807) 7685 Sa 9 a.m.–5 p.m.

Class meets July 14 and 21.

PSYC 309C Psychology of Eating Disorders (1)

Prerequisite: PSYC 100. An introduction to the current research on eating disorders— anorexia nervosa, bulimia nervosa, and obesity. Topics include adolescent eating behavior, theoretical explanations, factors associated with eating disorders, and the general management of disorders.

College Park

UN1 (51808) 4075 Sa 9 a.m.–5 p.m.

Class meets June 2 and 9.

PSYC 309S Introduction to the Psychology of Parenting (1)

Prerequisite: PSYC 100. An overview of psychological issues relevant to parenting. Key theories and relevant research findings that directly apply to effective and ineffective parenting are presented. Practical lessons in grand-, step-, and single- parenting; learning disabilities; the influence of media and technology; and cross-cultural aspects are considered.

Waldorf Center

UN1 (51823) 5085 Sa 9 a.m.–5 p.m.

Class meets July 28 and August 4.

PSYC 310 Sensation and Perception (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 301. A survey of theories and historical and contemporary research in how the auditory, visual, gustatory, olfactory, kinesthetic, and touch senses acquire information and how psychological, anatomical, physiological, and environmental factors help us perceive the world.

ONLINE

UST (50555) 6980

Dorsey Station

USS (51781) 7611 M 6–9:50 p.m.

PSYC 321 Social Psychology (3)

(Formerly PSYC 221.) Prerequisite: PSYC 100. An examination of the influence of social factors on individual and interpersonal behavior. Topics include conformity, attitudinal change, personal perception, interpersonal attraction, and group behavior. Students may receive credit for only one of the following courses: BEHS 221, BEHS 421, BEHS 450, PSYC 221, or PSYC 321.

ONLINE

UST (50548) 6980

PSYC 332 Psychology of Human Sexuality (3)

Prerequisite: PSYC 100. A survey of historical and contemporary psychological views on a wide variety of sexual behaviors. Topics include theory and research on the interrelationship of life-span psychological development, psychological functioning, interpersonal processes, and sexual behaviors. Political and social issues involved in current sexual norms and practices are also discussed. Students may receive credit for only one of the following courses: BEHS 363, HLTH 377, or PSYC 332.

ONLINE

UST (50558) 6980

PSYC 341 Introduction to Memory and Cognition (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An introduction to basic models, methods of research, and findings in the fields of memory, problem solving, and language. Applications as well as theory are explored.

ONLINE 

UST (50560) 6980

PSYC 353 Adult Psychopathology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An examination of mental disorders among adults. Topics include the identification and diagnosis of specific disorders as well as their etiology and treatment. Students may receive credit for only one of the following courses: PSYC 331, PSYC 353, or PSYC 431.

ONLINE 

UST (50562) 6980

Bolling/Anacostia

US2 (51705) 4282 Tu,Th 6–9:30 p.m.

PSYC 354 Cross-Cultural Psychology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An exploration of cultural components of theory and research in the fields of personality, social psychology, and community psychology. The interplay of individual, ethnic, and cultural factors in psychosocial growth and well-being, as well as in cross-cultural and cross-ethnic communication, is stressed. Counseling and psychotherapeutic interactions are discussed.

ONLINE 

UST (50564) 6980

PSYC 355 Child Psychology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. A survey of research and theory focusing on psychological development, from conception through childhood. Physiological, conceptual, and behavioral changes are addressed, with attention to the social and biological context in which individuals develop. Students may receive credit for only one of the following courses: PSYC 333, PSYC 355, or PSYC 433.

ONLINE 

UST (50566) 6980

PSYC 357 Psychology of Adulthood and Aging (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An overview of the development of physiological, intellectual, and interpersonal social functioning from early adulthood through the aging years. The dual theme is that of stability and change. Discussion covers theory and research and their implications.

ONLINE 

UST (50568) 6980

PSYC 361 Survey of Industrial and Organizational Psychology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. A general survey of the field of industrial/organizational psychology. Topics include entry into the organization (recruitment, selection, training, socialization); organizational psychology (motivation, attitudes, leadership); and productivity in the workplace (quality of work, performance appraisals, absenteeism, turnover). The role that the larger environment plays in influencing behavior and attitudes on the job is also considered.

ONLINE 

UST (50569) 6980

PSYC 386 Psychology of Stress (3)

Prerequisite: PSYC 100. An examination of the forces that define and determine the stress response. Stress is studied as the product of the interactions of one's social structure, occupational status, and psychological and physiological levels of well-being. The psychological perspective is brought to bear on the stresses produced by work organizations, political climate, definitions of achievement, socioeconomic pressures, and the conflicts of those circumstances with ethical and moral values. Practical applications discussed include the constructive use of stress management techniques and the relationship between stress and illness. Students may receive credit for only one of the following courses: BEHS 463, HLTH 285, or PSYC 386.

ONLINE 

UST (50570) 6980

PSYC 405 Principles of Behavior Modification (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. A review of various features of human behavior. Literature on theory and research is evaluated in the application of operant and respondent conditioning principles. Analysis covers approaches to behavioral problems in school, home, and professional settings.

College Park

USS (51728) 4021 Tu 6:30–10 p.m.

PSYC 415 History of Psychology (3)

Prerequisites: PSYC 100 and two upper-level psychology courses. A study of the origins of psychology in philosophy and biology and the development of psychology as a science in the 19th and 20th centuries. Current theoretical perspectives and experiments are considered in relation to the enduring problems of psychology, as well as the roles of culture, science, and technology in the development of psychological ideas.

ONLINE 

UST (51601) 6980

COURSE DESCRIPTIONS

PSYC 432 Introduction to Counseling Psychology (3)

Prerequisite: PSYC 100. A survey and critical analysis of research and intervention strategies developed and used by counseling psychologists. Historical as well as current trends in content and methodology are examined.

Waldorf Center

USS (51759) 5021 Tu 6:30–10 p.m.

PSYC 435 Personality Theories (3)

Prerequisite: PSYC 100. A study of major theories and perspectives on personality, including trait, psychodynamic, behavioristic, and humanistic theories. Methods of personality research and relevant findings are also introduced and applied to real-world settings.

ONLINE

UST (50572) 6980

PSYC 436 Introduction to Clinical Psychology (3)

Prerequisite: PSYC 100. A survey of diagnostic and therapeutic strategies employed by clinical psychologists. The scientist-practitioner model is emphasized through the critical analysis of theories and empirical research that provide the foundation for determining effective treatments of mental disorders.

ONLINE

UST (50574) 6980

PSYC 451 Principles of Psychological Assessment (3)

Prerequisites: PSYC 100 and STAT 225 (or PSYC 200). Recommended: PSYC 305. An examination of basic concepts and theories of psychological assessment, including test development. Social, legal, cultural, and ethical considerations in psychological testing are also discussed.

ONLINE

UST (51602) 6980

Sociology

SOCY 100 Introduction to Sociology (3)

An introduction to the fundamental concepts and principles of sociology. Topics include the study of cultures, patterns of social values, social institutions, stratification, and social change. Students may receive credit for only one of the following courses: BEHS 102 or SOCY 100.

ONLINE

UST (50576) 6980

College Park

US2 (51274) 4081 M,W 6:10–10 p.m.

SOCY 313 The Individual and Society (3)

Prerequisite: SOCY 100. An examination of changing concepts of the interaction between the individual and society. Analysis employs the framework of classical functional, conflict, and social constructivist theories, as well as considering the context of rapidly changing communication technology and globalization. Topics include the construction of social order; the role of trust in social interaction; and work, power, social organization, and the social self. Selected readings are taken from the sociologies of work, gender, postmodernism, globalization, and human rights. Persistent social problems, such as poverty and social inequality, are analyzed. Students may receive credit for only one of the following courses: BEHS 312, SOCY 311, or SOCY 313.

ONLINE

UST (50646) 6980

SOCY 325 The Sociology of Gender (3)

Prerequisite: SOCY 100. An inquiry into the institutional bases of gender roles and gender inequality, cultural perspectives on gender, gender socialization, feminism, and gender-role change. Emphasis is on contemporary American society.

ONLINE

UST (50647) 6980

SOCY 423 Ethnic Minorities (3)

Prerequisite: SOCY 100. An exposition of basic social processes in the relations of ethnic groups, immigrant groups, African Americans, and Native Americans in the United States and of ethnic minorities in Europe.

ONLINE

UST (50648) 6980

Spanish

SPAN 111 Elementary Spanish I (3)

Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required for online section. (Fulfills the international perspective requirement.) A basic foundation in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus in on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an elementary level. Students may receive credit for only one of the following courses: SPAN 101 or SPAN 111.

ONLINE

UST (50579) 6980

College Park

USS (51275) 4011 M 6–9:50 p.m.

USS (51276) 4031 W 6–9:50 p.m.

SPAN 112 Elementary Spanish II (3)

Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required for online section. (Fulfills the international perspective requirement.) Prerequisite: SPAN 111. A continuation of the development of basic skills in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus is on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an advanced elementary level. Much of the class is conducted in Spanish. Students may receive credit for only one of the following courses: SPAN 102 or SPAN 112.

ONLINE

UST (50766) 6980

College Park

USS (51653) 4021 Tu 6:30–10 p.m.

SPAN 211 Intermediate Spanish I (3)

Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. (Fulfills the international perspective requirement.) Prerequisite: SPAN 112. Further development of skills in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and composition. Focus is on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an intermediate level. Class is conducted primarily in Spanish. Students may receive credit for only one of the following courses: SPAN 201, SPAN 114, or SPAN 211.

ONLINE

UST (51505) 6980

SPAN 212 Intermediate Spanish II (3)

Video programs, Windows 98 or higher, sound card, microphone, speakers, and occasional synchronous work required. (Fulfills the international perspective requirement.) Serves as preparation for upper-level courses in Spanish language, culture, and literature.) Prerequisite: SPAN 211. Improvement of skills in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and composition. Focus is on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an advanced intermediate level. Class is conducted almost entirely in Spanish. Students may receive credit for only one of the following courses: SPAN 115, SPAN 202, or SPAN 212.

ONLINE

UST (51506) 6980

Speech Communication

SPCH 100 Foundations of Speech Communication (3)

(Fulfills the prerequisite for all 300- or 400-level speech courses.) An overview of the principles of communication. Verbal and nonverbal language, listening, group dynamics, and public speaking are highlighted. Emphasis is on applying communication principles to contemporary problems and preparing various types of oral discourse. Students may receive credit for only one of the following courses: SPCH 100, SPCH 100X, SPCH 101, SPCH 107, or SPCH 108.

College Park

US1 (51628) 4072	Tu,Th	6:30–10 p.m.
US2 (51277) 4082	Tu,Th	6:30–10 p.m.
USS (51278) 4021	Tu	6:30–10 p.m.
USS (51629) 4031	W	6–9:50 p.m.

SPCH 324 Communication and Gender (3)

Prerequisite: Any SPCH course or COMM 300. An investigation of the way communication creates images of male and female. Consideration is given to what constitutes masculine and feminine characteristics, the differences between male and female behavior and styles in communicating, and the implications of those images and styles for interpersonal transactions.

ONLINE

UST (51620) 6980

SPCH 426 Negotiation and Conflict Management (3)

(Fulfills the civic responsibility perspective requirement.) Prerequisite: Any SPCH course or COMM 300. A study of the role of communication in shaping negotiation and conflict processes and outcomes. Simulation and role play are used to model workplace practices.

ONLINE

UST (50583) 6980

Shady Grove

US2 (51763) 5181 M,W 6–9:50 p.m.

SPCH 470 Listening (3)

Prerequisite: Any SPCH course or COMM 300. A survey of theories of the listening process. Emphasis is on functional analysis of listening behavior. Students may receive credit only once under this course number.

ONLINE

UST (50585) 6980

SPCH 482 Intercultural Communication (3)

(Fulfills the international perspective requirement.) Prerequisite: Any SPCH course or COMM 300. An examination of the major variables of communication in an intercultural context. Topics include cultural, racial, and national differences; stereotypes; values; cultural assumptions; and verbal and nonverbal channels.

ONLINE

UST (50586) 6980

Waldorf Center

USS (51747) 5011 M 6–9:50 p.m.

COURSE DESCRIPTIONS

Statistics and Probability

STAT 200 Introduction to Statistics (3)

Prerequisite: MATH 107. An introduction to statistics. Topics include descriptive statistics, methods of sampling, tables, graphs, percentiles, concepts of probability, normal and chi-square distributions, sampling distributions, confidence intervals, hypothesis testing of one and two means, proportions, binomial experiments, sample size calculations, correlation, and regression. Applications in business, social sciences, and other fields are discussed. Students who receive credit for STAT 200 may not receive credit for the following courses: BEHS 202, BEHS 302, BMGT 230, ECON 321, GNST 201, MATH 111, MGMT 316, PSYC 200, SOCY 201, STAT 100, STAT 225, or STAT 230.

ONLINE

UST (50588) 6980

College Park

US1 (51279)	4072	Tu,Th	6:30–10 p.m.
US2 (51280)	4081	M,W	6–9:50 p.m.
USS (51281)	4011	M	6–9:50 p.m.

STAT 225 Introduction to Statistical Methods in Psychology (3)

(Formerly PSYC 200.) Prerequisites: PSYC 100 and college algebra (MATH 107 or MATH 115). An introduction to quantitative methods in the behavioral and social sciences and psychological research. Topics include the measurement of variables, measures of central tendency and dispersion, correlation, statistical inference and probability, hypothesis testing, t-tests, analysis of variance, and chi-square tests. Students may receive credit only once under this course number. Students who receive credit for PSYC 200 may not receive credit for the following courses: BEHS 202, BEHS 302, BMGT 230, ECON 321, GNST 201, MGMT 316, SOCY 201, STAT 100, STAT 200, STAT 225, or STAT 230.

ONLINE

UST (51603) 6980

STAT 230 Business Statistics (3)

(Formerly BMGT 230.) Prerequisite: MATH 107. An introduction to the essential concepts of statistics for business and management. Concepts reviewed include descriptive statistics, probability theory, discrete and continuous probability distributions, sampling theory, estimation, hypothesis testing, regression, and decision theory. Discussion also covers the application of these concepts to solving problems in business and management. Students may receive credit for only one of the following courses: BEHS 202, BEHS 302, BMGT 230, ECON 321, GNST 201, MGMT 316, PSYC 200, SOCY 201, STAT 200, STAT 225, or STAT 230.

ONLINE

UST (50669) 6980

College Park

US1 (51289)	4071	M,W	6–9:50 p.m.
US2 (51718)	4082	Tu,Th	6:30–10 p.m.
USS (51288)	4041	Th	6:30–10 p.m.

Theatre

THET 110 Introduction to the Theatre (3)

An introduction to the people of the theatre: actors, directors, designers, and backstage personnel. Topics include the core and characteristics of a script, theatrical forms and styles, and theatre history. Students may receive credit for only one of the following courses: HUMN 110 or THET 110.

College Park

USS (51301)	4011	M	6–9:50 p.m.
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Women's Studies

WMST 200 Introduction to Women's Studies: Women and Society (3)

(Fulfills the general education requirement in behavioral and social sciences.) An interdisciplinary study of the status, roles, and experiences of women in contemporary society. Sources from a variety of fields (such as literature, psychology, history, and anthropology) focus on the writings of women themselves.

ONLINE

UST (50694) 6980

Writing

WRTG 387 Issues and Methods in Tutoring Writing (3)

(Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: ENGL 101 or ENGL 101X. The development of the theoretical knowledge and practical skills to strengthen writing, research, and critical thinking and be an effective tutor, particularly of writing. Topics include various strategies for effective online tutoring, the ethics of tutoring, the writing process, and the diverse writing challenges students face and techniques to overcome them. Discussion also covers the opportunities and challenges of online tutoring and online writing pedagogy. Assignments include composing a total of 6,000 words (approximately 25 pages) and tutoring.

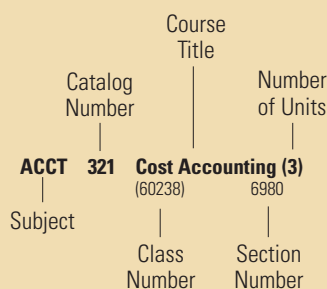
ONLINE

UST (51655) 6980

COURSES OFFERED ONLINE

Online education makes it possible for you to complete your degree or certificate program from any place with Internet access. You can participate in your class day or night—whenever is most convenient for you.

Key to Course Listing



Technical Requirements

To check the most current system requirements for online courses, go to tychousa.umuc.edu/tech/min_tech.html.

Course Materials

Special requirements (e.g., lab kits, video, or special computer requirements) are indicated in the following course list by icon.

Go to tychousa.umuc.edu to check out your course syllabus. If you do not receive an e-mail with class information before the term begins, e-mail textbooks@umuc.edu.

New to Online Study?

If you haven't taken an online course before and want to find out more, go to www.umuc.edu/distance and take a test drive with WEBT 101 Orientation to WebTycho.

Online Classes

Standard (May 29–August 19)

ACCT	220	Principles of Accounting I (3)	(50101) 6980
ACCT	221	Principles of Accounting II (3)	(50109) 6980
ACCT	301	Accounting for Nonaccounting Managers (3)	(50692) 6980
ACCT	310	Intermediate Accounting I (3)	(50114) 6980
ACCT	311	Intermediate Accounting II (3)	(50117) 6980
ACCT	321	Cost Accounting (3)	(50119) 6980
ACCT	323	Taxation of Individuals (3)	(50121) 6980
ACCT	326	Accounting Information Systems (3)	(50123) 6980
ACCT	328	Accounting Software (3)	(50126) 6980
ACCT	410	Accounting for Government and Not-for-Profit Organizations (3)	(50128) 6980
ACCT	411	Ethics and Professionalism in Accounting (3)	(50130) 6980
ACCT	417	Taxation of Corporations and Other Entities (3)	(50132) 6980
ACCT	422	Auditing Theory and Practice (3)	(50133) 6980
ACCT	424	Advanced Accounting (3)	(50135) 6980
ACCT	425	International Accounting (3)	(50136) 6980
ACCT	436	Internal Auditing (3)	(51479) 6980
ACCT	495	Contemporary Issues in Accounting Practice (3)	(50137) 6980
ANTH	102	Introduction to Anthropology: Cultural Anthropology and Linguistics (3)	(51579) 6980
ANTH	343	Physical Anthropology and Archaeology (3)	(50138) 6980
ANTH	344	Cultural Anthropology and Linguistics (3)	(50139) 6980
ARTH	370	History of World Art I (3)	(50140) 6980
ASTD	150	Introduction to Asian Studies I (3)	(51400) 6980
ASTR	100	Introduction to Astronomy (3)	(50142) 6980
BEHS	210	Introduction to Social and Behavioral Science (3)	(50145) 6980
BEHS	343	Parenting Today (3)	(50147) 6980
BEHS	453	Domestic Violence (3)	(50149) 6980
BIOL	101	Concepts of Biology (3) \$	(50151) 6980
BIOL	102	Laboratory in Biology (1)	(50162) 6980
BIOL	103	Introduction to Biology (4) \$	(51866) 6980
BIOL	181	Life in the Oceans (3)	(50173) 6980
BIOL	350	Molecular and Cellular Biology (3)	(51318) 6980
BIOL	362	Neurobiology (3)	(50175) 6980
BMGT	110	Introduction to Business and Management (3)	(50176) 6980
BMGT	304	Managing E-Commerce in Organizations (3)	(50182) 6980

\$ Purchase of a lab kit required.

COURSES OFFERED ONLINE

BMGT 312 Women in Business (3) (50183) 6980	BMGT 464 Organizational Behavior (3) (50217) 6980	CMIS 330 Software Engineering Principles and Techniques (3) (50256) 6980
BMGT 313 Women as Entrepreneurs (3) (50185) 6980	BMGT 482 Business and Government (3) (50218) 6980	CMIS 340 Programming in Java (3) (50257) 6980
BMGT 314 Women as Leaders (3) (50186) 6980	BMGT 487 Project Management I (3) (50219) 6980	CMIS 370 Data Communications (3) (50259) 6980
BMGT 317 Problem Solving for Managers (3) (50187) 6980	BMGT 495 Strategic Management (3) (50220) 6980	CMIS 375 Programming in Perl (3) (50261) 6980
BMGT 330 Entrepreneurship and New Venture Planning (3) (50188) 6980	BMGT 496 Business Ethics (3) (50224) 6980	CMIS 415 Advanced UNIX and C (3) (50262) 6980
BMGT 339 Government and Business Contracting (3) (50189) 6980	CCJS 100 Introduction to Criminal Justice (3) (50228) 6980	CMIS 420 Advanced Relational Databases (3) (50263) 6980
BMGT 340 Business Finance (3) (50190) 6980	CCJS 230 Criminal Law in Action (3) (50231) 6980	CMIS 435 Computer Networking (3) (50264) 6980
BMGT 341 Finance for the Nonfinancial Manager (3) (50194) 6980	CCJS 234 Criminal Procedure and Evidence (3) (51825) 6980	CMIS 440 Advanced Programming in Java (3) (51518) 6980
BMGT 342 Fundamentals of Building Wealth (3) (50195) 6980	CCJS 320 Introduction to Criminalistics (3) (50638) 6980	CMIS 445 Distributed Systems (3) (50266) 6980
BMGT 343 Investments (3) (50197) 6980	CCJS 340 Law-Enforcement Administration (3) (50233) 6980	CMIS 460 Software Design and Development (3) (50267) 6980
BMGT 346 Risk Management (3) (50199) 6980	CCJS 350 Juvenile Delinquency (3) (50234) 6980	CMIS 485 Web Database Development (3) (50693) 6980
BMGT 361 Health Management (3) (51841) 6980	CCJS 351 Issues in Criminal Justice (6) (50236) 6980	CMIT 261 Introduction to Oracle (3) 📀 (50268) 6980
BMGT 364 Management and Organization Theory (3) (50200) 6980	CCJS 430 Legal and Ethical Issues in Security Management (3) (50640) 6980	CMIT 265 Networking Essentials (3) (50269) 6980
BMGT 365 Organizational Leadership (3) (50207) 6980	CCJS 445 Introduction to Security Management (3) (50238) 6980	CMIT 320 Network Security (3) (50591) 6980
BMGT 380 Business Law I (3) (50208) 6980	CCJS 497 Correctional Administration (3) (51834) 6980	CMIT 350 Interconnecting Cisco Devices (3) (50676) 6980
BMGT 381 Business Law II (3) (50212) 6980	CMIS 102 Introduction to Problem Solving and Algorithm Design (3) (50239) 6980	CMIT 368 Windows Server 2003 (3) (50780) 6980
BMGT 391 Motivation, Performance, and Productivity (3) (50213) 6980	CMIS 141 Introductory Programming (3) (50242) 6980	CMIT 377 Windows Directory Services Infrastructure (3) (51519) 6980
BMGT 392 Global Business Management (3) 🕒 (50214) 6980	CMIS 160 Discrete Mathematics for Computing (3) (50245) 6980	CMIT 480 Designing Security for a Windows Network (3) (50677) 6980
BMGT 437 International Business Law (3) (50227) 6980	CMIS 241 Data Structures and Abstraction (3) (50247) 6980	CMSC 101 Introductory Computer Science (3) (50271) 6980
BMGT 440 Financial Management (3) (50215) 6980	CMIS 310 Computer Systems and Architecture (3) (50249) 6980	CMSC 130 Computer Science I (3) (50272) 6980
BMGT 443 Security Analysis and Valuation (3) (51488) 6980	CMIS 320 Relational Databases (3) (50252) 6980	CMSC 150 Introduction to Discrete Structures (3) (50273) 6980
BMGT 446 International Finance (3) (50216) 6980	CMIS 325 UNIX with Shell Programming (3) (50254) 6980	CMSC 230 Computer Science II (3) (50274) 6980
		CMSC 330 Advanced Programming Languages (3) (51507) 6980

🕒 CD-ROM required.

📀 Windows NT 4.0, 2000, or XP Professional; at least 5 GB of hard disk space; 256 MB RAM; and a CPU processor speed of 350 MHz required.

CMSC 335	Object-Oriented and Concurrent Programming (3) (50678) 6980	COMM 400	Communication and the Law (3) (50318) 6980	ENGL 363	African American Authors to 1900 (3) (50360) 6980
CMSC 412	Operating Systems (3) (51638) 6980	COMM 492	Grant and Proposal Writing (3) (50320) 6980	ENGL 364	African American Authors Since 1900 (3) (50361) 6980
CMSC 415	UML and Design Patterns (3) (51640) 6980	COMM 493	Graphics/Text Integration (3) (50321) 6980	ENGL 391	Advanced Expository and Research Writing (3) (50362) 6980
CMSC 420	Advanced Data Structures and Analysis (3) (51520) 6980	COMM 495	Seminar in Workplace Communication (3) (50322) 6980	ENGL 406	Shakespeare: Power and Justice (3) (50366) 6980
CMST 103	Application Software (3) (50275) 6980	COMM 496	Writing for the Computer Industry (3) (50323) 6980	ENGL 425	Modern British Literature (3) (51500) 6980
CMST 270	Integrative Video Game Design and Technology (3) (51521) 6980	ECON 201	Principles of Macroeconomics (3) (50324) 6980	ENGL 433	American Literature: 1914 to the Present (3) (50367) 6980
CMST 303	Advanced Application Software (3) (50277) 6980	ECON 203	Principles of Microeconomics (3) (50331) 6980	ENGL 441	The Novel in America Since 1914 (3) (50368) 6980
CMST 306	Introduction to Visual Basic .NET Programming (3) (50278) 6980	ECON 305	Intermediate Macroeconomic Theory and Policy (3) (51491) 6980	ENGL 454	Modern World Drama (3) (51501) 6980
CMST 310	Electronic Publishing (3) (50280) 6980	ECON 430	Money and Banking (3) (50760) 6980	ENMT 301	Environment and Ecosystems Management (3) (50369) 6980
CMST 340	Computer Applications in Management (3) (51522) 6980	EDCP 100	Principles and Strategies of Successful Learning (3) (50335) 6970	ENMT 303	Environmental Regulations and Policy (3) (50370) 6980
CMST 385	Internet and Web Design (3) (50282) 6980	EDCP 103	Elements of Composition and Style (3) (50682) 6980	ENMT 305	Hazardous Materials Toxicology (3) (50652) 6980
CMST 386	Advanced Internet and Web Design (3) (50285) 6980	ENGL 101	Introduction to Writing (3) (50336) 6980	ENMT 310	Emergency Planning and Operations Management (3) (51587) 6980
CMST 430	Web Site Management (3) (50288) 6980	ENGL 240	Introduction to Fiction, Poetry, and Drama (3) (50345) 6980	ENMT 315	Environmental Audits and Permits (3) (50371) 6980
CMST 450	Web Design with XML (3) (50289) 6980	ENGL 281	Standard English Grammar, Usage, and Diction (3) (50347) 6980	ENMT 321	Environmental Health (3) (50653) 6980
COMM 293	Technical Report Writing (3) (51401) 6980	ENGL 291	Expository and Research Writing (3) (50349) 6980	ENMT 360	Introduction to Urban Watersheds (3) (51588) 6980
COMM 300	Communication Theory (3) (50290) 6980	ENGL 294	Introduction to Creative Writing (3) (50772) 6980	ENMT 405	Pollution Prevention Strategies (3) (51589) 6980
COMM 380	Language in Social Contexts (3) 📺 (50293) 6980	ENGL 303	Critical Approaches to Literature (3) (50354) 6980	EXCL 301	Learning Analysis and Planning (3) ★ (50375) 6980
COMM 390	Writing for Managers (3) (50296) 6980	ENGL 311	17th- and 18th-Century British Literature (3) (51498) 6980	FSCN 302	Advanced Fire Administration (3) (50644) 6980
COMM 393	Technical Writing (3) (50305) 6980	ENGL 345	Modern Poetry (3) (50358) 6980	FSCN 305	Fire-Prevention Organization and Management (3) (51595) 6980
COMM 393X	Technical Writing (3) (50311) 6980	ENGL 354	American Women Writers Since 1900 (3) (50359) 6980	FSCN 403	Managerial Issues in Hazardous Materials (3) (51597) 6980
COMM 394	Business Writing (3) (50312) 6980	ENGL 358	British Women Writers Since 1900 (3) (50686) 6980	FSCN 412	Political and Legal Foundations of Fire Protection (3) (50378) 6980
COMM 394X	Business Writing (3) (51499) 6980				

📺 Video programs required.

★ Before registering for this course, you must be admitted to EXCEL and participate in an orientation session. For information, call 800-888-UMUC, ext. 7888, or send an e-mail to priorlearning@umuc.edu.

COURSES OFFERED ONLINE

FSCN 413	The Community and Fire Threat (3) (50379) 6980	HRMN 300	Human Resource Management (3) (50409) 6980	IFSM 304	Ethics in the Information Age (3) (50463) 6980
GERM 111	Elementary German I (3)   (50381) 6980	HRMN 302	Organizational Communication (3) (50415) 6980	IFSM 310	Software and Hardware Concepts (3) (50467) 6980
GERO 100	Introduction to Gerontology (3) (50382) 6980	HRMN 362	Labor Relations (3) (50418) 6980	IFSM 410	Database Concepts (3) (50470) 6980
GERO 302	Health and Aging (3) (50383) 6980	HRMN 363	Negotiation Strategies (3) (50679) 6980	IFSM 411	SQL (3) (50769) 6980
GERO 311	Women and Aging (3) (51590) 6980	HRMN 365	Conflict Management in Organizations (3) (50420) 6980	IFSM 430	Information Systems and Security (3) (50472) 6980
GVPT 100	Introduction to Political Science (3) (51828) 6980	HRMN 367	Organizational Culture (3) (50421) 6980	IFSM 432	Disaster Recovery Planning (3) (50474) 6980
GVPT 170	American Government (3) (50384) 6980	HRMN 390	Contemporary Compensation Management (3) (50680) 6980	IFSM 433	Information Security Needs Assessment and Planning (3) (50475) 6980
HIST 115	World History I (3) (50387) 6980	HRMN 400	Human Resource Management: Analysis and Problems (3) (50422) 6980	IFSM 438	Project Management (3) (50476) 6980
HIST 116	World History II (3) (50391) 6980	HRMN 406	Employee Training and Development (3) (50424) 6980	IFSM 450	Telecommunication Systems in Management (3) (50478) 6980
HIST 141	Western Civilization I (3) (51502) 6980	HRMN 408	Employment Law for Business (3) (50426) 6980	IFSM 454	Information System Security Mechanisms (3) (50479) 6980
HIST 142	Western Civilization II (3) (50684) 6980	HRMN 495	Contemporary Issues in Human Resource Management Practice (3) (51495) 6980	IFSM 459	Security Issues and Emerging Technologies (3) (51842) 6980
HIST 156	History of the United States to 1865 (3) (50393) 6980	HUMN 102	Classical Foundations (3) (51503) 6980	IFSM 461	Systems Analysis and Design (3) (50480) 6980
HIST 157	History of the United States Since 1865 (3) (50395) 6980	HUMN 120	America in Perspective (3) (50428) 6980	JAPN 111	Elementary Japanese I (3)  (50685) 6980
HIST 309	Introduction to Historical Writing (3) (50397) 6980	HUMN 311	Workplace Ethics (3) (50429) 6980	JOUR 201	Writing for the Mass Media (3) (50482) 6980
HIST 336	Europe in the 19th Century: 1815 to 1919 (3) (50399) 6980	HUMN 336	Ideas Shaping the 21st Century (6) (50431) 6980	JOUR 202	Editing for the Mass Media (3) (51504) 6980
HIST 337	Europe's Bloodiest Century (3) (50400) 6980	HUMN 350	The Religious Quest (6) (50432) 6980	JOUR 330	Public Relations Theory (3) (50484) 6980
HIST 364	Emergence of Modern America: 1900 to 1945 (3) (50401) 6980	HUMN 351	Myth and Culture (3) (50434) 6980	LGST 101	Introduction to Law (3) (50485) 6980
HIST 365	Recent America: 1945 to the Present (3) (50402) 6980	IFSM 201	Introduction to Computer-Based Systems (3) (50437) 6970	LGST 200	Techniques of Legal Research (3) (50487) 6980
HIST 377	Women in America Since 1870 (3) (50403) 6980	IFSM 300	Information Systems in Organizations (3) (50449) 6980	LGST 201	Legal Writing (3) (50489) 6980
HIST 461	African American Life Since 1865 (3) (50404) 6980	IFSM 302	Workplace Productivity (3) (50459) 6980	LGST 204	Legal Ethics (3) (50491) 6980
HIST 462	The U.S. Civil War (3) (50405) 6980	IFSM 303	Human Factors in Information Systems (3) (50461) 6980	LGST 312	Torts (3) (50492) 6980
HIST 481	History of Modern China (3) (50407) 6980			LGST 315	Domestic Relations (3) (50493) 6980
HIST 483	History of Japan Since 1800 (3) (50408) 6980			LGST 320	Criminal Law and Procedures (3) (51598) 6980

 Windows 98 (or higher), a sound card, a microphone, speakers, and occasional synchronous work required.

 Video programs required.

LGST 325	Litigation (3) (50494) 6980	MRKT 412	Marketing Research Applications (3) (50525) 6980	PSYC 386	Psychology of Stress (3) (50570) 6980
LGST 330	Administrative Law (3) (50642) 6980	MRKT 495	Marketing Policies and Strategies (3) (50681) 6980	PSYC 415	History of Psychology (3) (51601) 6980
LGST 335	Elder Law (3) (51599) 6980	MUSC 210	The Impact of Music on Life (3) (51656) 6980	PSYC 435	Personality Theories (3) (50572) 6980
LGST 340	Contract Law (3) (50495) 6980	NSCI 100	Introduction to Physical Science (3) (50526) 6980	PSYC 436	Introduction to Clinical Psychology (3) (50574) 6980
LGST 360	Computer Application in the Legal Environment (3) (50496) 6980	NSCI 101	Physical Science Laboratory (1) \$ (50530) 6980	PSYC 451	Principles of Psychological Assessment (3) (51602) 6980
LGST 400	Advanced Legal Research (3) (50497) 6980	NSCI 170	Concepts of Meteorology (3) 📺 (50533) 6980	SOCY 100	Introduction to Sociology (3) (50576) 6980
LGST 401	Advanced Legal Writing (3) (50643) 6980	NSCI 171	Laboratory in Meteorology (1) (50535) 6980	SOCY 313	The Individual and Society (3) (50646) 6980
LGST 411	Consumer Protection Law (3) (50498) 6980	NSCI 362	Environmental Change and Sustainability (3) (50650) 6980	SOCY 325	The Sociology of Gender (3) (50647) 6980
LIBS 150	Information Literacy and Research Methods (1) (50499) 6970 <i>Class meets May 29–July 7.</i> (50594) 6380 <i>Class meets July 10–August 19.</i>	PHIL 140	Contemporary Moral Issues (3) (50537) 6980	SOCY 423	Ethnic Minorities (3) (50648) 6980
MATH 009	Introductory Algebra (3) (50655) 6980	PSYC 100	Introduction to Psychology (3) (50542) 6980	SPAN 111	Elementary Spanish I (3) 📺 📺 (50579) 6980
MATH 012	Intermediate Algebra (3) (50661) 6980	PSYC 101	Psychology of Adjustment (3) (50675) 6980	SPAN 112	Elementary Spanish II (3) 📺 📺 (50766) 6980
MATH 105	Mathematics: Contemporary Topics and Applications (3) (50770) 6980	PSYC 301	Biological Basis of Behavior (3) (50550) 6980	SPAN 211	Intermediate Spanish I (3) 📺 📺 (51505) 6980
MATH 107	College Algebra (3) (50511) 6980	PSYC 305	Experimental Methods in Psychology (3) (50552) 6980	SPAN 212	Intermediate Spanish II (3) 📺 📺 (51506) 6980
MATH 108	Trigonometry and Analytical Geometry (3) (51593) 6980	PSYC 310	Sensation and Perception (3) (50555) 6980	SPCH 324	Communication and Gender (3) (51620) 6980
MATH 140	Calculus I (4) (50515) 6980	PSYC 321	Social Psychology (3) (50548) 6980	SPCH 426	Negotiation and Conflict Management (3) (50583) 6980
MATH 141	Calculus II (4) (50516) 6980	PSYC 332	Psychology of Human Sexuality (3) (50558) 6980	SPCH 470	Listening (3) (50585) 6980
MRKT 310	Marketing Principles and Organization (3) (50517) 6980	PSYC 341	Introduction to Memory and Cognition (3) (50560) 6980	SPCH 482	Intercultural Communication (3) (50586) 6980
MRKT 354	Integrated Marketing Communications (3) (50522) 6980	PSYC 353	Adult Psychopathology (3) (50562) 6980	STAT 200	Introduction to Statistics (3) (50588) 6980
MRKT 395	Customer Service Management (3) (50523) 6980	PSYC 354	Cross-Cultural Psychology (3) (50564) 6980	STAT 225	Introduction to Statistical Methods in Psychology (3) (51603) 6980
MRKT 410	Consumer Behavior (3) (50524) 6980	PSYC 355	Child Psychology (3) (50566) 6980	STAT 230	Business Statistics (3) (50669) 6980
		PSYC 357	Psychology of Adulthood and Aging (3) (50568) 6980	WMST 200	Introduction to Women's Studies: Women and Society (3) (50694) 6980
		PSYC 361	Survey of Industrial and Organizational Psychology (3) (50569) 6980	WRTG 387	Issues and Methods in Tutoring Writing (3) (51655) 6980

\$ Purchase of a lab kit required.

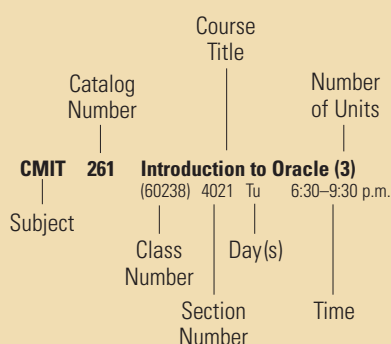
📺 Video programs required.

📺 Windows 98 (or higher), a sound card, a microphone, speakers, and occasional synchronous work required.

COURSES BY LOCATION

If you live or work in the Maryland area, you can find UMUC courses at a site near you. Services are also available at many sites across the United States.

Key to Course Listing



Course Delivery Formats

UMUC provides a number of learning options that are designed to offer you the greatest flexibility in planning your academic schedule. Classroom-based instruction is offered at convenient times and at a number of locations. Hybrid courses that combine classroom-based and online study are also available at some locations. Online courses use the latest technological advances to enable you to complete course requirements without classroom attendance. Online courses offered for the summer 2007 term are listed on p. 58.

Locations

Course Locations

In the following pages, course listings are provided by location. Within each location, courses are listed by time (weekday, weekend, evening, daytime) and format (hybrid, intensive). Information is also provided on how to find the site and what services are available there.

Military Sites

UMUC classes held at military sites are open to all UMUC students. However, civilian students must complete a civilian waiver and may need to follow other security regulations for site access. See below for details.

CIVILIAN WAIVER

Because of heightened security, civilian students taking UMUC courses or accessing student services on military bases may be required to complete a waiver in accordance with the Family Educational Rights and Privacy Act (FERPA) permitting UMUC to provide personal information (i.e., Social Security number, address, and telephone number) to the military administration. You may find the FERPA waiver form online at www.umuc.edu/waiver.

SECURITY REGULATIONS

Many military installations require a vehicle entry pass if you do not have a military ID or DOD vehicle decal. Call the individual site to determine if you need a vehicle entry pass for admission to the site.

Classroom Assignments

Classroom assignments are available via MyUMUC (<https://my.umuc.edu>) just before the term starts.

Last-Minute Changes

Changes may be made to the course listing after this schedule goes to press. To see if new sections or courses have been added to a site near you, visit MyUMUC.

Classes will be offered at the following sites during summer 2007:

Adelphi (UMUC headquarters)
Andrews Air Force Base
Arundel Mills (AACC)
Bethesda (National Naval Medical Center)
Bolling/Anacostia
College Park (UMCP Campus)
Dorsey Station
Dundalk (CCBC)
Fort Belvoir
Fort Meade
Hagerstown
Laurel College Center
Patuxent River Naval Air Station
Prince Frederick (CSM)
Prince George's Community College
Shady Grove
Southern Maryland Higher Education Center
Waldorf Center for Higher Education

ADELPHI

Information/Directions

From I-95, take Exit 25B (U.S. Route 1 South). Turn off at Route 193 West (University Boulevard). At Adelphi Road, make a U-turn onto Route 193 East to enter the UMUC parking garage. UMUC's Student and Faculty Services Center and Inn and Conference Center are both accessible from the parking garage. Call 800-888-UMUC for more detailed information.

Weekday Evening Classes

STANDARD (MAY 29–AUGUST 19)

- ARTT 354 Elements of Computer Graphics (3)**
(51630) 4011 M 6–9.50 p.m.
- CMIT 265 Networking Essentials (3)**
(51649) 4021 Tu 6:30–10 p.m.
- CMIT 374 Exchange Server (3)**
(51652) 4041 Th 6:30–10 p.m.
- CMIT 376 Windows Network Infrastructure (3)**
(51650) 4031 W 6–9.50 p.m.
- CMIT 377 Windows Directory Services Infrastructure (3)**
(51647) 4011 M 6–9.50 p.m.
- JOUR 201 Writing for the Mass Media (3)**
(51627) 4011 M 6–9.50 p.m.

SESSION 1 (MAY 29–JULY 9)

- CMIT 320 Network Security (3)**
(51642) 4072 Tu,Th 6:30–10 p.m.
- CMIT 364 Windows XP Professional (3)**
(51641) 4071 M,W 6–9.50 p.m.

SESSION 2 (JULY 10–AUGUST 19)

- CMIT 368 Windows Server 2003 (3)**
(51643) 4081 M,W 6–9.50 p.m.
- CMIT 480 Designing Security for a Windows Network (3)**
(51645) 4082 Tu,Th 6:30–10 p.m.

Weekday Daytime Classes

STANDARD (MAY 29–AUGUST 19)

- CMST 385 Internet and Web Design (3)**
(51838) 4021 Tu,Th 6:15–7:55 a.m.
- CMST 498P Web Development for ASP (3)**
(51839) 4021 Tu 3–6:30 p.m.

Intensive Format Classes

SESSION 1 (MAY 29–JULY 9)

- CMST 306 Introduction to Visual Basic .NET Programming (3)**
(51633) 4071 M–F 8 a.m.–5:20 p.m.
Class meets June 18–22.
- CMST 385 Internet and Web Design (3)**
(51632) 4071 M–F 8 a.m.–5:20 p.m.
Class meets June 4–8.
- LGST 398D Drug and Alcohol Cases in Maryland (1)**
(51802) 4075 Sa,Su 9 a.m.–5 p.m.
Class meets July 7 and 8.

SESSION 2 (JULY 10–AUGUST 19)

- CMST 103 Application Software (3)**
(51636) 4081 M–F 8 a.m.–5:20 p.m.
Class meets August 13–17.
- CMST 310 Electronic Publishing (3)**
(51635) 4081 M–F 8:40 a.m.–6 p.m.
Class meets August 6–10.
- CMST 386 Advanced Internet and Web Design (3)**
(51634) 4081 M–F 8 a.m.–5:20 p.m.
Class meets July 23–27.
- LGST 398G Civil Litigation Filings in Maryland State Courts (1)**
(51803) 4085 Sa,Su 9 a.m.–5 p.m.
Class meets July 14 and 15.
- LGST 398J Elder Guardianships in Maryland (1)**
(51804) 4085 Sa,Su 9 a.m.–5 p.m.
Class meets August 4 and 5.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

Advising, computing, and library services are available at Adelphi. For information on these and other services (textbooks, proctoring), see pp. 4–5.

Parking

If you are taking a course that meets in the Student and Faculty Services Center or the Inn and Conference Center weekdays before 4 p.m., you will be allowed to park free in

the adjacent garage. Your teacher will give you a parking permit and first-day voucher at your first class meeting. You may need to show identification to parking personnel upon leaving the garage.

If you are taking a course that meets in the Student and Faculty Services Center or the Inn and Conference Center weekdays after 4 p.m. or on the weekend, you may park in Lot 1 free of charge.

If you are visiting UMUC offices, parking is available in the adjacent garage at an hourly rate (posted at the entrance). The garage is accessible from either eastbound University Boulevard or from Campus Drive.

ANDREWS AIR FORCE BASE

Information/Directions

Take the Beltway (I-495) to Exit 9 (Andrews A.F.B.), then follow signs to the main gate. From the main gate, turn right onto Brookley Avenue and then turn left onto Arkansas Road. The UMUC office is located in the Education Center, Building 1413. Call 301-981-3123/7244 to verify office hours or request more detailed information. For information on security regulations, see p. 64.

Weekday Evening Classes

SESSION 1 (MAY 29–JULY 9)

- ANTH 344 Cultural Anthropology and Linguistics (3)**
(51678) 4171 M,W 6–9:50 p.m.
- BMGT 339 Government and Business Contracting (3)**
(51682) 4171 M,W 6–9:50 p.m.
- COMM 300 Communication Theory (3)**
(51679) 4172 Tu,Th 6–9:30 p.m.
- HRMN 400 Human Resource Management: Analysis and Problems (3)**
(51681) 4172 Tu,Th 6–9:30 p.m.
- IFSM 304 Ethics in the Information Age (3)**
(51683) 4172 Tu,Th 6–9:30 p.m.

COURSES BY LOCATION

SESSION 2 (JULY 10–AUGUST 19)

- BMGT 342 Fundamentals of Building Wealth (3)**
(51854) 4181 M,W 6–9:50 p.m.
- CCJS 352 Drugs and Crime (3)**
(51685) 4182 Tu,Th 6–9:30 p.m.
- COMM 394 Business Writing (3)**
(51684) 4181 M,W 6–9:50 p.m.
- HRMN 302 Organizational Communication (3)**
(51686) 4182 Tu,Th 6–9:30 p.m.
- IFSM 432 Disaster Recovery Planning (3)**
(51688) 4182 Tu,Th 6–9:30 p.m.

Intensive Format Classes

SESSION 1 (MAY 29–JULY 9)

- CCJS 398R Strategic Planning and Risk Reduction (1)**
(51812) 4175 Sa 9 a.m.–5 p.m.
Class meets June 16 and 23.

SESSION 2 (JULY 10–AUGUST 19)

- BMGT 324 Introduction to Entrepreneurship: Starting a Small Business (1)**
(51813) 4185 Sa 9 a.m.–5 p.m.
Class meets July 28 and August 4.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

Advising, computing, and some library services are available at Andrews Air Force Base. For information on these and other services (textbooks, proctoring), see pp. 4–5.

ARUNDEL MILLS

(Anne Arundel Community College)

Information/Directions

From I-95, exit at Route 100E. Then take Exit 10A, Arundel Mills Boulevard. From Route 295 (Baltimore-Washington Parkway), exit at Arundel Mills Boulevard. AACC at Arundel Mills is on the grounds of Arundel Mills Mall, just across the parking lot from the Muvico theatres. The UMUC office is located in room 111A. Call 410-777-1882 for more information.

Weekday Evening Classes

SESSION 1 (MAY 29–JULY 9)

- IFSM 300 Information Systems in Organizations (3)**
(51692) 7772 Tu,Th 6–9:30 p.m.

SESSION 2 (JULY 10–AUGUST 19)

- BMGT 340 Business Finance (3)**
(51693) 7782 Tu,Th 6–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

Advising and computer labs are available at Arundel Mills. Call 410-777-1882 for information on student services and office hours. For more information on these and other services (library services, textbooks, proctoring), see pp. 4–5.

Parking

Parking is available adjacent to the facility and at Arundel Mills Mall. A parking pass is required for parking at the facility and may be obtained from the security desk at the entrance to the center. (Passes are valid for the term.) Bus transportation is available to and from Arundel Mills Mall.

BETHESDA

(National Naval Medical Center)

Information/Directions

Take the Beltway (I-495) to Exit 34 south (Route 355, Wisconsin Avenue) toward Bethesda and Washington, D.C. Use the main hospital entrance from Wisconsin Avenue. Follow South Wood Road to Palmer Road South. Turn right on Dunnell Road and continue until the intersection with Jones Bridge Road. The base service station will be on your right with a McDonald's and the Navy Exchange complex. Building 12 sits on the hill above these buildings. Call 301-654-1377 for more information. For information on security regulations, see p. 64.

Weekday Evening Classes

SESSION 1 (MAY 29–JULY 9)

- HUMN 351 Myth and Culture (3)**
(51707) 3671 M,W 6–9:50 p.m.

SESSION 2 (JULY 10–AUGUST 19)

- COMM 390 Writing for Managers (3)**
(51708) 3681 M,W 6–9:50 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

For general information on services and facilities (advising, computing, library services, proctoring, textbooks), see pp. 4–5.

BOLLING/ANACOSTIA

Information/Directions

To attend classes at either base/station or to access services at Bolling Air Force Base, take the Baltimore/Washington Parkway (I-295) to Exit 1 and follow the signs to the base. (Classes at Anacostia are accessed through Bolling.) The UMUC office at Bolling Air Force Base is located in the Education Center, Building 11. Call 202-563-3611 to verify office hours or to request more detailed information. For information on security regulations, see p. 64.

Weekday Evening Classes

SESSION 1 (MAY 29–JULY 9)

- COMM 393 Technical Writing (3)**
(51699) 4271 M,W 6–9:50 p.m.
- GVPT 401B State Terrorism (3)**
(51702) 4271 M,W 6–9:50 p.m.
- HRMN 300 Human Resource Management (3)**
(51700) 4272 Tu,Th 6–9:30 p.m.
- IFSM 303 Human Factors in Information Systems (3)**
(51701) 4272 Tu,Th 6–9:30 p.m.

SESSION 2 (JULY 10–AUGUST 19)

- BMGT 380 Business Law I (3)**
(51704) 4281 M,W 6–9:50 p.m.
- CCJS 491 Institutional Security (3)**
(51706) 4281 M,W 6–9:50 p.m.
- IFSM 300 Information Systems in Organizations (3)**
(51703) 4282 Tu,Th 6–9:30 p.m.
- PSYC 353 Adult Psychopathology (3)**
(51705) 4282 Tu,Th 6–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

Advising and some library services are available at Bolling Air Force Base. For information on these and other services (computing, textbooks, proctoring), see pp. 4–5.

COLLEGE PARK

Information/Directions

From I-95, take Exit 25B (U.S. Route 1 South). Continue on Route 1 until you see University of Maryland, College Park (UMCP), on your right. Call 800-888-UMUC for more detailed information.

Weekday Evening Classes

STANDARD (MAY 29–AUGUST 19)

- ACCT 220 Principles of Accounting I (3)**
(51190) 4021 Tu 6:30–10 p.m.
- ACCT 221 Principles of Accounting II (3)**
(51192) 4011 M 6–9:50 p.m.
- ACCT 310 Intermediate Accounting I (3)**
(51658) 4041 Th 6:30–10 p.m.
- ACCT 311 Intermediate Accounting II (3)**
(51659) 4031 W 6–9:50 p.m.
- ACCT 321 Cost Accounting (3)**
(51195) 4011 M 6–9:50 p.m.
- ACCT 323 Taxation of Individuals (3)**
(51196) 4031 W 6–9:50 p.m.
- ACCT 328 Accounting Software (3)**
(51197) 4021 Tu 6:30–10 p.m.
- ACCT 422 Auditing Theory and Practice (3)**
(51199) 4011 M 6–9:50 p.m.
- ACCT 495 Contemporary Issues in Accounting Practice (3)**
(51660) 4041 Th 6:30–10 p.m.
- ASTR 100 Introduction to Astronomy (3)**
(51213) 4011 M 6–9:50 p.m.
- BIOL 101 Concepts of Biology (3)**
(51214) 4011 M 5–8:50 p.m.
(51283) 4021 Tu 5:20–8:50 p.m.
- BIOL 102 Laboratory in Biology (1) \$**
(51215) 4011 M 9:05–10:05 p.m.
(51282) 4021 Tu 9:05–10:05 p.m.
- BIOL 302 Bacteria, Viruses, and Health (3)**
(51725) 4031 W 6–9:50 p.m.
- BMGT 110 Introduction to Business and Management (3)**
(51661) 4011 M 6–9:50 p.m.
- BMGT 340 Business Finance (3)**
(51218) 4021 Tu 6:30–10 p.m.
- BMGT 343 Investments (3)**
(51663) 4041 Th 6:30–10 p.m.

- BMGT 364 Management and Organization Theory (3)**
(51220) 4031 W 6–9:50 p.m.
- BMGT 495 Strategic Management (3)**
(51666) 4011 M 6–9:50 p.m.
- BMGT 496 Business Ethics (3)**
(51226) 4021 Tu 6:30–10 p.m.
- CCJS 100 Introduction to Criminal Justice (3)**
(51227) 4021 Tu 6:30–10 p.m.
- CCJS 425 Forensics Lab (3)**
(51669) 4021 Tu 6:30–10 p.m.
- CCJS 445 Introduction to Security Management (3)**
(51670) 4041 Th 6:30–10 p.m.
- CMIS 102 Introduction to Problem Solving and Algorithm Design (3)**
(51229) 4021 Tu 6:10–10 p.m.
- CMIS 141 Introductory Programming (3)**
(51230) 4041 Th 6:30–10 p.m.
- CMIS 160 Discrete Mathematics for Computing (3)**
(51231) 4011 M 6:10–10 p.m.
- CMIS 310 Computer Systems and Architecture (3)**
(51233) 4031 W 6–9:50 p.m.
- CMIS 320 Relational Databases (3)**
(51631) 4011 M 6–9:50 p.m.
- CMSC 450 Logic for Computer Science (3)**
(51296) 4021 Tu 6:30–10 p.m.
- COMM 293 Technical Report Writing (3)**
(51295) 4021 Tu 6:30–10 p.m.
- COMM 380 Language in Social Contexts (3)**
(51622) 4021 Tu 6:30–10 p.m.
- COMM 390 Writing for Managers (3)**
(51236) 4011 M 6–9:50 p.m.
- COMM 393 Technical Writing (3)**
(51237) 4041 Th 6:30–10 p.m.
- COMM 394 Business Writing (3)**
(51240) 4021 Tu 6:30–10 p.m.
- ECON 201 Principles of Macroeconomics (3)**
(51242) 4041 Th 6:30–10 p.m.
- ECON 203 Principles of Microeconomics (3)**
(51667) 4021 Tu 6:30–10 p.m.
- EDCP 100 Principles and Strategies of Successful Learning (3)**
(51680) 4011 M 6–9:50 p.m.
(51244) 4021 Tu 6:30–10 p.m.
(51689) 4041 Th 4:10–7:35 p.m.
- EDCP 103 Elements of Composition and Style (3)**
(51639) 4041 Th 6:30–10 p.m.

\$ Purchase of a lab kit required.

COURSES BY LOCATION

ENGL 101	Introduction to Writing (3) (51644) 4031 W 4–7:50 p.m. (51248) 4041 Th 6:30–10 p.m.
ENGL 291	Expository and Research Writing (3) (51250) 4011 M 6–9:50 p.m.
ENGL 391	Advanced Expository and Research Writing (3) (51252) 4011 M 6–9:50 p.m.
EXCL 301	Learning Analysis and Planning (3) ★ (51253) 4031 W 6–9:50 p.m.
FINC 495	Contemporary Issues in Finance Practice (3) (51863) 4021 Tu 6:30–10 p.m.
GVPT 401A	International Political Terrorism (3) (51672) 4021 Tu 6:30–10 p.m.
HIST 319B	History of Violence in America (3) (51626) 4031 W 6–9:50 p.m.
HIST 363	The Civil War and New Industrial Society in the United States: 1860 to 1900 (3) (51625) 4011 M 6–9:50 p.m.
HRMN 300	Human Resource Management (3) (51255) 4031 W 6–9:50 p.m.
IFSM 201	Introduction to Computer-Based Systems (3) (51290) 4011 M 6–9:50 p.m. (51674) 4021 Tu 6:30–10 p.m. (51257) 4031 W 6–9:50 p.m. (51258) 4041 Th 6:30–10 p.m.
IFSM 300	Information Systems in Organizations (3) (51260) 4031 W 6–9:50 p.m.
IFSM 303	Human Factors in Information Systems (3) (51836) 4011 M 6–9:50 p.m.
IFSM 433	Information Security Needs Assessment and Planning (3) (51835) 4011 M 6–9:50 p.m.
IFSM 459	Security Issues and Emerging Technologies (3) (51837) 4041 Th 6:30–10 p.m.
LGST 101	Introduction to Law (3) (51676) 4021 Tu 6:30–10 p.m.
LGST 322	Evidence (3) (51801) 4041 Th 6:30–10 p.m.
LGST 340	Contract Law (3) (51800) 4011 M 6–9:50 p.m.
MATH 009	Introductory Algebra (3) (51262) 4021 Tu 6:30–10 p.m.
MATH 012	Intermediate Algebra (3) (51266) 4041 Th 6:30–10 p.m.

MATH 105	Mathematics: Contemporary Topics and Applications (3) (51310) 4021 Tu 6:30–10 p.m.
MATH 107	College Algebra (3) (51267) 4021 Tu 6:30–10 p.m. (51268) 4031 W 6–9:50 p.m.
MRKT 310	Marketing Principles and Organization (3) (51270) 4031 W 6–9:50 p.m.
MRKT 395	Customer Service Management (3) (51668) 4021 Tu 6:30–10 p.m.
NSCI 100	Introduction to Physical Science (3) (51271) 4041 Th 5:30–9 p.m.
NSCI 101	Physical Science Laboratory (1) (51272) 4041 Th 9:05–10:05 p.m.
PHIL 140	Contemporary Moral Issues (3) (51311) 4041 Th 6:30–10 p.m.
PSYC 405	Principles of Behavior Modification (3) (51728) 4021 Tu 6:30–10 p.m.
SPAN 111	Elementary Spanish I (3) (51275) 4011 M 6–9:50 p.m. (51276) 4031 W 6–9:50 p.m.
SPAN 112	Elementary Spanish II (3) (51653) 4021 Tu 6:30–10 p.m.
SPCH 100	Foundations of Speech Communication (3) (51278) 4021 Tu 6:30–10 p.m. (51629) 4031 W 6–9:50 p.m.
STAT 200	Introduction to Statistics (3) (51281) 4011 M 6–9:50 p.m.
STAT 230	Business Statistics (3) (51288) 4041 Th 6:30–10 p.m.
THET 110	Introduction to the Theatre (3) (51301) 4011 M 6–9:50 p.m.
SESSION 1 (MAY 29–JULY 9)	
ACCT 221	Principles of Accounting II (3) (51657) 4072 Tu,Th 6:30–10 p.m.
ACCT 310	Intermediate Accounting I (3) (51193) 4072 Tu,Th 6:30–10 p.m.
ANTH 102	Introduction to Anthropology: Cultural Anthropology and Linguistics (3) (51285) 4072 Tu,Th 6:30–10 p.m.
ARTT 110	Elements of Drawing I (3) (51201) 4072 Tu,Th 6:30–10 p.m.
ARTT 210	Elements of Drawing II (3) (51203) 4072 Tu,Th 6:30–10 p.m.
ARTT 320	Elements of Painting (3) (51205) 4071 M,W 6–9:50 p.m.

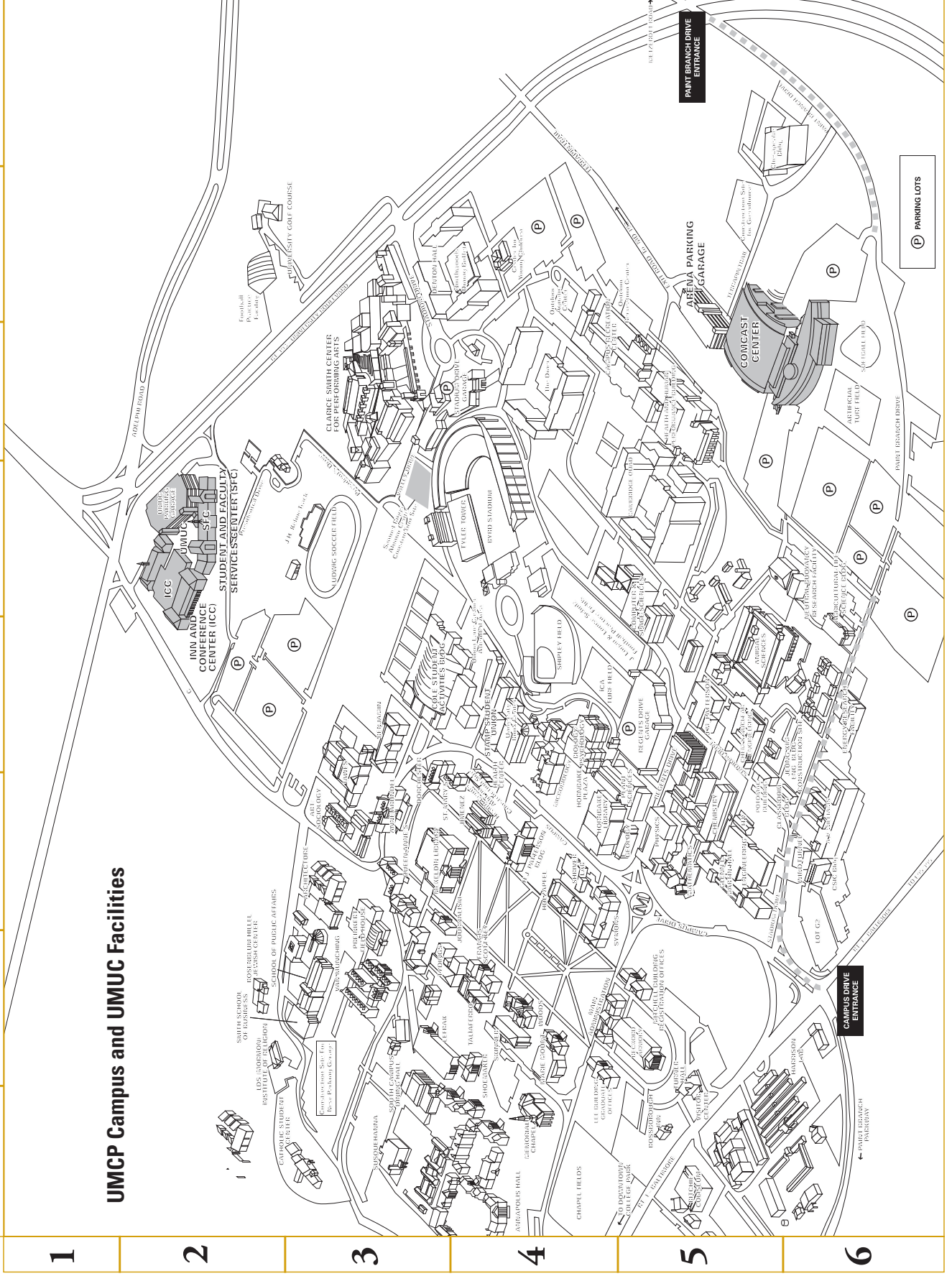
UMCP Campus and UMUC Facilities

(See campus map on the following page.)

ANS	Animal Sciences Bldg.	D5
ARC	Architecture Bldg.	C3
ASY	Art–Sociology Bldg.	C3
BPS	Biology/Psychology Bldg. (formerly Zoology/Psychology)	D4
CHE	Chemical Engineering Bldg.	D5
CHM	Chemistry Bldg.	C5
CLB	Classroom Bldg.	C5
COL	Cole Student Activities Bldg.	D3
CSS	Computer and Space Sciences Bldg.	E5
EDU	Benjamin Education Bldg.	D3
EGR	Engineering Classroom Bldg.	C5
GEO	Geology Bldg.	C5
HAR	Harrison Lab	B6
HBK	Hornbake Library	C4
HHP	Health and Human Performance Bldg.	F5
HJP	H. J. Patterson Hall	C4
HZF	Holzappel Hall	C4
ICC	Inn and Conference Center	D2
ITV	Instructional Television Facility	C5
JMP	J. M. Patterson Bldg.	D5
JMZ	Jimenez Foreign Language Hall	C4
JRN	Journalism Bldg.	C3
KEY	Francis Scott Key Hall	B4
LEF	LeFrak Hall	B3
MCB	Microbiology Bldg.	C4
MCK	McKeldin Library	C3
MMH	Marie Mount Hall	B4
MTH	Mathematics Bldg.	C5
PAC	Clarice Smith Performing Arts Center	F3
PHY	Physics Bldg.	C5
PLS	Plant Sciences Bldg.	D5
SFC	UMUC Student and Faculty Services Center	E2
SHM	Shoemaker Bldg.	B4
SHR	Shriver Laboratory	C4
SKN	Skinner Bldg.	B4
SOH	Susquehanna Hall	A3
SSU	Stamp Student Union	D4
SYM	Symons Hall	C4
TLF	Taliaferro Hall	B4
TWS	Tawes Fine Arts Bldg.	C3
TYD	Tydings Hall	B3
WDS	Woods Hall	B4

★ Before registering for this course, you must be admitted to EXCEL and participate in an orientation session.
For information, call 800-888-UMUC, ext. 7888, or send an e-mail to priorlearning@umuc.edu.

UMCP Campus and UMCU Facilities



COURSES BY LOCATION

ARTT 418 Drawing (3)
(51207) 4072 Tu,Th 6:30–10 p.m.

ARTT 428 Painting (3)
(51209) 4071 M,W 6–9:50 p.m.

ARTT 470 Watercolor (3)
(51211) 4071 M,W 6–9:50 p.m.

BMGT 340 Business Finance (3)
(51217) 4071 M,W 6–9:50 p.m.

BMGT 380 Business Law I (3)
(51665) 4071 M,W 6–9:50 p.m.

BMGT 392 Global Business Management (3)
(51223) 4072 Tu,Th 6:30–10 p.m.

BMGT 482 Business and Government (3)
(51294) 4071 M,W 6–9:50 p.m.

COMM 394 Business Writing (3)
(51637) 4071 M,W 6–9:50 p.m.

ECON 201 Principles of Macroeconomics (3)
(51241) 4071 M,W 6–9:50 p.m.

EDCP 100 Principles and Strategies of Successful Learning (3)
(51695) 4071 M,W 6–9:50 p.m.

ENGL 101 Introduction to Writing (3)
(51246) 4071 M,W 6–9:50 p.m.

ENGL 201 Western World Literature: Homer to the Renaissance (3)
(51648) 4071 M,W 6–9:50 p.m.

ENGL 291 Expository and Research Writing (3)
(51646) 4072 Tu,Th 6:30–10 p.m.

GVPT 100 Introduction to Political Science (3)
(51671) 4071 M,W 6–9:50 p.m.

HIST 116 World History II (3)
(51623) 4072 Tu,Th 6:30–10 p.m.

HRMN 300 Human Resource Management (3)
(51254) 4072 Tu,Th 6:30–10 p.m.

IFSM 300 Information Systems in Organizations (3)
(51675) 4072 Tu,Th 6:30–10 p.m.

IFSM 304 Ethics in the Information Age (3)
(51261) 4071 M,W 6–9:50 p.m.

MATH 009 Introductory Algebra (3)
(51263) 4071 M,W 6:10–10 p.m.

MRKT 310 Marketing Principles and Organization (3)
(51269) 4071 M,W 6–9:50 p.m.

PSYC 100 Introduction to Psychology (3)
(51273) 4071 M,W 6–9:50 p.m.

SPCH 100 Foundations of Speech Communication (3)
(51628) 4072 Tu,Th 6:30–10 p.m.

STAT 200 Introduction to Statistics (3)
(51279) 4072 Tu,Th 6:30–10 p.m.

STAT 230 Business Statistics (3)
(51289) 4071 M,W 6–9:50 p.m.

SESSION 2 (JULY 10–AUGUST 19)

ACCT 220 Principles of Accounting I (3)
(51189) 4082 Tu,Th 6:30–10 p.m.

ACCT 311 Intermediate Accounting II (3)
(51194) 4082 Tu,Th 6:30–10 p.m.

ARTT 110 Elements of Drawing I (3)
(51202) 4081 M,W 6–9:50 p.m.

ARTT 210 Elements of Drawing II (3)
(51204) 4081 M,W 6–9:50 p.m.

ARTT 320 Elements of Painting (3)
(51206) 4082 Tu,Th 6:30–10 p.m.

ARTT 418 Drawing (3)
(51208) 4081 M,W 6–9:50 p.m.

ARTT 428 Painting (3)
(51210) 4082 Tu,Th 6:30–10 p.m.

ARTT 470 Watercolor (3)
(51212) 4082 Tu,Th 6:30–10 p.m.

BMGT 110 Introduction to Business and Management (3)
(51216) 4082 Tu,Th 6:30–10 p.m.

BMGT 364 Management and Organization Theory (3)
(51219) 4082 Tu,Th 6:30–10 p.m.

BMGT 495 Strategic Management (3)
(51224) 4082 Tu,Th 6:30–10 p.m.

BMGT 496 Business Ethics (3)
(51225) 4081 M,W 6–9:50 p.m.

CCJS 105 Introduction to Criminology (3)
(51228) 4081 M,W 6–9:50 p.m.

COMM 393 Technical Writing (3)
(51238) 4081 M,W 6–9:50 p.m.

COMM 394 Business Writing (3)
(51239) 4082 Tu,Th 6:30–10 p.m.

ECON 203 Principles of Microeconomics (3)
(51243) 4081 M,W 6–9:50 p.m.

EDCP 100 Principles and Strategies of Successful Learning (3)
(51698) 4081 M,W 6–9:50 p.m.

ENGL 101 Introduction to Writing (3)
(51247) 4082 Tu,Th 6:30–10 p.m.

ENGL 291 Expository and Research Writing (3)
(51249) 4082 Tu,Th 6:30–10 p.m.

ENGL 391 Advanced Expository and Research Writing (3)
(51251) 4081 M,W 6–9:50 p.m.

GVPT 170 American Government (3)
(51312) 4081 M,W 6–9:50 p.m.

HIST 157 History of the United States Since 1865 (3)
(51624) 4081 M,W 6–9:50 p.m.

IFSM 300 Information Systems in Organizations (3)
(51259) 4081 M,W 6–9:50 p.m.

MATH 012 Intermediate Algebra (3)
(51264) 4081 M,W 6–9:50 p.m.

PHIL 140 Contemporary Moral Issues (3)
(51651) 4081 M,W 6–9:50 p.m.

SOCY 100 Introduction to Sociology (3)
(51274) 4081 M,W 6:10–10 p.m.

SPCH 100 Foundations of Speech Communication (3)
(51277) 4082 Tu,Th 6:30–10 p.m.

STAT 200 Introduction to Statistics (3)
(51280) 4081 M,W 6–9:50 p.m.

STAT 230 Business Statistics (3)
(51718) 4082 Tu,Th 6:30–10 p.m.

Weekend Daytime Classes

STANDARD (MAY 29–AUGUST 19)

BMGT 110 Introduction to Business and Management (3)
(51662) 4061 Sa 8:30 a.m.–12 noon

CCJS 464 Certified Protection Professional Program (3)
(51313) 4061 Sa 9 a.m.–12:30 p.m.

EDCP 100 Principles and Strategies of Successful Learning (3)
(51694) 4061 Sa 8:30 a.m.–12 noon

IFSM 201 Introduction to Computer-Based Systems (3)
(51673) 4061 Sa 8:30 a.m.–12 noon

MATH 009 Introductory Algebra (3)
(51286) 4061 Sa 8:30 a.m.–12 noon

MATH 012 Intermediate Algebra (3)
(51265) 4061 Sa 8:30 a.m.–12 noon

MATH 107 College Algebra (3)
(51287) 4061 Sa 8:30 a.m.–12 noon

Hybrid Classes

STANDARD (MAY 29–AUGUST 19)

BEHS 210 Introduction to Social and Behavioral Science (3)
(51846) 4011 M 6–9:50 p.m.

BMGT 364 Management and Organization Theory (3)
(51664) 4061 Sa 8:30 a.m.–12 noon

ENGL 294 Introduction to Creative Writing (3)
(51845) 4011 M 6–9:50 p.m.

HIST 157 History of the United States Since 1865 (3)
(51844) 4041 Th 6:30–10 p.m.

HRMN 406 Employee Training and Development (3)
(51843) 4021 Tu 6:30–10 p.m.

MATH 009 Introductory Algebra (3)
(51847) 4041 Th 6:30–10 p.m.

MATH 012 Intermediate Algebra (3)
(51848) 4011 M 6–9:50 p.m.

SESSION 1 (MAY 29–JULY 9)

ACCT 220 Principles of Accounting I (3)
(51188) 4071 M,W 6–9:50 p.m.

SESSION 2 (JULY 10–AUGUST 19)

ACCT 221 Principles of Accounting II (3)
(51191) 4081 M,W 6–9:50 p.m.

Intensive Format Classes

SESSION 1 (MAY 29–JULY 9)

HRMN 392 Stress Management in Organizations (1)
(51291) 4075 Sa 9 a.m.–5 p.m.
Class meets June 16 and 23.

PSYC 309C Psychology of Eating Disorders (1)
(51808) 4075 Sa 9 a.m.–5 p.m.
Class meets June 2 and 9.

SESSION 2 (JULY 10–AUGUST 19)

BMGT 325 The Small-Business Plan (1)
(51811) 4085 Sa 9 a.m.–5 p.m.
Class meets August 11 and 18.

CAPL 398A Career Planning Management (1)
(51809) 4085 Sa 9 a.m.–5 p.m.
Class meets July 14 and 21.

GERO 496C Managing Loss and Grief: Approaches for the Human Services Provider (1)
(51810) 4085 Sa 9 a.m.–5 p.m.
Class meets August 11 and 18.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available Nearby

Advising, computing, and some library services are available at Adelphi. For information

on these and other services (textbooks, proctoring), see pp. 4–5.

Parking

If you are taking a UMUC course that meets at College Park weekdays after 4 p.m. or anytime on the weekend, you need not register for a UMCP parking permit. During those times, you may park in any unrestricted lot, including Lots 1, 2, 4, 11, and 16. Be sure to pay attention to signs at the entrance to all parking lots for possible restrictions. Please know that when sporting or other events occur at University of Maryland, College Park, parking may be difficult, so allow enough time to find a space in a permissible location. The schedule of events at UMCP can be found online at <http://cgi.umd.edu/calendar/today>.

If you are taking a UMUC course that meets weekdays at College Park before 4 p.m., you may acquire a free parking permit for Lot 4 only by presenting a photocopy of your itemized UMUC bill to the Department of Campus Parking at UMCP. Meters are in effect 7 a.m.–10 p.m., Monday–Friday. For more information, call 301-314-PARK.

If you are visiting UMUC offices at Adelphi, parking is available in the adjacent garage at an hourly rate (posted at the entrance). The garage is accessible from either eastbound University Boulevard or from Campus Drive.

DORSEY STATION

Information/Directions

From I-95 (points north or south), take Route 100 East. Merge onto U.S. Route 1 South/Washington Boulevard via Exit 6A toward Laurel. Turn left onto Route 103/Dorsey Road. Make another left onto Douglas Legum Drive. Turn right at the stop sign; end at 6865 Deerpath Road. Parking is available at the MARC train station parking area.

The UMUC office is located in room 2101. Call 443-459-3500 for more information.

Weekday Evening Classes

STANDARD (MAY 29–AUGUST 19)

ACCT 321 Cost Accounting (3)
(51780) 7621 Tu 6–9:30 p.m.

BMGT 393 Real Estate Principles I (3)
(51783) 7631 W 6–9:50 p.m.

CCJS 420 Medical and Legal Investigations of Death (3)
(51782) 7641 Th 6–9:30 p.m.

CMIT 398E Ethical Practice of Intrusion Prevention and Detection (3)
(51784) 7631 W 6–9:50 p.m.

HUMN 334 Understanding Movies (3)
(51778) 7641 Th 6–9:30 p.m.

JOUR 350 Photojournalism in the Digital Age (3)
(51779) 7631 W 6–9:50 p.m.

PSYC 310 Sensation and Perception (3)
(51781) 7611 M 6–9:50 p.m.

SESSION 1 (MAY 29–JULY 9)

BMGT 364 Management and Organization Theory (3)
(51786) 7672 Tu,Th 6–9:30 p.m.

COMM 394 Business Writing (3)
(51785) 7671 M,W 6–9:50 p.m.

HIST 372 Legacy of the Civil Rights Movement (3)
(51788) 7671 M,W 6–9:50 p.m.

SESSION 2 (JULY 10–AUGUST 19)

BMGT 392 Global Business Management (3)
(51789) 7681 M,W 6–9:50 p.m.

BMGT 456 Multinational Management (3)
(51871) 7681 M,W 6–9:50 p.m.

GVPT 400 Business and Politics (3)
(51833) 7682 Tu,Th 6:30–10 p.m.

IFSM 304 Ethics in the Information Age (3)
(51870) 7682 Tu,Th 6:30–10 p.m.

Hybrid Class

STANDARD (MAY 29–AUGUST 19)

HIST 377 Women in America Since 1870 (3)
(51849) 7621 Tu 6:30–10 p.m.

Intensive Format Classes

SESSION 1 (MAY 29–JULY 9)

BMGT 388F Personal Financial Management (1)
(51821) 7675 Sa 9 a.m.–5 p.m.
Class meets June 2 and 9.

COURSES BY LOCATION

CMST 310 Electronic Publishing (3)
(51790) 7671 M–F 8:40 a.m.–6 p.m.
Class meets June 25–29.

SESSION 2 (JULY 10–AUGUST 19)

HRMN 392 Stress Management in Organizations (1)
(51822) 7685 Sa 9 a.m.–5 p.m.
Class meets July 28 and August 4.

PSYC 308B Sexual Prejudice and Discrimination (1)
(51807) 7685 Sa 9 a.m.–5 p.m.
Class meets July 14 and 21.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

A computer lab is available at Dorsey Station; call 443-459-3500 for hours. For information on this and other services (advising, library services, textbooks, proctoring), see pp. 4–5.

DUNDALK

(Community College of Baltimore County)

Information/Directions

Call 443-459-3500 for detailed information.

Weekday Evening Classes

SESSION 1 (MAY 29–JULY 9)

HRMN 302 Organizational Communication (3)
(51690) 4971 M,W 6–9:50 p.m.

SESSION 2 (JULY 10–AUGUST 19)

BMGT 342 Fundamentals of Building Wealth (3)
(51691) 4981 M,W 6–9:50 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

Advising and some library services are available at Aberdeen Proving Ground. A computer lab is available at Dorsey Station; call 443-459-3500 for hours. For information on these and other services (advising, library services, textbooks, proctoring), see pp. 4–5.

FORT BELVOIR

Information/Directions

The main gate to Fort Belvoir is on Jefferson Davis Highway (U.S. Route 1). The UMUC office at Fort Belvoir is located in the Education Center, Building 1017. Call 703-781-0059 or 703-805-9264 for more detailed information. For information on security regulations, see p. 64.

Weekday Evening Classes

SESSION 1 (MAY 29–JULY 9)

HRMN 362 Labor Relations (3)
(51709) 6872 Tu,Th 6–9:30 p.m.

SESSION 2 (JULY 10–AUGUST 19)

IFSM 310 Software and Hardware Concepts (3)
(51711) 6882 Tu,Th 6–9:30 p.m.

MRKT 310 Marketing Principles and Organization (3)
(51710) 6881 M,W 6–9:50 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

Advising is available at Fort Belvoir; call 703-781-0059 to set up an appointment. For more information on this and other services (computing, library services, proctoring, textbooks), see pp. 4–5.

FORT MEADE

Information/Directions

To attend classes: Take the Baltimore/Washington Parkway (Route 295) to Route 175 East. Follow Route 175 to Meade Middle School.

For student services: The UMUC Fort Meade office is located on Zimborski Avenue in the Education Services Building (Building 8601), room 112. The entrance is at the back of the building. Call 301-621-9882 or 410-551-0431 for more detailed information.

Please note: Fort Meade is currently a closed post; for information on security regulations, see p. 64. Meade Middle School is open to the public and accessible via Route 175.

Weekday Evening Classes

STANDARD (MAY 29–AUGUST 19)

COMM 393 Technical Writing (3)
(51715) 4521 Tu 6–9:30 p.m.

HRMN 300 Human Resource Management (3)
(51716) 4511 M 6–9:50 p.m.

SESSION 1 (MAY 29–JULY 9)

BMGT 346 Risk Management (3)
(51717) 4571 M,W 6–9:50 p.m.

CCJS 430 Legal and Ethical Issues in Security Management (3)
(51722) 4572 Tu,Th 6–9:30 p.m.

HRMN 365 Conflict Management in Organizations (3)
(51719) 4572 Tu,Th 6–9:30 p.m.

IFSM 438 Project Management (3)
(51720) 4571 M,W 6–9:50 p.m.

NSCI 362 Environmental Change and Sustainability (3)
(51721) 4572 Tu,Th 6–9:30 p.m.

SESSION 2 (JULY 10–AUGUST 19)

- BMGT 317 Problem Solving for Managers (3)**
(51726) 4581 M,W 6–9:50 p.m.
- BMGT 392 Global Business Management (3)**
(51727) 4582 Tu,Th 6–9:30 p.m.
- COMM 394 Business Writing (3)**
(51724) 4581 M,W 6–9:50 p.m.
- HIST 381 America in Vietnam (3)**
(51723) 4582 Tu,Th 6–9:30 p.m.
- IFSM 461 Systems Analysis and Design (3)**
(51729) 4581 M,W 6–9:50 p.m.
- PSYC 301 Biological Basis of Behavior (3)**
(51730) 4582 Tu,Th 6–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

Advising is available at Fort Meade. For information on this and other services (computing, library services, textbooks, proctoring), see pp. 4–5.

HAGERSTOWN

Information/Directions

From I-70, take Exit 32B to Route 40 West. Turn left onto Potomac Street. From I-81, take Exit 6 (Route 40 East) to West Washington Street. Go through Public Square and turn left onto Locust Street. Then turn left onto West Franklin and left again onto Potomac Street. Park in the garage on the right or the lot on the left. The University System of Maryland (USM) at Hagerstown is located at 32 West Washington Street. Call the USM at Hagerstown at 240-527-2711 for more detailed information.

Weekday Evening Classes

STANDARD (MAY 29–AUGUST 19)

- BMGT 340 Business Finance (3)**
(51777) 4611 M 6–9:50 p.m.
- ENGL 391 Advanced Expository and Research Writing (3)**
(51775) 4641 Th 6–9:30 p.m.
- IFSM 300 Information Systems in Organizations (3)**
(51776) 4621 Tu 6–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

Advising and computing are available at the USM at Hagerstown center; call 240-527-2711 for information about scheduling an appointment. For general information about these and other services (library services, proctoring, textbooks), see pp. 4–5.

LAUREL COLLEGE CENTER

Information/Directions

From I-95, take Exit 33A for Route 198 East/Laurel. Proceed to Fourth Street and turn right. Go to the stop sign and turn left onto Marshall Avenue. Laurel College Center is located in the 10-story office building on the right. Call 410-772-4162 for more detailed information.

Weekday Evening Classes

STANDARD (MAY 29–AUGUST 19)

- BMGT 340 Business Finance (3)**
(51712) 5441 Th 6–9:30 p.m.
- CCJS 350 Juvenile Delinquency (3)**
(51714) 5431 W 6–9:50 p.m.
- IFSM 410 Database Concepts (3)**
(51713) 5411 M 6–9:50 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

A computer lab is available at Laurel College Center; call 410-772-4162 for hours. For general information about this and other services (advising, library services, proctoring, textbooks), see pp. 4–5.

PATUXENT RIVER NAVAL AIR STATION

Information/Directions

From Route 4 or Route 5, take Route 235 South toward Patuxent River. Continue to Great Mills Road and turn left. Proceed through Gate #2 of the navy base (appropriate ID required). The UMUC office at Patuxent River Naval Air Station is in Building 1489, room 204. Call 301-737-3228 for more detailed information. For information on security regulations, see p. 64.

Weekday Evening Classes

SESSION 1 (MAY 29–JULY 9)

- HIST 463 U.S. Military History Since 1865 (3)**
(51869) 5872 Tu,Th 6:30–10 p.m.

SESSION 2 (JULY 10–AUGUST 19)

- BMGT 364 Management and Organization Theory (3)**
(51772) 5882 Tu,Th 6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

COURSES BY LOCATION

Services Available

Advising and some library services are available at Patuxent River Naval Air Station. For information on these and other services (computing, textbooks, proctoring), see pp. 4–5.

PRINCE FREDERICK

(College of Southern Maryland)

Information/Directions

From Crain Highway/Route 301 South/Blue Star Memorial Highway, turn east (left if coming from Waldorf) onto Billingsley Road. Turn slight right onto Route 5 South/Leonardtwn Road. Turn left onto Route 231/Prince Frederick Road. Continue to follow Route 231, portions of which are a toll road. Turn left onto Williams Road. Call 301-632-2900 for more information.

Weekday Evening Classes

STANDARD (MAY 29–AUGUST 19)

IFSM 310 Software and Hardware Concepts (3)
(51697) 5741 Th 6:30–10 p.m.

MRKT 310 Marketing Principles and Organization (3)
(51696) 5721 Tu 6:30–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

For general information on services (advising, computing, library services, textbooks, proctoring), see pp. 4–5.

PRINCE GEORGE'S COMMUNITY COLLEGE

Information/Directions

Call 301-632-2900 for detailed information.

Weekday Evening Class

STANDARD (MAY 29–AUGUST 19)

CCJS 320 Introduction to Criminalistics (3)
(51773) 6131 W 6–9:50 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

Advising is available at Prince George's Community College; call 301-322-0151 for an appointment. For information on this and other services (computing, library services, proctoring, textbooks), see pp. 4–5.

SHADY GROVE

Information/Directions

Take I-270 to Exit 8, Shady Grove Road West. Go 1.5 miles, cross the intersection with Darnestown Road, and turn right onto Gudelsky Way. Immediately turn left onto Gudelsky Drive and follow the road around to the parking area. Call 301-738-6090 for more detailed information.

Weekday Evening Classes

STANDARD (MAY 29–AUGUST 19)

ACCT 326 Accounting Information Systems (3)
(51740) 5141 Th 6:30–10 p.m.

BIOL 320 Forensic Biology (3)
(51748) 5131 W 6–9:50 p.m.

BMGT 330 Entrepreneurship and New Venture Planning (3)
(51738) 5111 M 6–9:50 p.m.

BMGT 340 Business Finance (3)
(51742) 5121 Tu 6:30–10 p.m.

BMGT 380 Business Law I (3)
(51744) 5121 Tu 6:30–10 p.m.

CMIS 435 Computer Networking (3)
(51749) 5141 Th 6:30–10 p.m.

CMIT 320 Network Security (3)
(51769) 5121 Tu 6:30–10 p.m.

CMIT 376 Windows Network Infrastructure (3)
(51770) 5141 Th 6:30–10 p.m.

CMSC 480 Advanced Programming in Java (3)
(51750) 5121 Tu 6:30–10 p.m.

COMM 393 Technical Writing (3)
(51737) 5111 M 6–9:50 p.m.

HIST 462 The U.S. Civil War (3)
(51768) 5141 Th 6:30–10 p.m.

IFSM 300 Information Systems in Organizations (3)
(51745) 5121 Tu 6:30–10 p.m.

MRKT 354 Integrated Marketing Communications (3)
(51741) 5141 Th 6:30–10 p.m.

PSYC 305 Experimental Methods in Psychology (3)
(51739) 5111 M 6–9:50 p.m.

SESSION 1 (MAY 29–JULY 9)

BMGT 364 Management and Organization Theory (3)
(51754) 5171 M,W 6–9:50 p.m.

- BMGT 496 Business Ethics (3)**
(51757) 5172 Tu,Th 6:30–10 p.m.
- CCJS 421 Computer Forensics (3)**
(51761) 5172 Tu,Th 6:30–10 p.m.
- COMM 390 Writing for Managers (3)**
(51755) 5172 Tu,Th 6:30–10 p.m.
- GVPT 436 The Legal Status of Women (3)**
(51832) 5171 M,W 6–9:50 p.m.
- HRMN 390 Contemporary Compensation Management (3)**
(51753) 5171 M,W 6–9:50 p.m.
- IFSM 304 Ethics in the Information Age (3)**
(51752) 5171 M,W 6–9:50 p.m.

SESSION 2 (JULY 10–AUGUST 19)

- CCJS 497 Correctional Administration (3)**
(51767) 5182 Tu,Th 6:30–10 p.m.
- COMM 394 Business Writing (3)**
(51765) 5182 Tu,Th 6:30–10 p.m.
- HRMN 300 Human Resource Management (3)**
(51764) 5181 M,W 6–9:50 p.m.
- IFSM 410 Database Concepts (3)**
(51762) 5181 M,W 6–9:50 p.m.
- MRKT 310 Marketing Principles and Organization (3)**
(51766) 5182 Tu,Th 6:30–10 p.m.
- SPCH 426 Negotiation and Conflict Management (3)**
(51763) 5181 M,W 6–9:50 p.m.

Weekday Daytime Classes

STANDARD (MAY 29–AUGUST 19)

- BMGT 364 Management and Organization Theory (3)**
(51734) 5131 M,W 8–9:50 a.m.
- COMM 394 Business Writing (3)**
(51731) 5121 Tu,Th 8–9:40 a.m.
- HRMN 302 Organizational Communication (3)**
(51732) 5121 Tu,Th 10–11:40 a.m.
- IFSM 430 Information Systems and Security (3)**
(51736) 5131 M,W 10–11:40 a.m.

Hybrid Classes

STANDARD (MAY 29–AUGUST 19)

- ACCT 311 Intermediate Accounting (3)**
(51851) 5161 Sa 8 a.m.–12 noon
- BMGT 495 Strategic Management (3)**
(51746) 5131 W 6–9:50 p.m.
- COMM 300 Communication Theory (3)**
(51850) 5131 W 6–9:50 p.m.

Intensive Format Classes

SESSION 1 (MAY 29–JULY 9)

- BMGT 324 Introduction to Entrepreneurship: Starting a Small Business (1)**
(51815) 5175 Sa 9 a.m.–5 p.m.
Class meets June 2 and 9.
- CAPL 398A Career Planning Management (1)**
(51817) 5175 Sa 9 a.m.–5 p.m.
Class meets June 16 and 23.
- HIST 319Z Nazism and the Third Reich (1)**
(51814) 5175 Sa 9 a.m.–5 p.m.
Class meets June 30 and July 7.
- LGST 398C Social Security Cases (1)**
(51805) 5175 Sa,Su 9 a.m.–5 p.m.
Class meets June 23 and 24.

- PSYC 307D Improving Memory and Thinking (1)**
(51818) 5175 Sa 9 a.m.–5 p.m.
Class meets June 30 and July 7.

SESSION 2 (JULY 10–AUGUST 19)

- BMGT 388F Personal Financial Management (1)**
(51816) 5185 Sa 9 a.m.–5 p.m.
Class meets July 14 and 21.
- CCJS 398Q Interagency Communication (1)**
(51819) 5185 Sa 9 a.m.–5 p.m.
Class meets July 28 and August 4.
- CMST 306 Introduction to Visual Basic .NET Programming (3)**
(51771) 5181 M–F 8 a.m.–5:20 p.m.
Class meets July 30–August 3.
- PSYC 307X Substance Abuse: An Introduction (1)**
(51820) 5185 Sa 9 a.m.–5 p.m.
Class meets August 11 and 18.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available

Advising, computing, and library services are available at Shady Grove. For information on these and other services (textbooks, proctoring), see pp. 4–5.

SOUTHERN MARYLAND HIGHER EDUCATION CENTER

Information/Directions

The center is located on Airport Road, off Route 235, adjacent to the St. Mary's County Airport (about six miles north of Patuxent River Naval Air Station). Call 301-737-2500, ext. 215, for additional information.

Weekday Evening Classes

STANDARD (MAY 29–AUGUST 19)

- BMGT 392 Global Business Management (3)**
(51733) 6011 M 6–9:50 p.m.
- IFSM 350 Wireless Telecommunications (3)**
(51735) 6021 Tu 6–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

May 28
July 4

Services Available Nearby

Advising and some library services are available at Patuxent River Naval Air Station. For information on these and other services (computing, textbooks, proctoring), see pp. 4–5.

COURSES BY LOCATION

WALDORF CENTER

Information/Directions

Take Route 5 South to Exit 7B Waldorf; it will soon become Route 301 South. Follow Route 301 into Waldorf, turn left at Leonardtown Road, and make a right onto Old Washington Road (Route 925). The Waldorf Center for Higher Education is on the right in the Hamilton II Centre building. Call 301-632-2900 for more detailed information.

Weekday Evening Classes

STANDARD (MAY 29–AUGUST 19)

ACCT 326	Accounting Information Systems (3) (51751) 5031 W 6–9:50 p.m.
BMGT 340	Business Finance (3) (51798) 5031 W 6–9:50 p.m.
BMGT 364	Management and Organization Theory (3) (51756) 5011 M 6–9:50 p.m.
BMGT 380	Business Law I (3) (51792) 5011 M 6–9:50 p.m.
CCJS 360	Victimology (3) (51760) 5011 M 6–9:50 p.m.
COMM 394	Business Writing (3) (51743) 5041 Th 6:30–10 p.m.
IFSM 430	Information Systems and Security (3) (51791) 5041 Th 6:30–10 p.m.
MRKT 310	Marketing Principles and Organization (3) (51758) 5021 Tu 6:30–10 p.m.
PSYC 432	Introduction to Counseling Psychology (3) (51759) 5021 Tu 6:30–10 p.m.
SPCH 482	Intercultural Communication (3) (51747) 5011 M 6–9:50 p.m.

SESSION 1 (MAY 29–JULY 9)

BMGT 484	Managing Teams in Organizations (3) (51794) 5072 Tu,Th 6:30–10 p.m.
BMGT 496	Business Ethics (3) (51795) 5071 M,W 6–9:50 p.m.

SESSION 2 (JULY 10–AUGUST 19)

COMM 393	Technical Writing (3) (51796) 5082 Tu,Th 6:30–10 p.m.
HRMN 406	Employee Training and Development (3) (51797) 5081 M,W 6–9:50 p.m.

Weekday Daytime Class

STANDARD (MAY 29–AUGUST 19)

IFSM 310	Software and Hardware Concepts (3) (51793) 5031 W 9 a.m.–12:50 p.m.
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Intensive Format Classes

SESSION 1 (MAY 29–JULY 9)

BMGT 325	The Small-Business Plan (1) (51824) 5075 Sa 9 a.m.–5 p.m. <i>Class meets June 30 and July 7.</i>
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LGST 398W	Domestic Violence Cases in Maryland (1) (51806) 5075 Sa,Su 9 a.m.–5 p.m. <i>Class meets June 9 and 10.</i>
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SESSION 2 (JULY 10–AUGUST 19)

CMST 385	Internet and Web Design (3) (51799) 5081 M–F 8:40 a.m.–6 p.m. <i>Class meets July 7–13.</i>
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PSYC 309S	Introduction to the Psychology of Parenting (1) (51823) 5085 Sa 9 a.m.–5 p.m. <i>Class meets July 28 and August 4.</i>
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Holidays

On the following dates, no classes will be held at this site:

May 28

July 4

Services Available

Advising, computing, and some library services are available at the Waldorf Center. For information on these and other services (text-books, proctoring), see pp. 4–5.

The following courses will be offered by the College of Southern Maryland (CSM) at the Waldorf Center for Higher Education this summer and are open to students admitted to CSM or to the dual CSM-UMUC alliance program. For information on admission and registration, call 301-632-2900.

ACC 2010	Principles of Accounting I (3) 57724 Tu,Th 7–9:30 p.m.
BAD 2070	Business Law I (3) 55416 Tu,Th 7–9:30 p.m.
COM 1010	Basic Principles of Speech Communication (3) 55523 M,W 7–9:30 p.m.
ECN 2020	Principles of Economics II (3) 55531 M,W 7–9:30 p.m.
ENG 1010	Composition and Rhetoric (3)* 55440 Tu,Th 5:30–8 p.m. 55537 M,W 10 a.m.–12:30 p.m.
HST 1010	History of Western Civilization to 1300 (3) 55735 Tu,Th 8:30–11 a.m.
ITS 1015	The Information Age: Emerging Technologies (3) 55450 Tu,Th 7–9:45 p.m.
MTH 0800	Computational Skills/Math Anxiety (3) 55679 M,W 10 a.m.–1 p.m.
MTH 1080	Intermediate Algebra and Introduction to Trigonometry (4) 55366 M,Tu,Th 10 a.m.–12:30 p.m.
MTH 1100	College Mathematics I (3) 55455 Tu,Th 7–10 p.m.
MTH 1560	Elementary Calculus (3) 55923 M,W 7–10 p.m.
MTH 2100	Concepts of Mathematics for Teachers (4) 55676 M,Tu,Th 10 a.m.–12:30 p.m.
POL 1010	American Government (3) 55464 Tu,Th 7–9:30 p.m.
PSY 1010	General Psychology (3) 55577 M,W 7–9:30 p.m.
PSY 2600	Educational Psychology (3) 57532 M,W 4:30–7 p.m.
SOC 2010	Technology and Society (3) 55613 Sa 8 a.m.–12 noon

* Computer-assisted.

SERVICE-ONLY LOCATIONS

Looking for student services closer to home? In Maryland, representatives visit the state's community colleges regularly. Other sites providing services only are listed below and on the inside back cover.

Student services are available at a number of sites nationwide that do not offer classes on a regular basis or during the summer term. Services and availability of personnel at these sites vary widely. At some sites, a representative may be available for only a few short hours a week; at others, a number of services may be available daily. You are advised to call ahead to determine availability of services and schedule an appointment, if necessary.

Contact information for all sites nationwide that provide services can be found on the inside back cover. Directions and information on available services for sites in the Maryland/national capital area are provided below. You may also find more detailed information about each site online at www.umuc.edu/locate. For general information on services (computing, library services, proctoring, textbooks), see pp. 4–5.

Information on security issues related to military sites is provided on p. 64.

Maryland/National Capital Area Service Locations

Aberdeen Proving Ground

INFORMATION/DIRECTIONS

Take I-95 to Exit 85 (Route 22 East). Route 22 leads to the post gate. UMUC's office at Aberdeen Proving Ground is located in Building 4305, room 210.

Call 410-272-8269 to verify office hours or request more detailed information.

SERVICES AVAILABLE

Advising, computing, placement testing, and some library services are available at Aberdeen Proving Ground.

Fort Detrick

INFORMATION/DIRECTIONS

Call Shady Grove at 301-738-6090 for details.

SERVICES AVAILABLE

Advising is available at Fort Detrick; call 301-619-2857 for an appointment.

Fort Myer

INFORMATION/DIRECTIONS

Take I-395 South to Exit 8A. Follow signs to Fort Myer. Call 703-696-3070 or 202-563-3611 for detailed information.

SERVICES AVAILABLE

A UMUC representative is available on Tuesdays from 10 a.m. to 2 p.m. Advising is available by appointment; please call 202-563-3611 for an appointment.

Henderson Hall, Navy Annex

INFORMATION/DIRECTIONS

Take I-395 South to Exit 8 (Pentagon South Parking). Exit right onto Route 27. Stay in the right lane and take the Route 244 East Columbia Pike Exit. From the exit ramp, turn right onto Columbia Pike. Go one block and make a left onto S. Orme Street. At the end of S. Orme Street, make a left onto Southgate Road and into Gate #1. The UMUC office is in the Lifelong Learning Education Center, Building 29, room 204. Call 703-614-9104 to verify office hours or request more detailed information.

SERVICES AVAILABLE NEARBY

A UMUC representative is available on Fridays from 10 a.m. to noon. Advising is available at Fort Myer (a short walk from

Henderson Hall); please call 202-563-3611 for an appointment.

Pentagon

INFORMATION/DIRECTIONS

Take I-395 South to Exit 10A (Pentagon North Parking). All of the Pentagon exits start as soon as you cross the Fourteenth Street Bridge. Call 703-892-5394 for more detailed information.

SERVICES AVAILABLE

A representative is available at the Pentagon on Thursdays from 10 a.m. to 3 p.m. Advising is available; please call 703-892-5394 for an appointment.

Quantico Marine Corps Base

INFORMATION/DIRECTIONS

Take I-95 to Exit 150 (Quantico/Triangle). Take 619 East (Fuller Road) and cross the intersection with Route 1. You will then be at the front gate of the base. Call 703-630-1543 for more detailed information.

SERVICES AVAILABLE

Advising is available at the Marine Corps Base in Quantico; call 703-630-1543 for an appointment.

Walter Reed Army Medical Center

INFORMATION/DIRECTIONS

Call 202-782-3023 for detailed information.

SERVICES AVAILABLE

Advising is available at Walter Reed Army Medical Center; call 202-782-3023 for an appointment.

REGISTRATION INFORMATION

Registering at UMUC is easy, no matter which option you choose. If the class you want is already full, you can put your name on a waiting list. And if you think of better choices later, you can always make adjustments to your schedule until class starts.

Registration

Detailed information on the various ways to register (online via MyUMUC, by phone via IRIS, by mail or fax, or on-site) is available online at www.umuc.edu/register.

A form is provided on the following pages for those who prefer to mail or fax their registration. (*Please note:* Online and phone registrations are confirmed immediately; mail and fax registrations require manual processing.)

You may register by fax or mail if

- You have already been admitted to UMUC as an undergraduate and have registered for courses within the last two years.
- You are enrolled in the UMUC Graduate School.
- You are a new student who meets the UMUC admission criteria and have submitted your Application for Admission (available at <https://my.umuc.edu>) with the \$50 application fee.
- You were previously enrolled at UMUC but have not attended class in more than two years and have submitted your Application for Admission.
- You are transferring from UMUC overseas and have enclosed your Relocation Form (available at www.umuc.edu/relocate).
- You are an undergraduate student enrolled in another University System of Maryland institution and have included a letter of permission from your major department. (*Please note:* If additional information is required, your registration could be delayed; you may find your registration processed more quickly if you present your letter of permission in person at UMUC's Adelphi headquarters or at a regional site.)
- All of your financial aid awards are enclosed or have already been confirmed.

You may not register by fax or mail if you are a financial aid applicant without an award letter or a GSL disclosure statement—unless your own payment accompanies the registration form.

Instructions

1. Complete the registration form, using black ink and printing legibly.
2. If you are currently enrolled as an undergraduate with another institution in the University System of Maryland, be sure to include a letter of permission from your major department along with the registration form.
3. Compute the amount due for tuition and fees. (Refer to p. 8 of this schedule or see www.umuc.edu/tuition.)
4. Be sure to meet the deadlines listed under Important Dates in this schedule.
5. Either fax your registration to 301-985-7364 or mail it to the Registrar's Office—Registration, University of Maryland University College, 3501 University Boulevard East, Adelphi, MD 20783-8075 USA. Fax registrations require that you already be admitted and that you pay by credit card.

UMUC will mail you a statement of your account.

Schedule Adjustment

After your registration has been processed, you may make changes online or through IRIS. To do so, access MyUMUC (<https://my.umuc.edu>) or call 800-584-9413 or 301-985-7499. IRIS is available daily from 6 a.m. to 9 p.m. eastern time.

Army Students

To make use of military tuition assistance, Army students must register via www.GoArmyEd.com. For more information, contact your advisor.

The Waiting List

If a class is already full at the time of registration, you have the option of placing your name on a waiting list for the class. For information on how the waiting list works, visit www.umuc.edu/register. To check on class availability and see if new class sections have been added, go to MyUMUC (at <https://my.umuc.edu>).

Withdrawals or Dropped Courses

Official withdrawal from a class must occur no later than 14 days before the final class. For information on how to withdraw from a class, see www.umuc.edu/register.

Please note: UMUC can honor only withdrawal requests actually received. Failure to withdraw in the required manner will result in the forfeiture of any refund and may result in a failing grade.

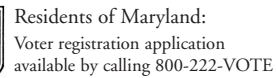
Stopping payment on checks for registration fees or not paying at registration does not constitute an official withdrawal or relieve you of your financial obligation to UMUC. Never attending or ceasing to attend classes does not constitute a withdrawal.



PREFIX
 COLLEGE CODE

June 25 for session 2

Adelphi, MD 20783-8075 USA

STUDENT IDENTIFICATION NUMBER (EMPLID)

TODAY'S DATE

MIDDLE NAME (OR INITIAL)

PRESENT ADDRESS (STREET NUMBER AND APARTMENT)

ZIP+4

☐ Please check if this is a new address.

GRADING

TOTAL UNITS

Initials

When and where did you *first* register at any institution of the University System of Maryland?

Date _____ Place _____

When and where did you *last* register at any institution of the University System of Maryland?

Date _____ Place _____

If you have not attended UMUC within the past two years, you are required to submit a new Application for Admission.

I understand that I am responsible for and agree to pay all charges I incur at UMUC and that, if I withdraw, I must do so in accordance with the policies and procedures in the *Schedule of Classes* for the term in which I am enrolling. I understand that if my account becomes delinquent, my requests for services (e.g., transcripts, diploma, transfer credit review) will be denied until all debts are paid, and I will be liable for collection costs. I also understand and agree that if I enroll in courses offered at military sites, my name, Social Security number, and other information may be released for security purposes.

Signature _____ Date _____

Identification number (EmplID) _____

Computing Your Bill

Tuition

(Confirm by multiplying the number of units of credit by the appropriate tuition rate as listed in the Tuition Information section in this schedule.) = _____

Technology fee

(See the Tuition Information section in this schedule.) = _____

Any other applicable fees

(See the Tuition Information section in this schedule.) = _____

Minus amount of financial aid/ tuition assistance

= _____

Account balance/total amount due

(Difference between tuition/fees and amount of financial aid/tuition assistance) = _____

Return this form with payment by mail or fax.

Fax payments (assistance forms and credit card information only) to 301-985-7364. An envelope is provided for payment by mail. Or, you can mail your payment to this address:

Registrar's Office—Registration
University of Maryland University College
3501 University Boulevard East
Adelphi, MD 20783-8075 USA

Form of Payment

Please check all that apply.

- ☐ **Financial aid**
(Refer to your financial aid award notification.)
- ☐ **Interest-free, monthly tuition-payment plan**
(See www.umuc.edu/payoptions)
- ☐ **Tuition assistance or remission of fees**
(Be sure to enclose your tuition assistance or remission-of-fees form.)
- ☐ **VA Vocational Rehabilitation (Chapter 31) Assistance**
(Be sure to enclose your payment voucher.)
- ☐ **Check or money order**
(Be sure to write your student identification number on the check. Make the check payable to University of Maryland University College.)
- ☐ **Credit card**
(Please provide information below.)
- ☐ Visa ☐ MasterCard

Account number _____

Expiration date _____

Amount _____

Signature _____

Name (please print) _____

Be sure to fill out both sides of this form.

FOR OFFICE USE ONLY

Date _____ Sent to _____ Returned to student date _____ Check ☐ Batch # _____

☐ Enrollment Specialist ☐ Financial Aid ☐ Graduate School ☐ VA Office ☐ Registrar's Office

UMUC ACROSS THE U.S.

You may be able to access services at a site near you. Services vary widely (and military sites may have security regulations), so call to check on availability. For information on class locations in the Maryland/national capital area, see pp. 64–76.

CALIFORNIA

Coronado Naval Base*	619-995-4127
Point Loma Naval Base*	619-995-4127
San Diego Naval Base*	619-995-4127
Travis Air Force Base*	707-344-6891

DISTRICT OF COLUMBIA

Bolling/Anacostia*	202-563-3611
Walter Reed Army Medical Center*	202-782-3023

FLORIDA

Jacksonville Naval Air Station*	904-610-4361
Mayport Naval Station*	904-610-4361

GEORGIA

Fort Gordon*	706-207-1407
Fort Stewart*	706-207-1407
Kings Bay Naval Submarine Base*	904-610-4361

HAWAII

Camp Smith*	808-223-3741
Honolulu (Coast Guard Integrated Support Command)*	808-223-3741
Kaneohe Bay Marine Corps Base*	808-223-3741
Pearl Harbor Naval Station*	808-223-3741
Schofield Barracks*	808-223-3741
Tripler Army Medical Center*	808-223-3741

MARYLAND

Aberdeen Proving Ground*	410-272-8269
Adelphi (UMUC headquarters)	800-888-UMUC
Allegany College of Maryland†	240-527-2711
Andrews Air Force Base*	301-981-3123
Anne Arundel Community College†	443-459-3528
Arundel Mills (AACC)†	410-777-1882
Baltimore City Community College†	443-459-3527
Bethesda*	301-654-1377
Carroll Community College†	443-459-3528
Cecil Community College†	443-459-3527
Chesapeake College†	443-459-3528
College of Southern Maryland†	301-632-2900
College Park (UMCP) (see Adelphi)	800-888-UMUC
Community College of Baltimore County†	443-459-3500
Dorsey Station	443-459-3500
Fort Detrick*	301-619-2857
Fort Meade*	410-551-0431
Frederick Community College†	301-738-6090
Garrett College†	240-527-2711
Hagerstown (USM)	240-527-2711
Hagerstown Community College†	240-527-2711
Harford Community College†	443-459-3527
Howard Community College†	443-459-3500
Laurel College Center†	410-772-4162
Montgomery College†	301-738-6090
Patuxent River Naval Air Station*	301-737-3228
Prince George's Community College†	301-632-2900

Shady Grove

Southern Maryland Higher Education Center	301-737-2500 x215
Waldorf Center	301-632-2900
Wor-Wic Community College†	301-459-3528

SOUTH CAROLINA

Fort Jackson*	706-207-1407
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TEXAS

Fort Hood*	254-532-9890
Fort Sam Houston*	210-247-7430
Lackland Air Force Base*	210-247-7430

VIRGINIA

Fort Belvoir*	703-781-0059
Fort Myer*	703-696-3070
Henderson Hall, Navy Annex*	703-614-9104
Langley Air Force Base*	757-646-1530
Little Creek Naval Air Base*	757-646-1530
Norfolk Naval Station*	757-646-1530
Oceana Naval Air Station*	757-646-1530
Pentagon*	703-892-5394
Portsmouth Naval Medical Center*	757-646-1530
Quantico (Marine Corps Base)*	703-630-1543

WASHINGTON

Bremerton Naval Station*	360-626-3593
Everett Naval Station*	360-626-3593
Fort Lewis*	360-626-3593
Kitsap at Bangor Naval Base*	360-626-3593
McChord Air Force Base*	360-626-3593
Whidbey Island Naval Air Station*	360-626-3593

* Site located on a military installation. Open to the general public; call site for access information.

† UMUC representatives visit Maryland community college campuses regularly, but for limited hours.

Nondiscrimination

UMUC is committed to ensuring that all individuals have equal access to programs, facilities, admission, and employment without regard to personal characteristics not related to ability, performance, or qualifications as determined by UMUC and/or University System of Maryland policy or by federal, state, or local authorities, in accordance with UMUC Policy 40.30 Policy and Procedures on Affirmative Action, Equal Opportunity, and Sexual Harassment (www.umuc.edu/policy/admin04030.shtml). UMUC does not discriminate against or harass any person because of race, religion, color, creed, gender, marital status, age, national origin, ancestry, political affiliation, mental or physical disability, sexual orientation, or veteran status (including Vietnam-era veterans). All inquiries regarding UMUC's Non-discrimination Statement or compliance with applicable statutes and regulations should be directed to the director of Diversity Initiatives, Office of the President, UMUC, 3501 University Boulevard East, Adelphi, MD 20783-8000 (phone 800-888-UMUC, ext. 7940).

Accreditation

University of Maryland University College is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104 (215-662-5606). UMUC is governed by the University System of Maryland Board of Regents and certified by the State Council of Higher Education for Virginia.

University of Maryland University College is a constituent institution of the University System of Maryland.

The Effective Writing Center Can Help You Succeed

UMUC's online Effective Writing Center can help you improve your writing—and your grades! In addition to a wealth of online resources available 24 hours a day, seven days a week—including links to sites offering tips on grammar and guidelines to help you understand how your writing projects are graded—the Effective Writing Center can provide personal feedback from trained writing advisors, paper reviews, and access to on-site writing tutors (through the University of Maryland, College Park, Writing Center). The Effective Writing Center offers

- Access to UMUC's *Online Guide to Writing and Research*
- Links to helpful Web sites for student writers
- An online tutorial on how to avoid plagiarism
- Online forms to submit a paper for review
- And much more!

To visit the online Effective Writing Center, go to www.umuc.edu/writingcenter.

UMUC Offers Scheduling Flexibility

At UMUC, classes start seven times a year. You can choose between a number of term options (standard term, sessions 1 and 2, January session, and midfall and midspring terms) to tackle coursework on a schedule that suits your needs. For more information, see www.umuc.edu/calendar. And keep in mind these important term dates:

SUMMER 2007

Standard Term	May 29–August 19
Session 1	May 29–July 9
Session 2	July 10–August 19

FALL 2007

Standard Term	September 4–December 18
Session 1	September 4–October 23
Session 2	October 24–December 18
Midfall Term	October 24–February 4

Questions? Contact an advisor at 800-888-UMUC or ugadvising@umuc.edu.



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